## EDI Guide <br> Appendix I <br> 811T (Contractual and Non-Contractual Consolidated Service Invoice/Statement)



Effective as of version 6.11.0.
This guide remains valid until modified. 811 Consolidated Service Invoice/Statement

## WAWF VERSION:

6.10.0

This WAWF guide is based on the DoD Consolidated Service Invoice/Statement Transaction Set (811) which contains the base format and establishes the data contents of their use. This transaction set provides for the billing or reporting of complex and structured contractual and non-contractual service invoice/statement detail. This standard can be used by DoD trading partners who are interested in sending either consolidated or standalone invoices for service arrangements which require processing other than that done using a commercial invoice variation.

## Notes:

## DoD/Federal IC Notes:

1. Use a single occurrence of this transaction to invoice or provide adjustments for one or more deliveries or service performances, provided to the Federal Government on one or more shipments.
2. Use to transmit commercial consolidated service invoice data only from one invoice preparing party to one invoice receiving party.
3. For summing rules and examples, refer to Alliance for Telecommunications Industry Solutions (ATIS) on behalf of the Ordering and Billing forum (OBF). This information is available on the web.
4. Use this transaction set to transmit telecommunication consolidated service invoices to a Federal Government activity responsible for initiating the payment. This implementation convention may also be used within the federal government to transmit all or portions of the invoice to other activities for repayment to the activity or for information.

## For WAWF:

811_WAWF_4010_EDI_Detail
DoD IC - 004010D811T1 - July 22, 2009
General Instructions:
The following pages represent the WAWF Data Element/Segment Cross Reference for reporting 811T EDI data into WAWF for the current release. The tables that follow present the usage of the Segments and Data Elements arrayed in Transaction Set Order. Only the Segments that WAWF accepts are outlined below. The information represents 811 T (Contractual and Non-Contractual Consolidated Service Invoice/Statement) X12 transactions into Invoicing, Receipt, Acceptance and Property Transfer (WAWF). This EDI Guide was created using the latest draft of the Implementation Conventions (Version 004010D811T0).

NOTE: If using a word processor program (i.e. Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create EDI files, then the text must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor and saved in the text editor, before sending the data to WAWF. This converts the text to text-only format and removes control characters that contain formatting information.

## Sending Attachments to WAWF:

To send attachments to WAWF that are related to an EDI transaction via SFTP, Vendors must use the attachment code "E9" (See 1/REF/050) to associate the attachment with the transaction.

WAWF provides Vendors the capability to manually FTP over attachments electronically. These attachments can then be referenced and attached to inbound EDI transactions. Please contact the Help Desk for assistance in setting up a directory on the FTP server to submit attachments using this method. Once set up with a directory, Vendors will need to FTP over their file as a separate action from submitting the EDI file. The attachment needs to be present on the server at the time the inbound EDI file is processed by WAWF.

WARNING: Invoicing, Receipt, Acceptance and Property Transfer (WAWF) is designated for SENSITIVE UNCLASSIFIED INFORMATION ONLY. DO NOT UPLOAD CLASSIFIED ATTACHMENTS INTO WAWF.

Website for detailed UID information:
http://www.acq.osd.mil/dpap/pdi/uid/index.html
Website for detailed RFID information:
http://www.acq.osd.mil/log/rfid/index.htm

## Attributes:

This guide displays both User (WAWF) and Base (X12) data element attributes side by side. The codes used in these table columns are defined here. WAWF Attributes are only displayed if they differ from X12 usage, and further restrict X12 Attributes.

Base Attributes (X12 Attributes)
o M Must Use
o O Optional
o C Conditional
o X Relational (Element level only) - Will have a Syntax or Dependency Note describing usage.

## User Attributes (WAWF Attributes)

o M Mandatory - Required by WAWF.
o O Optional
o C Conditional - Will have a WAWF Note describing usage.
o Not Used Not used - Not used by WAWF.
The Type field describes what kind of data WAWF will expect to receive for a given Element. Possible Type codes are defined here.
o $\quad \mathrm{Nv}$ Numeric Field where $v=$ number of decimal positions, decimal implied (i.e. 300 will be read as 3.00 ) o $\quad$ Decimal number. If value includes decimal, then WAWF requires decimal point and value be sent. WAWF will NOT imply or assume decimal points. Decimal (.) and negative (-) characters do not count against the Min/Max set for R type fields. Examples:
o 300 will be read into WAWF as "300"
o 3.00 will be read into WAWF as "3"
o 3.5 will be read into WAWF as "3.5"
o ID Identifier. Codes used by WAWF will be listed within the element or another specified location
o AN Alphanumeric String
o DT All date Fields will use format CCYYMMDD
o TM All time Fields will use the format HHMMSS

## Transaction Notes:

o All notes shaded in grey ("For WAWF", "WAWF Edits", "Samples", etc.) pertain specifically to WAWF and may not reflect an X12 usage. Whenever a WAWF-specific note says to use a data element for a purpose not mentioned by "DoD/Fed IC Notes", "Syntax Notes", "Semantic Notes", or other notes not shaded in grey, the WAWF instruction takes precedence.
o The values that WAWF accepts for all fields are described. By default, WAWF rejects all codes and values not identified in this guide. In cases where WAWF ignores a code instead of rejecting the document, a comment to that effect will be displayed in the Segment.

Currency codes that allow exactly two positions to the right of the decimal may be submitted via EDI.
Currency codes that allow greater than two positions to the right of the decimal may NOT be submitted via EDI.
Currency codes that allow zero or one position to the right of the decimal may be submitted via EDI, however, the following rules will be applied:

- When the amount field is defined as a numeric field (N2), the decimal positions must be submitted with one or two zeros as needed to meet the X12 requirement that exactly two decimals are required for N2 fields.
- When the amount field is defined as a decimal number field (R) or an alpha/numeric string (AN),
- The system will pad zeroes to right of the decimal point up to the number of digits allowed for a Currency Code.
- The system will drop zeroes to the right of the decimal point if they exceed the number of digits allowed for a Currency Code.
- If a non-zero number is given to the right of the maximum number of allowable decimal places as specified by the Currency Code, an error will be given.

If an Invoice is submitted and identified as a possible duplicate, the log will include the following warning message: "Please verify that this document is not a duplicate of INVNO001." This validation will not prevent the document
from being created. Invoices are identified as a possible duplicate when the following criteria is met:

- Contract Number and Delivery Order Number match.
- Request/Invoice/Voucher Number match, excluding the trailing alpha character.
- Previously submitted document status is not void.
- Invoices must have the same gross amount.
- Period of Performance Dates, Service Start/End Dates, and Estimated Delivery Date match.
- For each matching Line Item, the Quantity Shipped and Unit Price match.

Any changes in the FTP/EDI file to values that are in EDA for this Contract may require a Contract Modification. Please contact the cognizant Contract Administration Office listed in your contract/order for authorization prior to making any changes to the terms and conditions.

## History Page:

5.4.0-1 10/30/12 CAMCG166

Removed all History prior to 5.4
5.4.0-2 10/30/12 ECP0725

REF Pos.50: Added "ACC" to REF01 and "Draft" to REF02 for Draft Indicator. Added Sample and "ACC" to code list.
5.4.0-3 $\quad 12 / 14 / 12 \quad$ WIT Issue 2501 v5.4 SIT

REF Pos.50: Added additional "Draft" information to notes section
5.4.0-4 $\quad 12 / 17 / 12 \quad$ WIT Issue 2467 v5.4 SIT

REF Pos.50, REF02: Updated Grant to Grant/Cooperative Agreement and added Non-Procurement Instruments to "D"
5.4.1-1 03/6/13 CAMCG196

Updated to Version 5.4.1, July 2013
5.4.1-2 03/6/13 ECP_0727 - FTP/EDI Guides

IT1 Pos.010, IT101: Added MOCAS edit - 4N, 4N2A, 1A3AN, "NONE" or "NONE"NN
SLN Pos. 390, SLN01: Added MOCAS edit - 4N, 4N2A, 1A3AN, "NONE" or "NONE"NN

### 5.5.0-1 07/26/2013 CAMCG211

Updated to version 5.5, January 2014
5.6.0-5/7/2014 WAWF-215

Updated to version 5.6, August 2014
5.6.1-5/7/2014 WAWF-323

IT1 Pos. 210, IT01: Added "The letters "I" and "O" may not be used within the Line Item Number."
SLN Pos. 390, SLN01: Added "The letters "I" and "O" may not be used within the Line Item Number."
5.6.2-5/27/2014 WAWF-737 WIT Issue 3894 v5.6 SIT ECP 764 5.6b1f1

IT1 Pos. 210, IT06 and IT107: Removed WAWF Notes referring to Stock Number Type and Stock Number.
SLN Pos. 390, SLN09 and SLN10: Removed WAWF Notes referring to Stock Number Type and Stock Number.
5.6.0-5/7/2014 WAWF-1283

Updated to October2014; changed references to WAWF to WAWF
5.6-9/2/2014 WAWF-1449

REF Pos. 050 -
REF02: For Contract Number, added "Positions 10 through 13 may not be " 0000 "." to Contract Number edits for DoD FAR Contract.
REF02: For Delivery Order Number, added "Letters "I" and "O" are not allowed. The characters "A" and "P" are
prohibited in the first position. " 0000 " is not an acceptable value." to Delivery Order edits for DoD FAR Contract.

## 5.7-11/13/2014 WAWF-1556 ECP0731

Updated the following segments to accept additional email information:

```
N1 Segment - Name Segment, Pos. 100 - Heading
PER Segment - Administrative Communications Contact, Pos. 150 - Header
5.7-02/24/2015 WAWF-1908 ECP0794 guide updates
REF Segment at position 050
Added Contract Number Type - S Uniform PIID (FAR 4.16)
Added Edits for Contract Number and Delivery Order
5.8-08/26/2015 - DR 1274 - Set BIG07 to Mandatory
5.9-2/5/2016-WAWF-2762 - updated version
5.9-2/8/2016 - WAWF-2885
ITD pos. 070 - WAWF Payment System Edit Notes: MOCAS- Removed ITD04 and ITD08.
5.9-2/15/2016 WAWF-913 ECP_0875
General Instructions-
Notes: Added the following-
If an Invoice is submitted and identified as a possible duplicate, the log will include the following warning message:
"Please verify that this document is not a duplicate of INVNO001." This validation will not prevent the document
from being created. Invoices are identified as a possible duplicate when the following criteria is met:
- Contract Number and Delivery Order Number match.
- Request/Invoice/Voucher Number match, excluding the trailing alpha character.
- Previously submitted document status is not void.
- Invoices must have the same gross amount.
- Period of Performance Dates, Service Start/End Dates, and Estimated Delivery Date match.
- For each matching Line Item, the Quantity Shipped and Unit Price match.
5.10-11/23/2016 WAWF-1721
REF Segment at Position 050: Contract Number and Delivery Order Edits: Increased fiscal year requirements by 1
for all edits of contract type DoD Contract (FAR).
```


### 5.11.0-1 08/15/17 WAWF-4109

```
General instructions-
Notes: Added "Any changes in the FTP/EDI file to values that are in EDA for this Contract may require a Contract Modification. Please contact the cognizant Contract Administration Office listed in your contract/order for authorization prior to making any changes to the terms and conditions".
```


### 5.12.1-07/24/2018 WAWF-5755

```
ECP 1187 WAWF Suite Renaming
Updated all instances of iRAPT to WAWF
6.10.1-11/22/21 ET-25226
BIG pos. 020-
BIG04 and BIG05 Contract Number and Delivery Order Edits:
DoD Contract (FAR)- Replaced all instances of "First 6 positions must be a valid government DoDAAC" with
"Positions 1 and 2 cannot both be numeric".
Uniform PIID (FAR 4.16)- Replaced all instances of "First 6 positions must be a valid government FEDAAC" with "Positions 1 and 2 must be numeric".
6.11 .0 - 01/17/22 Agile-8422
Segment: N1
Date Element Summary
Ref. Des. N101
Name: For WAWF - Removed DUNS+DUNS+4
```


## Segment: N1

Date Element Summary

Ref. Des. N103
Name: For WAWF - Removed DUNS+DUNS+4
Segment: NM1
Data Element Summary
Ref. Def. NM108
Name: For DoD/Federal IC Notes - Removed DUNS+DUNS+4

WAWF Edits:
EBS and Standard Pay are not allowed to submit 811T Telecom Invoices.

MOCAS and Navy ERP are not allowed to submit Non-Contractual 811T Telecom Invoices.

## Heading:

| Page <br> No. | Pos. <br> No. | Seg. <br> ID | Name | X12 <br> Attributes | WAWF <br> Attributes | Max.Use | Loop Repeat | Notes and Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| x | 010 | ST | Transaction Set Header | M | M | 1 |  |  |
| xi | 020 | BIG | Beginning Segment for Invoice | M | M | 1 |  |  |
| xiii | 030 | NTE | Note/Special Instruction | O | O | 100 |  |  |
| xiv | 040 | CUR | Currency | O | O | 1 |  |  |
| xvii | 050 | REF | Reference Identification | O | O | >1 |  |  |
| xxiii | 060 | PER | Administrative Communications Contact | O | O | 3 |  |  |
| xxv | 070 | ITD | Terms of Sale/Deferred Terms of Sale | O | O | 5 |  |  |
| xxviii | 080 | DTM | Date/Time Reference | O | O | 10 |  |  |
| xxix | 090 | TXI | Tax Information | O | O | >1 |  |  |
|  |  |  | LOOP ID - N1 |  |  |  | >1 |  |
| xxxiii | 100 | N1 | Name | O | M | 1 |  |  |
| xxxvi | 110 | N2 | Additional Name Information | O | C | 2 |  |  |
| xxxvii | 120 | N3 | Address Information | O | C | 2 |  |  |
| $\begin{aligned} & \text { xxxvii } \\ & \text { i } \end{aligned}$ | 130 | N4 | Geographic Location | O | C | 1 |  |  |
| xxxix | 140 | REF | Reference Identification | O | O | 12 |  |  |
| xli | 150 | PER | Administrative Communications Contact | O | C | 3 |  |  |

## Detail:

| Page <br> No. | Pos. <br> No. | Seg. ID | Name | $\begin{gathered} \text { X12 } \\ \text { Attributes } \\ \hline \end{gathered}$ | WAWF <br> Attributes | Max.Use | Loop Repeat | Notes and Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | LOOP ID - HL |  |  |  | >1 |  |
| xliv | 010 | HL | Hierarchical Level | M | M | 1 |  | n1 |
|  |  |  | LOOP ID - LX |  |  |  | >1 |  |
| xlvii | 020 | LX | Assigned Number | O | O | 1 |  |  |
| xlviii | 030 | SI | Service Characteristic Identification | O | O | 8 |  |  |
| 1 | 040 | PID | Product/Item Description | O | O | 200 |  |  |
| 1 i | 050 | REF | Reference Identification | O | O | >1 |  |  |
| liv | 060 | AMT | Monetary Amount | O | O | 5 |  |  |
| 1vi | 070 | DTM | Date/Time Reference | O | O | 8 |  |  |
| 1viii | 080 | TXI | Tax Information | O | O | >1 |  |  |
|  |  |  | LOOP ID - QTY |  |  |  | 10 |  |
| 1xiii | 090 | QTY | Quantity | O | O | 1 |  |  |
| 1xvii | 100 | SI | Service Characteristic Identification | O | O | 1 |  |  |
|  |  |  | LOOP ID - NM1 |  |  |  | 1 |  |
| 1xix | 110 | NM1 | Individual or Organizational Name | O | O | 1 |  | n2 |




## Summary:




## Transaction Set Notes

1. Valid codes for HL03 to define levels for this transaction set are given below: 1 - Service/Billing Provider (Identifies the Company Providing the Service/Billing) 2 - Billing Arrangement (Identifies a Specific Billing Arrangement) 3 - Sub-billing Arrangement (Identifies a More Detailed Billing Arrangement) 4 - Group (Identifies a Group of Charges on the Bill) 5 - Category (Identifies the Subdivision of the Group) 6 Subcategory (Identifies a Further Breakdown of the Category) 7 - Type (Identifies a Further Breakdown of the Subcategory) 8 - Charge Detail (Identifies the Lowest Level of Charges within a Billing Arrangement) 9 Line Detail (Identifies the Supporting Detail Associated with the Charge or Group Level) They must be used in the (hierarchical) order in which they are listed; however, certain levels are optional and may be omitted. At least one occurrence each of the service/billing provider level and group level is required.
2. When used for telecommunications billing, the service/billing provider level is defined by the NM1 loop.
3. The group level is defined by at least one occurrence of the IT1 loop which may only appear at the group level.
4. The SLN loop may only appear at the charge detail level.
5. The TCD loop may only appear at the line detail level.
6. The USD loop may only appear at the line detail level.
7. The number of line items (CTT01) is the accumulation of the number of IT1 segments.

| Segment: | ST Transaction Set Header |
| :---: | :---: |
| Position: | 010 |
| Loop: |  |
| Level: | Heading |
| Usage: | Must Use |
| Max Use: | 1 |
| Purpose: | To indicate the start of a transaction set and to assign a control number |
| Syntax Notes: |  |
| Semantic Notes: | 1 The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set). |
| Comments: Business Rules: | Variable Name: STST |

## Data Element Summary

| Ref. <br> Des. | Data Element | Name | Base Attributes | User <br> Attributes |
| :---: | :---: | :---: | :---: | :---: |
| ST01 | 143 | Transaction Set Identifier Code | M ID 3/3 | M |
| Code uniquely identifying a Transaction Set |  |  |  |  |
| 811 Consolidated Service Invoice/Statement |  |  |  |  |
| ST02 | 329 | Transaction Set Control Number | M AN 4/9 | M |
|  |  | Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set |  |  |

```
        Segment: B\G Beginning Segment for Invoice
        Position: 020
            Loop:
            Level:
            Usage:
        Max Use:
        Purpose: To indicate the beginning of an invoice transaction set and transmit identifying numbers
        and dates
        Syntax Notes:
Semantic Notes:
1 BIG01 is the invoice issue date.
2 BIG03 is the date assigned by the purchaser to purchase order.
3 \text { BIG10 indicates the consolidated invoice number. When BIG07 contains code CI,}
        BIG10 is not used.
    Comments: 1 BIG07 is used only to further define the type of invoice when needed.
```



Enter "26" for Vendor Created Misc. Pay - Services Invoice

## WAWF Edits:

MOCAS and Navy ERP do not allow non-Contractual Invoices and may not enter "26" in BIG07.
26 Miscellaneous Services Invoice

DI Debit Invoice
FB
Final Bill
Transaction Set Purpose Code
$\begin{array}{lll}\mathrm{O} & \text { ID 2/2 } & \mathrm{O}\end{array}$
Code identifying purpose of transaction set

## For WAWF:

For Void or Void \& Replace documents, the following Key Data Elements cannot be changed:

- Contract Number (for Contractual) / Pseudo PIIN (for Non-Contractual), (1/REF/050, REF02 when REF01 = "CT")
- Delivery Order Number, (1/REF/050, REF02 when REF01 = "DO")
- Shipment Number, (1/REF/050, REF02 when REF01 = "SI") (Contractual only)
- Invoice Number, (1/BIG/020, BIG02)

00
01

05

Original
Cancellation
For WAWF:
01 - Void
Replace
For WAWF:
05 - Void \& Replace

| Segment: | NTE Note/Special Instruction |
| :---: | :---: |
| Position: | 030 |
| Loop: |  |
| Level: | Heading |
| Usage: | Optional |
| Max Use: | 100 |
| Purpose: | To transmit information in a free-form format, if necessary, for comment or special instruction |
| Syntax Notes: Semantic Notes: Comments: <br> Notes: |  |
|  |  |
|  | standard implementations, is not machine processable. The use of the NTE segment should therefore be avoided, if at all possible, in an automated environment. |
|  | For WAWF |
|  | Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |
|  | The delimiter character "^" is not allowed in comments. |
|  | The comments will be concatenated into a single comment which may not exceed 2000 characters. |
|  | Comments are mandatory if there is a previously submitted final Invoice against the |
|  | Contract Number and Delivery Order. |

## Data Element Summary

| Ref. <br> Des. | Data <br> Element | Base <br> NTE01 |
| :---: | :---: | :--- |
| $\mathbf{3 6 3}$ | Name | User <br> Note Reference Code |
| Attributes | $\frac{\text { Attributes }}{\text { O 3/3 }}$ | ID |

Code identifying the functional area or purpose for which the note applies

| ADD | Additional Information |
| :--- | :--- |
| GEN | Entire Transaction Set |
| INV | Invoice Instruction |
| OTH | Other Instructions |
| PRI | Priority |
| TIL | Tariff Index |
| TLF | Tariff Rule |
| TRF | Tariff Rate Footnotes |
| TSF | Tariff Section Footnotes |

A free-form description to clarify the related data elements and their content
For WAWF:
NTE02 must be used if NTE01 is used.

## Segment: <br> Position: Loop: Level: Usage: Max Use: Purpose: Syntax Notes:

## Semantic Notes:

 Comments: Notes:
## CUR currency

040
Heading
Optional
1
To specify the currency (dollars, pounds, francs, etc.) used in a transaction
1 If CUR08 is present, then CUR07 is required.
2 If CUR09 is present, then CUR07 is required.
3 If CUR10 is present, then at least one of CUR11 or CUR12 is required.
4 If CUR11 is present, then CUR10 is required.
5 If CUR12 is present, then CUR10 is required.
6 If CUR13 is present, then at least one of CUR14 or CUR15 is required.
7 If CUR14 is present, then CUR13 is required.
8 If CUR15 is present, then CUR13 is required.
9 If CUR16 is present, then at least one of CUR17 or CUR18 is required.
10 If CUR17 is present, then CUR16 is required.
11 If CUR18 is present, then CUR16 is required.
12 If CUR19 is present, then at least one of CUR20 or CUR21 is required.
13 If CUR20 is present, then CUR19 is required.
14 If CUR21 is present, then CUR19 is required.
1 See Figures Appendix for examples detailing the use of the CUR segment.

## DoD/Federal IC Notes

Use this 1/CUR/040 segment to identify the currency in which payment is requested.

## For WAWF

Currency codes that allow exactly two positions to the right of the decimal may be submitted via EDI.

Currency codes that allow greater than two positions to the right of the decimal may NOT be submitted via EDI.

Currency codes that allow zero or one position to the right of the decimal may be submitted via EDI, however, the following rules will be applied:

- When the amount field is defined as a numeric field (N2), the decimal positions must be submitted with one or two zeros as needed to meet the X12 requirement that exactly two decimals are required for N 2 fields.
- When the amount field is defined as a decimal number field (R) or an alpha/numeric string (AN),
- The system will pad zeroes to right of the decimal point up to the number of digits allowed for a Currency Code.
- The system will drop zeroes to the right of the decimal point if they exceed the number of digits allowed for a Currency Code.
- If a non-zero number is given to the right of the maximum number of allowable decimal places as specified by the Currency Code, an error will be given.


## Data Element Summary

| Ref. <br> Des. | Data <br> Element |
| :---: | :---: |
| CUR01 | 98 |

CUR02

Name

## Entity Identifier Code

## Base

Attributes
$\frac{\text { Attributes }}{\text { M ID 2/3 }}$

Code identifying an organizational entity, a physical location, property or an individual

## For WAWF:

WAWF only accepts "BY" for Buying Party (Purchaser). "BY" must be capitalized.
BY

Buying Party (Purchaser)
Currency Code

Code (Standard ISO) for country in whose currency the charges are specified

## DoD/Federal IC Notes:

CAD Canada, Dollars
USD United States of America, Dollars
For additional values, request ISO 4217 Currency Code List.

Exchange Rate
O R 4/10
Value to be used as a multiplier conversion factor to convert monetary value from one currency to another

## For WAWF:

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.
98 Entity Identifier Code
O ID 2/3 O
Code identifying an organizational entity, a physical location, property or an individual
For WAWF:
Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

| PE | Payee |
| :--- | :--- |
| PM | Party to receive paper Memo of Invoice |
| RI | Remit To |
| SE | Selling Party |
| SJ | Service Provider |

Identifies name and address information as pertaining to a service provider for which billing is being rendered
Currency Code O ID 3/3 O
Code (Standard ISO) for country in whose currency the charges are specified
DoD/Federal IC Notes:
CAD Canada, Dollars
USD United States of America, Dollars

For additional values, request ISO 4217 Currency Code List.

## For WAWF:

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

Code identifying the market upon which the currency exchange rate is based
For WAWF:
Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

| IMF | International Monetary Fund |
| :--- | :--- |
| LNF | London (England) Exchange - First Closing |
| LNS | London (England) Exchange - Second Closing |
| NYC | New York Foreign Exchange |
| PHI | Philadelphia Foreign Exchange |
| ZUR | Zurich (Switzerland) Exchange |

Code specifying type of date or time, or both date and time
For WAWF:
Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

Invoice
007
Effective
DoD/Federal IC Notes:


## For WAWF:

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.
Time
O TM 4/8 O
Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where $\mathrm{H}=$ hours ( $00-23$ ), $\mathrm{M}=$ minutes ( $00-59$ ), $\mathrm{S}=$ integer seconds ( $00-$ 59) and $\mathrm{DD}=$ decimal seconds; decimal seconds are expressed as follows: $\mathrm{D}=$ tenths (0-9) and $\mathrm{DD}=$ hundredths ( $00-99$ )
For WAWF:
Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

| Segment: | REF Reference Identification |
| :---: | :---: |
| Position: | 050 |
| Loop: |  |
| Level: | Heading |
| Usage: | Optional |
| Max Use: | >1 |
| Purpose: | To specify identifying information |
| Syntax Notes: | 1 At least one of REF02 or REF03 is required. |
|  | 2 If either C04003 or C04004 is present, then the other is required. |
|  | 3 If either C04005 or C04006 is present, then the other is required. |
| Semantic Notes: | 1 REF04 contains data relating to the value cited in REF02. |
| Notes: | For WAWF |
|  | Only REF Segments with the REF01 codes noted below will be displayed on the WAWF document. All other data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |
|  | When EDI submissions are identified as a "Draft", the system will process them inbound using the following minimal data set requirements: <br> o Vendor CAGE |
|  | o Contract Number Type (Defaults to DoD Contract (FAR) if not entered) |
|  | o Contract Number |
|  | o Delivery Order Number |
|  | o Pay Official DoDAAC |
|  | o Document Type |
|  | o Routing DoDAACs depending on the document type and pay system |
|  | o Invoice/Shipment Number depending on the document type |
|  | o If any Line Item data is submitted, the Item No is mandatory |
|  | Once submitted as a "Draft", all documents must be processed via the web interface using the current "Save and Continue" functionality. There will be no ability to "add to a document" via additional electronic submissions. |

## Samples

REF $^{\wedge} \mathrm{ACC}^{\wedge}$ Draft (Draft Indicator)


| AAO | Carrier Assigned Code |
| :---: | :---: |
| ACC | Status |
|  | For WAWF: |
|  | Draft Indicator |
| AP | Accounts Receivable Number |
| BB | Authorization Number |
|  | Proves that permission was obtained to provide a service |
| BF | Billing Center Identification |
| BLT | Billing Type |
| CR | Customer Reference Number |
| CT | Contract Number |
|  | For WAWF: |
|  | Contractual: |
|  | Mandatory |
|  | Non-Contractual: <br> - For Original documents (BIG08 $=00$ ), Contract Number is not used. WAWF will generate a Pseudo PIIN which will be displayed in the Contract Number field on the Web. <br> - For Void and Void \& Replace documents (BIG08 = 01 or 05), "CT" is Mandatory. Enter the Pseudo PIIN that was generated for the original document in REF02. |
| DO | Delivery Order Number |
| E9 | Attachment Code |
|  | Supplementary reference information |
| EH | Financial Classification Code |
| HB | Bill \& Hold Invoice Number |
| IV | Seller's Invoice Number |
| KL | Contract Reference |
|  | For WAWF: |
|  | If REF01 = KL, enter Contract Number Type in REF02 |
|  | If the value is not provided, the transaction will be defaulted to a value of B - DoD Contract (FAR), and all associated edits for Contract Number and Delivery Order number structure associated with DOD Contract (FAR) will be applied to the inbound file and if not met the file will fail. |
| LJ | Local Jurisdiction |
| LU | Location Number |
| P4 | Project Code |
| PO | Purchase Order Number |
| R0 | Regiristo Federal de Contribuyentes (Mexican Federal Tax ID Number) |
| RE | Release Number |
| SI | Shipper's Identifying Number for Shipment (SID) |
|  | A unique number (to the shipper) assigned by the shipper to identify the shipment <br> For WAWF: |
|  | Shipment Number. |
| SU | Special Processing Code |
|  | Unique code identifying the special handling requirements for the claim |
| V0 | Version |
| VN | Vendor Order Number |
| YN | Receiver ID Qualifier |

ZZ Mutually Defined

## For WAWF:

Contractual:
If REF01 = 'ZZ', enter Reference Procurement Instrument Number in REF02

## Reference Identification

X AN 1/30 O AN 1/19
Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

## For WAWF:

Contract Number:
If REF01 = CT, the Contract Number must be given in REF02.
Contract Number will be converted to upper case.

Enter GSA Contract Number in the REF02 Segment: Reference Procurement Instrument Number.

Delivery Order:
If REF01 = DO, the Delivery Order Number must be given in REF02.
Delivery Order will be converted to upper case.

Shipment Number:
If REF01 = SI, the Shipment Number must be given in REF02.
Min/Max 7/8
Shipment Number will be converted to upper case.
Attachment:
If REF01 = E9, the word "Attachment" must be given in REF02.
Contractual:
Mandatory
Reference Procurement Instrument Number:
If REF01 = ZZ, enter Reference Procurement Instrument Number in REF02
Contract Number Type:
If "KL" is entered in REF01, enter the Contract Number Type in REF02, refer to the list below:
A Cooperative Agmt.
B DoD Contract (FAR)
C DoD Contract (Non FAR)
D Grant/Cooperative Agreement; Non-Procurement Instruments
E Intragovernmental
F Intergovernmental
G International Agmt.
I Non-DoD Contract (FAR)
J Non-DoD Contract (Non FAR)
K Other Agreement
S Uniform PIID (FAR 4.16)
Draft Indicator:
If REF01 = "ACC" enter "Draft".
Contract Number and Delivery Order Edits:
Contract Type is "DoD Contract (FAR)"; Fiscal Year 18 and later Contract Number Edits:

```
    No special characters allowed.
    Must be 13 characters in length.
    Contract cannot contain "O" or "I" at any position.
    Positions 1 and 2 cannot both be numeric.
    Positions 7 and 8 (FY parameter) must be numeric and greater than or equal to 18 and
less than 66.
    Position }9\mathrm{ must be alpha.
    Position }9\mathrm{ may not be: B, E, I, J, O, Q, R, U, W, X, Y, or Z.
    Position 10 through 13 in the Contract Number may not be "0000."
Delivery Order Number Edits:
    No special characters allowed.
    Must be 13 characters in length.
    Delivery Order Number may not contain "O" or "I" at any position.
    Positions }1\mathrm{ and 2 cannot both be numeric.
    Positions 7 and 8 (FY parameter) must be numeric and 18 or greater and less than 66.
    Position }9\mathrm{ must be F.
    Position 10 through 13 in the Delivery Order Number may not be "0000" (all zeroes).
    Delivery Order is prohibited when the 9th position of the Contract Number is C, F, H,
M, P, or V.
    For Acquisition, Delivery Order is required when the 9th position of the Contract
Number is A, D, or G.
Contract Type is "DoD Contract (FAR)"; Fiscal Year 17 and prior
Contract Number Edits:
    No special characters allowed.
    Must be 13 characters in length.
    Contract cannot contain "O" or "I" at any position.
    Positions 1 and 2 cannot both be numeric.
    Positions }7\mathrm{ and 8 (FY parameter) must be numeric and less than 18 or greater than 65.
    Position }9\mathrm{ must be alpha.
    Position 9 cannot be - B, E, I, J, N, O, Q, R, T, U, or Y.
    Position 10 through 13 in the Contract Number may not be "0000."
Delivery Order Number Edits:
    No special characters allowed.
    Must be 0, 4, or 13 characters in length.
    May not contain "O" or "I" at any position.
    For Acquisition, Delivery Order required when the ninth position of Contract Number
is A,D or G.
    Delivery Order prohibited when ninth position of Contract Number is C, F, M, P, V, or
W.
    If the Delivery Order is 4 characters, the following edits will be applied:
    The characters "A" and "P" are prohibited in the first position of 4-character Delivery
Order Number.
    "0000" is not acceptable value.
    If the Delivery Order is }13\mathrm{ characters, the following edits will be applied:
    Positions }1\mathrm{ and 2 cannot both be numeric.
    Positions }7\mathrm{ and }8\mathrm{ must be numeric.
    Position }9\mathrm{ must be F.
    Positions }10\mathrm{ through 13 cannot be all zeroes.
Contract Type is "Uniform PIID (FAR 4.16)"
Contract Number Edits:
    No special characters allowed.
    Must be 13 to 17 characters in length, inclusive.
    Contract cannot contain "O" or "I" at any position.
    Positions 1 and 2 must be numeric.
    Positions }7\mathrm{ and 8 (FY parameter) must be numeric and 16 or greater.
    Position }9\mathrm{ must be alpha.
    Position }9\mathrm{ cannot be: B, E, I, J, O, Q, R, U, W, X, Y, or Z.
```

Position 10 through the end of the Contract Number may not be all zeroes.
Delivery Order Number Edits:
No special characters allowed.
Must be 13 to 17 characters in length, inclusive.
Delivery Order Number may not contain "O" or "I" at any position.
Positions 1 and 2 must be numeric.
Positions 7 and 8 must be numeric and 16 (FY parameter) or greater.
Position 9 must be F.
Position 10 through the end of the Delivery Order Number may not be all zeroes.
Delivery Order is prohibited when the 9th position of the Contract Number is C, F, H, P, or V.

For Acquisition, Delivery Order is required when the 9 th position of the Contract Number is A, D, or G.

## WAWF Edits:

## Contract Number:

MOCAS, DCMA Admin, DSS:
Min/Max 13/13
Must be 13 alphanumeric characters with no spaces, 7 th and 8 th position must be numeric, 9th position must be an alpha character. If the letters "A", "D", or "G" are entered in the 9th position, a Delivery Order Number in the next instance of this REF Segment is required. The letters "O" and "I" may not be used within the Contract Number.

## Shipment Number:

MOCAS, DCMA Admin:
Mandatory
Min/Max 7/8
Shipment Number must be 7 or 8 characters in the format of AAAXNNN and may have a
" Z " in the 8th position.
Shipment Number must contain the prefix "SER", followed by 1 alphanumeric character, followed by 3 numeric characters.
If the Final Shipment Indicator is "Y", then the Shipment Number must be exactly 8 characters with the 8 th character being a " Z ".
If the Shipment Number is 8 characters and the 8 th character is a " $Z$ ", then the Final Shipment Indicator must be set to "Y".
Description $\quad X \quad$ AN 1/80 $\quad O$

A free-form description to clarify the related data elements and their content
For WAWF:
Shipment Date:
If REF01="SI", then REF03 is mandatory and will contain the Shipment Date.
Min/Max 8/8
CCYYMMDD
Attachments:
If REF01="E9", then REF03 is mandatory and will contain the actual attachment name.
Attachment name, including the extension, must not exceed the maximum field length of
80 characters.
Min/Max 1/80
Reference Identifier
0
O
To identify one or more reference numbers or identification numbers as specified by the Reference Qualifier

## For WAWF:

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.
$\begin{array}{llll}\text { Reference Identification Qualifier } & \text { M } & \text { ID 2/3 } & \text { M }\end{array}$
Code qualifying the Reference Identification
ACB
Region

| BLT | Billing Type |
| :--- | :--- |
| SU | Special Processing Code |
|  | Unique code identifying the special handling requirements for the claim |

Special Processing Code
Unique code identifying the special handling requirements for the claim

127 Reference Identification
X AN 1/30 O
Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier


Complete communications number including country or area code when applicable

| Segment: | TTD Terms of Sale/Deferred Terms of Sale |
| :---: | :---: |
| Position: | 070 |
| Loop: |  |
| Level: | Heading |
| Usage: | Optional |
| Max Use: | 5 |
| Purpose: | To specify terms of sale |
| Syntax Notes: | 1 If ITD03 is present, then at least one of ITD04 ITD05 or ITD13 is required. |
|  | 2 If ITD08 is present, then at least one of ITD04 ITD05 or ITD13 is required. |
|  | 3 If ITD09 is present, then at least one of ITD10 or ITD11 is required. |
| Semantic Notes: | 1 ITD15 is the percentage applied to a base amount used to determine a late payment charge. |
| Comments: | 1 If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required. |
| Notes: | DoD/Federal IC Notes |
|  | To specify due date and late payment terms. |
|  | For WAWF |
|  | ITD Segments that are submitted with Elements, Element pairs, and codes not used by WAWF will not be displayed on the WAWF document but will be saved in the form of an attachment to the WAWF document if possible. |
|  | WAWF Edits |
|  | MOCAS: |
|  | Allows for only the discount combination of ITD03 and ITD05. |
|  | EBS: |
|  | Allows for only one discount combination consisting of ITD03 and ITD05. |
|  | CAPS-C/W: |
|  | Allows for up to three sets of ITD03 and ITD05. An ITD07 (Net Days) discount is allowed. More than three sets of ITD03 and ITD05 or any ITD04 and ITD08 combinations will be rejected. |
|  | One Pay: |
|  | Allows two ITD03 and ITD05 combinations or one ITD04 and ITD08 combination. In addition, one ITD07 is allowed. |
|  | IAPS-E: |
|  | Allows for only one discount combination; ITD03 and ITD05, or ITD04 and ITD08, or ITD07. |
|  | Navy ERP: |
|  | Allows up to five instances of ITD03 and ITD05, ITD08 and ITD04 or ITD07. Navy ERP allows only one entry for Net Days ITD07. |

## Data Element Summary

| Ref. <br> Des. | Data <br> Element | Name <br> ITD01 | $\mathbf{3 3 6}$ | Base <br> Terms Type Code <br> Code identifying type of payment terms <br> Attributes |
| :---: | :---: | :---: | :---: | :---: | | User |
| :---: |

Sales terms specifying a past due date, and a late payment percentage penalty applies to unpaid balances past this due date
For WAWF:
Not used by WAWF. See For WAWF Segment note above.
Cash Discount Terms Apply
Contract terms specify that a cash discount is applicable

ITD02 earned
CAPS-C/W:
Min/Max 1/5
Discount percentage is limited to NN.NNN.
Navy ERP:
Min/Max 1/6
Discount percentage is limited to NN.NNNN.
Terms Discount Due Date
X DT 8/8 O
Date payment is due if discount is to be earned expressed in format CCYYMMDD
MOCAS, One Pay, IAPS-E:
Min/Max 1/4
Discount percentage is limited to NN.NN.

Terms Discount Days Due $\quad X \quad$ N0 $1 / 3 \quad$ O $\quad$ N0 1/2
Number of days in the terms discount period by which payment is due if terms discount is
Terms Net Due Date
O DT 8/8 O
Date when total invoice amount becomes due expressed in format CCYYMMDD DoD/Federal IC Notes:
Date after which Late Payment Charge applies.
$\begin{array}{llllll}\text { Terms Net Days } & \text { O } & \text { N0 } 1 / 3 & \text { O } & \text { N0 1/2 }\end{array}$
Number of days until total invoice amount is due (discount not applicable)

## Terms Discount Amount

O $\quad \mathrm{N} 21 / 10 \quad \mathrm{O}$

Total amount of terms discount

## For WAWF:

Currency codes that allow exactly two positions to the right of the decimal may be submitted via EDI.

Currency codes that allow greater than two positions to the right of the decimal may NOT be submitted via EDI.

Currency codes that allow zero or one position to the right of the decimal may be submitted via EDI, however, the following rules will be applied:

- When the amount field is defined as a numeric field (N2), the decimal positions must be submitted with one or two zeros as needed to meet the X12 requirement that exactly two decimals are required for N 2 fields.
- When the amount field is defined as a decimal number field (R) or an alpha/numeric

|  |  | string (AN), <br> - The system will pad zeroes to right of the decimal point up to the number of digits allowed for a Currency Code. <br> - The system will drop zeroes to the right of the decimal point if they exceed the number of digits allowed for a Currency Code. <br> - If a non-zero number is given to the right of the maximum number of allowable decimal places as specified by the Currency Code, an error will be given. |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| ITD09 | 388 | Terms Deferred Due Date | 0 | DT 8/8 | 0 |
|  |  | Date deferred payment or percent of invoice pay CCYYMMDD <br> Deferred Amount Due | X | pressed in <br> N2 1/10 | rmat $\mathbf{O}$ |
| ITD10 | 389 | Deferred amount due for payment |  |  |  |
|  |  | DoD/Federal IC Notes: |  |  |  |
|  |  | Put Late Payment Charge here until X12 approves add | TD |  |  |
| ITD11 | 342 | Percent of Invoice Payable | X | R 1/5 | 0 |
|  |  | Amount of invoice payable expressed in percent |  |  |  |
| ITD12 | 352 | Description | 0 | AN 1/80 | Not |
|  |  |  |  |  | Used |
| ITD13 | 765 | Day of Month | X | N0 1/2 | 0 |
|  |  | The numeric value of the day of the month betwe being referenced |  | maximum | ay of the month |
| ITD14 | 107 | Payment Method Code | 0 | ID 1/2 | 0 |
|  |  | Code identifying type of payment procedures |  |  |  |
|  |  | AC Credit Card |  |  |  |
|  |  | C Pay By Check |  |  |  |
|  |  | E Electronic Payment System |  |  |  |
| ITD15 | 954 | Percent | 0 | R 1/10 | 0 |
|  |  | Percentage expressed as a decimal |  |  |  |
|  |  | DoD/Federal IC Notes: |  |  |  |
|  |  | Late payment percentage. |  |  |  |




| CS | Levied by a county government against the periodic fee paid by a customer in return for the right to use the property of another party City Sales Tax |
| :---: | :---: |
| CT | County Tax |
| CV | Federal Value-added Tax (GST) on Services |
| DL | Default Labor Tax |
| EQ | Equipment Tax |
| ET | Energy Tax <br> Tax applied to the utility and petroleum industries |
| EV | Environmental Tax |
| F1 | FICA Tax |
| F2 | FICA Medicare Tax |
| F3 | FICA Social Security Tax |
| FD | Federal Tax |
|  | Usage tax imposed by federal (US and Canadian) government |
| FF | Fuel Super Fund Tax |
| FI | Federal Income Tax Withholding |
| FL | Fuel L.U.S.T. Tax (Leaking Underground Storage Tank) |
| FR | Franchise Tax |
|  | Tax imposed by municipality for the right to provide service |
| FS | Fuel Spill Tax |
| FT | Federal Excise Tax |
| GR | Gross Receipts Tax |
| GS | Goods and Services Tax |
|  | Canadian value-added tax |
| HS | Public Health and Education Tax |
|  | Canadian tax levied to fund public care and education |
| HT | Handicap Tax |
|  | Tax assessed to assist the handicapped |
| HZ | Hazardous Waste Tax |
| LB | Labor By Trade Tax |
| LO | Local Tax (Not Sales Tax) |
|  | Service tax imposed on a local level |
| LS | State and Local Sales Tax |
| LT | Local Sales Tax (All Applicable Sales Taxes by Taxing Authority Below the State Level) |
| LU | Leaky Underground Storage Tank (LUST) Tax (federal) |
| LV | Leaky Underground Storage Tank (LUST) Tax (federal); tax imposed in the U.S., at the federal level, for clean-up of leaky underground storage tanks Leaky Underground Storage Tank (LUST) Tax (state) |
| MA | Leaky Underground Storage Tank (LUST) Tax (state); tax imposed in the U.S., at the state level, for clean-up of leaky underground storage tanks Material Tax |
| MN | Minimum Tax |
| MP | Municipal Tax |
|  | Service tax imposed by a municipality |
| MS | Miscellaneous State Tax |
| MT | Metropolitan Transit Tax |
| OH | Other Taxes |
| OT | Occupational Tax |
|  | Tax imposed on telecommunication companies for the right to provide service |


| PG | State or Provincial Tax on Goods |
| :---: | :---: |
| PS | State or Provincial Tax on Services |
| SA | State or Provincial Fuel Tax |
| SB | Secondary Percentage Tax |
| SC | School Tax |
|  | Tax collection by taxing authority for schools |
| SE | State Excise Tax |
|  | Usage tax imposed by state of provincial government |
| SF | Superfund Tax |
|  | Superfund is a U.S. government fund created for the clean up or eradication of sites at which toxic waste, hazardous to the environment, has been dumped |
| SL | State and Local Tax |
|  | State and Local tax funds, exclusive of State and Local Sales tax |
| SP | State/Provincial Tax |
|  | State tax levied which excludes sales or excise taxes |
| SR | State Rental Tax |
|  | Levied by a state government against the periodic fee paid by a customer in return for the right to use the property of another party |
| SS | State Tax on Specific Labor |
| ST | State Sales Tax |
| SU | Sales and Use Tax |
|  | Tax on Equipment and Service provided |
| SX | Enhanced 911 - State Excise Tax |
|  | A tax imposed to pay for enhanced 911 services such as automatic call identification |
| T1 | Pre-threshold Tax |
| T2 | Post Threshold Tax |
| TD | Telecommunications Device for the Deaf (TDD) Service Excise Tax |
|  | Tax imposed to recover the cost of providing TDD equipment |
| TT | Telecommunications Tax |
|  | Tax imposed on telecommunications companies for the right to provide service or usage tax imposed. (This could be an excise tax) |
| TX | All Taxes |
|  | Total of all applicable taxes |
| UL | License Tax |
|  | Tax used to report the amount of license tax which is passed to the consumer |
| UT | Utility Users' Tax |
|  | City or county tax for natural gas usage that is imposed upon customers |
| VA | Value Added Tax |
| WS | Well Service |
| ZA | 911-City Tax |
|  | Tax levied to recover the cost of providing 911 emergency services within a city |
| ZB | 911-County Tax |
|  | Tax levied to recover the cost of providing 911 emergency service within a county |
| ZC | 911-Excise Tax |
|  | Usage tax imposed to recover the cost of 911 service |
| ZD | 911-State Tax |
|  | Tax levied to recover the cost of providing 911 emergency service within a State |
| ZE | 911-Tax |
|  | Tax to recover the cost of 911 service |




## Data Element Summary

| Ref. | Data |  | Base | User |
| :---: | :---: | :---: | :---: | :---: |
| Des. | Element | Name | Attributes | Attributes |
| N101 | 98 | Entity Identifier Code | M ID 2/3 | M |

Code identifying an organizational entity, a physical location, property or an individual

## For WAWF:

WAWF will reject transactions with codes other than those listed below.
Vendor (PE) is mandatory.
Pay Office DoDAAC (PR) is mandatory and must be a valid DoDAAC.
Admin DoDAAC (C4) is optional and must be a valid DoDAAC.
Ship To (Acceptor) DoDAAC (SV) is mandatory.
Issue By DoDAAC (BY) is optional and must be a valid DoDAAC.

LPO (PO) is optional for Contractual and mandatory for non-Contractual Invoices and must be a valid DoDAAC.

If the Admin or the Issue By DoDAACs are not provided, these data elements will be populated from EDA if the information is available.

If the Admin DoDAAC is not provided and cannot be populated from EDA, but a valid Administrator is registered to the Ship To DoDAAC, then the Admin DoDAAC will default to the Ship To DoDAAC.

If the Inspect By DoDAAC is not provided but a valid Inspector is registered to the Ship To DoDAAC, then the Inspect By DoDAAC will default to the Ship To DoDAAC.

A Contractor DoDAAC may be submitted in any field where a CAGE is permitted except where N101 = PE for Vendor.

To submit email addresses to which an additional workflow notice should be sent, submit "FE" in N101.

| AAA | Sub-account |
| :--- | :--- |
| BY | Buying Party (Purchaser) |
| C4 | Contract Administration Office <br> Established at either a contractor facility or in a geographic area, and <br> responsible for administering on behalf of the buying activities that assigned <br> contracts for administration and all contracts awarded to either the specific <br> contractor or all contractors in the geographic area <br> WAWF Edits: |
|  | MOCAS: |
|  | Because Non-Contractual documents (BIG07 = 26) cannot be |
|  | MOCAS paid, DCMA Admin DoDAACs are not used for Non- |
|  | Contractual transactions. |
| FE | Mail Address |
| Lnspection Location |  |
| PE | Place where the item was viewed or inspected |
| PO | Payee <br> PR |
| Payer |  |
| SV | Service Performance Site |
|  | When services are contracted for, this describes the organization for whom <br> or location address at which those services will be performed |
|  |  |

Free-form name

## For WAWF:

Name (Activity1) - Mandatory only if Address data is being entered, otherwise should not be entered.

To submit email addresses to which an additional workflow notice should be sent, enter the name of the organization in N102 when N101 = "FE".

Code designating the system/method of code structure used for Identification Code (67)

## For WAWF:

Mandatory when submitting address data.

10 DoDAAC
33 CAGE
A2 MAPAC

Not used when submitting email addresses to which an additional workflow notice should be sent.


| Segment: | $\mathbf{N 2}$ Additional Name Information |
| ---: | :--- |
| Position: | $110 \quad$ |
| Loop: | N1 Must Use |
| Level: | Heading |
| Usage: | Dependent |
| Max Use: | 2 |
| Purpose: | To specify additional names or those longer than 35 characters in length |
| Syntax Notes: |  |
| Semantic Notes: |  |
| Comments: | For WAWF |

## Data Element Summary

| Ref. <br> Des. | Data Element | Name | Base Attributes | User Attributes |
| :---: | :---: | :---: | :---: | :---: |
| N201 | 93 | Name | M AN 1/60 | M |
|  |  | Free-form name |  |  |
|  |  | For WAWF: |  |  |
|  |  | Name Activity 2 |  |  |
| N202 | 93 | Name | O AN 1/60 | 0 |
|  |  | Free-form name |  |  |
|  |  | For WAWF: |  |  |
|  |  | Name Activity 3 <br> Name (Activity) - Mandatory only if Address entered. | ered; otherwis | hould not be |


|  | Segment: | N3 Address Information |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Position: | 120 |  |  |  |
|  | Loop: | N1 Must Use |  |  |  |
|  | Level: | Heading |  |  |  |
|  | Usage: | Dependent |  |  |  |
|  | Max Use: | 2 |  |  |  |
|  | Purpose: | To specify the location of the named party |  |  |  |
|  | Syntax Notes: |  |  |  |  |
| Semantic Notes: |  |  |  |  |  |
| Comments: |  |  |  |  |  |
|  | Notes. | For WAWF |  |  |  |
|  |  | Refer to Address rules for WAWF, noted in N1 Segment. |  |  |  |
| Data Element Summary |  |  |  |  |  |
| Ref. | Data |  |  | Base | User |
| Des. | Element | Name |  | ributes | Attributes |
| N301 | 166 | Address Information $\quad$ M 4 AN 1/55 $\quad$ M |  |  |  |
|  |  | Address information |  |  |  |
| N302 | 166 | Address Information | 0 | AN 1/55 | 0 |
|  |  | Address information |  |  |  |


| Segment: | N4 Geographic Location |
| :---: | :---: |
| Position: | 130 |
| Loop: | N1 Must Use |
| Level: | Heading |
| Usage: | Dependent |
| Max Use: | 1 |
| Purpose: | To specify the geographic place of the named party |
| Syntax Notes: | 1 If N406 is present, then N405 is required. |
| Semantic Notes: |  |
| Comments: | 1 A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location. |
|  | 2 N402 is required only if city name (N401) is in the U.S. or Canada. |
| Notes: | For WAWF |
|  | Refer to Address rules for WAWF, noted in N1 Segment. |
|  | If an APO/FPO Address is being entered, the Vendor must enter the information in the N403, N405, and N406. |

## Data Element Summary



| Segment: | REF Reference Identification |
| :---: | :---: |
| Position: | 140 |
| Loop: | N1 Must Use |
| Level: | Heading |
| Usage: | Optional |
| Max Use: | 12 |
| Purpose: | To specify identifying information |
| Syntax Notes: | 1 At least one of REF02 or REF03 is required. |
|  | 2 If either C04003 or C04004 is present, then the other is required. |
|  | 3 If either C04005 or C04006 is present, then the other is required. |
| Semantic Notes: | 1 REF04 contains data relating to the value cited in REF02. |
| Notes: | For WAWF |
|  | Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |
|  | Data Element Summary |
| Ref.Des. $\quad$Elementa | Name $\quad$Base <br> Attributes$\quad$User <br> Attributes |
| REF01 128 | Reference Identification Qualifier $\quad \begin{array}{llll}\text { M } & \text { ID 2/3 } & \text { M }\end{array}$ |
|  | Code qualifying the Reference Identification |
|  | 01 American Bankers Assoc. (ABA) Transit/Routing Number (Including Check Digit, 9 Digits) |
|  | 03 Clearing House Interbank Payment System (CHIPS) Participant Number (3 |
|  | $05 \quad \begin{aligned} & \text { Clearing House Interbank Payment System (CHIPS) User Identification (6 } \\ & \text { digits) }\end{aligned}$ |
|  | 10 Account Managers Code |
|  | Identifies the telecommunications manager assigned to this account |
|  | 13 Horizontal Coordinate |
|  | Positional address, horizontal component. The assigned address is based upon a grid mapping scheme <br> Vertical Coordinate |
|  | Positional Address, Vertical component. The assigned address is based upon a grid mapping scheme Facility ID Number |
|  | 4L Location-specific Services Reference Number |
|  | 6R Provider Control Number |
|  | Number assigned by information provider company for tracking and billing purposes |
|  | 7 I Subscriber Authorization Number |
|  | 8M Originating Company Identifier |
|  | 8N Receiving Company Identifier |
|  | AAO Carrier Assigned Code |
|  | BC Buyer's Contract Number |
|  | BF Billing Center Identification |
|  | BLT Billing Type |
|  | CA Cost Allocation Reference |
|  | CO Customer Order Number |
|  | CR Customer Reference Number |
|  | CT Contract Number |
|  | DP Department Number |
|  | EF Electronic Funds Transfer ID Number |
|  | EM Electronic Payment Reference Number |
|  | EU End User's Purchase Order Number |


| GC | Government Contract Number |
| :--- | :--- |
| GT | Goods and Service Tax Registration Number |
| IS | Invoice Number Suffix |
| IT | Internal Customer Number |
| IV | Seller's Invoice Number |
| LB | Lockbox |
| LJ | Local Jurisdiction |
| LU | Location Number |
| NP | Partial Payment Number |
| OI | Original Invoice Number |
| OP | Original Purchase Order |
| OR | Order/Paragraph Number |
| P4 | Project Code |
| PO | Purchase Order Number |
| PX | Previous Invoice Number |
| RO | Repetitive Booking Number |
| RT | Payee's Financial Institution Transit Routing Number for Check, Draft or |
|  | Wire Payments. Receiving Depository Financial Institution Transit Routing |
| SE | Number for ACH Transfers |
| SU | Serial Number |
|  | Special Processing Code |
| SX | Unique code identifying the special handling requirements for the claim |
| TF | Service Interrupt Tracking Number |
| TJ | Transfer Number |
| V0 | Federal Taxpayer's Identification Number |
| VC | Version |
| VN | Vendor Contract Number |
| VR | Vendor Order Number |
| YN | Vendor ID Number |
| ZH | Receiver ID Qualifier |
| eference Identification |  |
|  | Carrier Assigned Reference Number |




## DoD/Federal IC Notes:

This code is to be used only within the federal government.
EM Electronic Mail
FX Facsimile
TE Telephone

## PER05

PER06

PER07

Communication Number
X AN 1/80 O
Complete communications number including country or area code when applicable
DoD/Federal IC Notes:
Complete communications number including country or area code when applicable.
For WAWF:
When PER01 is CN and PER03 is EM, WAWF will read PER04 as an additional email address to which a workflow notification will be sent.
Communication Number Qualifier
Code identifying the type of communication number

| AU | Defense Switched Network <br> Department of Defense telecommunications system and successor of the <br> Automatic Voice Network (AUTOVON) <br> DoD/Federal IC Notes: |
| :--- | :--- |
|  | This code is to be used only within the federal government. |
| EM | Electronic Mail |
| FX | Facsimile |
| TE | Telephone |
| Communication Number | X |

Complete communications number including country or area code when applicable
For WAWF:
When PER01 is CN and PER05 is EM, WAWF will read PER06 as an additional email address to which a workflow notification will be sent.
Communication Number Qualifier $\quad$ O $\quad$ ID 2/2 $\quad$ O

Code identifying the type of communication number

| AA | International Telephone Access Code <br> Dialing Code required to call another country in addition to the number |
| :--- | :--- |
| AB | Joint Facsimile and Phone Number |
| AC | Message Only Voice Number <br> Telephone number which provides automated messages only <br> Delivery Location Phone |
| AD | Alternate Telephone |
| AP | Answering Service |
| AS | Defense Switched Network <br> AU |
|  | Department of Defense telecommunications system and successor of the <br> Automatic Voice Network (AUTOVON) <br> Beeper Number |
| BN | BTX Number <br> German communications number for on-line service provided through the |
| BT | Deutsche Bundespost <br> Cable |
| CA | Cellular Phone |
| CP | Defense Data Network (DDN) |
| DN | Department of Defense (DoD) data communications system |
| ED | Electronic Data Interchange Access Number |
| EM | Electronic Mail |
| EX | Telephone Extension |
| FT | Federal Telecommunications System (FTS) |



## Segment: <br> Position: <br> Loop: <br> Level: <br> Usage: <br> Max Use: <br> Purpose: <br> Syntax Notes: <br> Semantic Notes: Comments:

## HI Hierarchical Level

010
HL Optional
Detail
Must Use
1
To identify dependencies among and the content of hierarchically related groups of data segments

1 The HL segment is used to identify levels of detail information using a hierarchical structure, such as relating line-item data to shipment data, and packaging data to lineitem data.
The HL segment defines a top-down/left-right ordered structure.
2 HL01 shall contain a unique alphanumeric number for each occurrence of the HL segment in the transaction set. For example, HL01 could be used to indicate the number of occurrences of the HL segment, in which case the value of HL01 would be " 1 " for the initial HL segment and would be incremented by one in each subsequent HL segment within the transaction.
3 HL02 identifies the hierarchical ID number of the HL segment to which the current HL segment is subordinate.
4 HL03 indicates the context of the series of segments following the current HL segment up to the next occurrence of an HL segment in the transaction. For example, HL03 is used to indicate that subsequent segments in the HL loop form a logical grouping of data referring to shipment, order, or item-level information.
5 HL04 indicates whether or not there are subordinate (or child) HL segments related to the current HL segment.

## Notes: DoD/Federal IC Notes

1. When submitting the 811 to any federal agency, use of the HL loop at levels HL03 code " 1 " and code " 4 ", is required.
2. When the HL segment for a Level 4 indicates that there are no children, multiple IT1 loops may appear at this level; otherwise, there will only be one IT1 loop per HL loop.
3. As in the HL 4, when the HL segment for Level 8 indicates there are no children, multiple SLN loops may appear within one HL loop; otherwise, there will only be one SLN per HL 8 loop.

## For WAWF

Information provided in the HL1 segments (other than subordinate HL4 loops) will not be displayed in WAWF.

Information provided in the HL2 segments (other than subordinate HL4 loops) will not be displayed in WAWF.

Information provided in the HL3 segments (other than subordinate HL4 loops) will not be displayed in WAWF.

Data submitted in the IT1 and PID segments in the HL4 loop will be displayed in WAWF as line items.

Data submitted in HL5, HL6, HL7, HL8, and HL9 will be saved as an attachment to WAWF.

| Ref. | Data <br> Des. <br> $\underline{\text { HL01 }}$ |
| :---: | :---: |
| 628 |  |

## Data Element Summary

| Name | Base <br> Attributes | User <br> Hierarchical ID Number |
| :--- | :--- | :--- |
| $\frac{\text { M AN 1/12 }}{\text { M Anibutes }}$ |  |  |

## Hierarchical ID Number

$\begin{array}{lll}\text { M } & \text { AN 1/12 } & \text { M }\end{array}$
A unique number assigned by the sender to identify a particular data segment in a hierarchical structure
DoD/Federal IC Notes:

Sequential number assigned to this HL segment.

## For WAWF:

In the first Loop, cite number 1.
Increased by one each subsequent Loop.

Hierarchical Parent ID Number
O AN 1/12 O
Identification number of the next higher hierarchical data segment that the data segment being described is subordinate to
DoD/Federal IC Notes:
Not used at HL1 (Service Provider).
For WAWF:
For first loop, HL03=1 for Service Provider, leave blank.
For all subsequent loops, cite the identification number (HL01) of the next higher hierarchical loop.
Hierarchical Level Code M ID 1/2 M
Code defining the characteristic of a level in a hierarchical structure
DoD/Federal IC Notes:
Use any code. Listed codes are preferred.
1 Service/Billing Provider
2 Billing Arrangement
This level can only be used as a subordinate to level 1.
3 Sub-Billing Arrangement
This level can only be used as a subordinate to level 2 .
4 Group
This level can only be used as a subordinate to level 1,2 or 3 .
5 Category
This level can only be used as a subordinate to level 4.
6 Sub-Category
This level can only be used as a subordinate to level 5 .
7 Type
This level can only be used as a subordinate to level 6 .
8 Charge Detail
This level can only be used as a subordinate to level 4, 5, 6 or 7 .
9 Line Detail
1 Service/Billing Provider
Code identifying the telecommunications company providing service/billing
2
Billing Arrangement
Code identifying a specified billing arrangement
3

4

5

6
Sub-Category
Code identifying a further breakdown of the category
7
Type
Code identifying a further breakdown of the sub-category
Charge Detail
Code identifying the lowest level of charges within a billing arrangement
Line Detail
Code identifying the supporting detail associated with the charge or group
9
$\begin{array}{lll}O & \text { ID 1/1 } & M\end{array}$
Hierarchical Child Code
Code indicating if there are hierarchical child data segments subordinate to the level being described
DoD/Federal IC Notes:

## Use any code.

## For WAWF:

Indicates if there are subordinate Segments to the structure. See list below.

Additional Subordinate HL Data Segment in This Hierarchical Structure.

| Segment: | LX Assigned Number |
| ---: | :--- |
| Position: | 020 |
| Loop: | LX Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 1 |
| Purpose: | To reference a line number in a transaction set |
| Syntax Notes: |  |
| Semantic Notes: |  |
| Comments: | DoD/Federal IC Notes |

When submitting the 811 to any federal agency, use of the LX loop is optional when HL03 is "1", "2", "3", "5", "6", "7" or "9". This loop is not used in levels "4" and "8".

## For WAWF

The LX loop provides trading partners with the ability to segregate billing detail to meet customer information needs. For example, the LX loop can be used to categorize billing data by circuit, telephone number, service/product line, and service order/purchase order.

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

Data Element Summary



| SI13 | 234 | Code from an industry code list qualifying the type of service characteristics |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI14 | 1000 | Service Characteristics Qualifier $\mathbf{X}$ | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteris |  |
| SI15 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI16 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteris |  |
| SI17 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI18 | 1000 | Service Characteristics Qualifier $\quad$ X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristic |  |
| SI19 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI20 | 1000 | Service Characteristics Qualifier $\quad$ X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristi |  |
| SI21 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |


| Segment: | P】D Product/Item Description |
| :---: | :---: |
| Position: | 040 |
| Loop: | LX Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 200 |
| Purpose: | To describe a product or process in coded or free-form format |
| Syntax Notes: | 1 If PID04 is present, then PID03 is required. |
|  | 2 At least one of PID04 or PID05 is required. |
|  | 3 If PID07 is present, then PID03 is required. |
|  | 4 If PID08 is present, then PID04 is required. |
|  | 5 If PID09 is present, then PID05 is required. |
| Semantic Notes: | 1 Use PID03 to indicate the organization that publishes the code list being referred to. |
|  | 2 PID04 should be used for industry-specific product description codes. |
|  | 3 PID08 describes the physical characteristics of the product identified in PID04. A " Y " indicates that the specified attribute applies to this item; an " N " indicates it does not apply. Any other value is indeterminate. |
|  | 4 PID09 is used to identify the language being used in PID05. |
| Comments: | 1 If PID01 equals " F ", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals " X ", then both PID04 and PID05 are used. |
|  | 2 Use PID06 when necessary to refer to the product surface or layer being described in the segment. |
|  | 3 PID07 specifies the individual code list of the agency specified in PID03. |
| Notes: | DoD/Federal IC Notes |

When submitting the 811 to any federal agency, use of the PID segment is optional when HL03 is $1,2,3,5,6,7$, or 9 .

## For WAWF

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

## Data Element Summary

| Ref. <br> Des. | Data Element | Name | Base Attributes | User Attributes |
| :---: | :---: | :---: | :---: | :---: |
| PID01 | 349 | Item Description Type | M ID 1/1 | M |
| Code indicating the format of a description |  |  |  |  |
| F Free-form |  |  |  |  |
| Structured (From Industry Code List) |  |  |  |  |
| X Semi-structured (Code and Text) |  |  |  |  |
| PID02 | 750 | Product/Process Characteristic Code | O ID 2/3 | Not |
|  |  |  |  | Used |
| PID03 | 559 | Agency Qualifier Code | X ID 2/2 | 0 |
| Code identifying the agency assigning the code values |  |  |  |  |
| AS Assigned by Seller |  |  |  |  |
| PID04 | 751 | Product Description Code | X AN 1/12 | 0 |
|  |  | A code from an industry code list which provides specific data about a product characteristic |  |  |
| PID05 | 352 | Description | X AN 1/80 | 0 |
|  |  | A free-form description to clarify the related data elements and their content |  |  |


| Segment: | REF Reference Identification |
| ---: | :--- |
| Position: | 050 |
| Loop: | LX Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | $>1$ |
| Purpose: | To specify identifying information |
| Syntax Notes: | $\mathbf{1}$ At least one of REF02 or REF03 is required. |
|  | $\mathbf{2}$ If either C04003 or C04004 is present, then the other is required. |
| Semantic Notes: | $\mathbf{3}$ If either C04005 or C04006 is present, then the other is required. |
| Comments: |  |
| Notes: | DoD/Federal IC Notes |

This segment is not used at HL1 (Service Provider Level). Use of the REF segment is optional when HL03 is $2,3,5,6,7$, or 9 .

## For WAWF

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

| Ref. | Data |
| :---: | :---: |
| Des. | $\frac{\text { Element }}{\text { REF01 }}$ |



| BF | Billing Center Identification |
| :---: | :---: |
| BLT | Billing Type |
| CA | Cost Allocation Reference |
| CO | Customer Order Number |
| CR | Customer Reference Number |
| CT | Contract Number |
| DO | Delivery Order Number |
| DP | Department Number |
| E9 | Attachment Code |
|  | Supplementary reference information |
| EF | Electronic Funds Transfer ID Number |
| EM | Electronic Payment Reference Number |
| EU | End User's Purchase Order Number |
| F8 | Original Reference Number |
| GC | Government Contract Number |
| GT | Goods and Service Tax Registration Number |
| HB | Bill \& Hold Invoice Number |
| IT | Internal Customer Number |
| IV | Seller's Invoice Number |
| LB | Lockbox |
| LI | Line Item Identifier (Seller's) |
| LJ | Local Jurisdiction |
| LU | Location Number |
| NP | Partial Payment Number |
| OI | Original Invoice Number |
| OP | Original Purchase Order |
| OR | Order/Paragraph Number |
| OW | Service Order Number |
|  | Number assigned when a customer orders service and equipment and which appears on bill |
| P4 | Project Code |
| PO | Purchase Order Number |
| PX | Previous Invoice Number |
| RO | Repetitive Booking Number |
| RT | Payee's Financial Institution Transit Routing Number for Check, Draft or Wire Payments. Receiving Depository Financial Institution Transit Routing Number for ACH Transfers |
| SE | Serial Number |
| SU | Special Processing Code |
|  | Unique code identifying the special handling requirements for the claim |
| SX | Service Interrupt Tracking Number |
| TF | Transfer Number |
| TJ | Federal Taxpayer's Identification Number |
| V0 | Version |
| VC | Vendor Contract Number |
| VN | Vendor Order Number |
| VR | Vendor ID Number |
| YN | Receiver ID Qualifier |
| ZH | Carrier Assigned Reference Number |

Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

| REF03 | 352 | Description | X | AN 1/80 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | A free-form description to clarify the related data elements and their content |  |  |  |
| REF04 | C040 | Reference Identifier | O |  | O |
|  |  | To identify one or more reference numbers or Reference Qualifier |  | umbers as |  |
| C04001 | 128 | Reference Identification Qualifier | M | ID 2/3 | M |
|  |  | Code qualifying the Reference Identification |  |  |  |
| C04002 | 127 | Reference Identification | M | AN 1/30 | M |
|  |  | Reference information as defined for a partic Reference Identification Qualifier |  | Set or as |  |
| C04003 | 128 | Reference Identification Qualifier | X | ID 2/3 | 0 |
|  |  | Code qualifying the Reference Identification |  |  |  |
| C04004 | 127 | Reference Identification | X | AN 1/30 |  |
|  |  | Reference information as defined for a partic Reference Identification Qualifier | tion | Set or as | cifi |


| Segment: | AMT Monetary Amount |
| ---: | :--- |
| Position: | 060 |
| Loop: | LX Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 5 |
| Purpose: | To indicate the total monetary amount |
| Syntax Notes: |  |
| Semantic Notes: |  |
| Comments: |  |
| Notes: | DoD/Federal IC Notes |

When submitting the 811 to any federal agency, use of the AMT segment is optional when HL03 is "1", "2", "3", "5", "6", "7" or "9".

## For WAWF

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

## Data Element Summary

| Ref. Des. | Data Element | Name | Base Attributes | User Attributes |
| :---: | :---: | :---: | :---: | :---: |
| AMT01 | 522 | Amount Qualifier Code | M ID 1/3 | M |
|  |  | Code to qualify amount |  |  |
|  |  | DoD/Federal IC Notes: |  |  |


| 1 | Line Item Total |
| :---: | :---: |
| 5 | Total Invoice Amount |
| 6 | Amount Subject to Total Monetary Discount |
| 8 | Total Monetary Discount Amount |
| 1E | Fixed Price |
| AD | Adjusted Total |
| AP | Amount Prior to Fractionalization |
| AQ | Full charge amount for the service per service period, prior to pro-rated fractionalization due to partial period billing Average Price Per Call |
|  | The total amount of money associated with a category of calls divided by the total number of calls within the category calculated to provide call summary details Average Price Per Minute |
| AS | The total amount of money associated with a category of calls divided by the total number of minutes within the category calculated to provide call summary details |
| AX | Previous Price |
| BT | Bank Reject Total |
| CH | Change Amount |
| CS | Commission Sales |
|  | Those sales used to calculate commission payments |
| CT | Contract |
|  | Indicates the value stated in the contract |
| KO | Committed Amount |
| LI | Line Item Unit Price |
| LM | Limit |
| N | Net |
|  | Indicates the value remaining after all deductions and adjustments have been made |
| NA | Net Adjustment |


|  |  | NO | Non Commission Sales |
| :---: | :---: | :---: | :---: |
|  |  |  | Those sales not included for commission payment calculation |
|  |  | NR | Nonrecurring |
|  |  | NS | Net Savings Amount |
|  |  | PB | Amount of dollar saving resulting from the use of service, such as Optional Calling Plans <br> Billed Amount |
|  |  |  | Total amount due on the period bill |
|  |  | RJ | Rate Amount |
|  |  | SC | Total Service Charge |
|  |  | TP | Total payment amount |
|  |  | TS | Total Sales |
|  |  |  | The total of commission and non commission sales needed to calculate intersell amount |
|  |  | TT | Total Transaction Amount |
|  |  | ZT | Prorated Amount |
| AMT02 | 782 | Monetary Amount | $\begin{array}{lll}\text { M } & \mathrm{R} & \mathbf{1} / 18\end{array}$ |
|  |  | Monetary amount |  |

## Segment: DTM Date/Time Reference

Position:
Loop:
Level: Detail
Usage: Optional
Max Use: 8
Purpose: To specify pertinent dates and times
Syntax Notes: 1 At least one of DTM02 DTM03 or DTM05 is required.
2 If DTM04 is present, then DTM03 is required.
3 If either DTM05 or DTM06 is present, then the other is required.

## Semantic Notes: <br> Comments: Notes:

## DoD/Federal IC Notes

When submitting the 811 to any federal agency, use of the DTM segment is optional when HL03 is $1,2,3,5,6,7$ or 9 .

## For WAWF

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

## Data Element Summary

| Ref. <br> Des. | Data <br> Element | Name |
| :---: | :---: | :--- |
| DTM01 | 374 | Date/Time Qualifier <br> Code specifying type |

Code specifying type of date or time, or both date and time

| 001 | Cancel After |
| :---: | :---: |
| 003 | Invoice |
| 007 | Effective |
| 009 | Process |
| 035 | Delivered |
| 092 | Contract Effective |
| 093 | Contract Expiration |
| 102 | Issue |
| 150 | Service Period Start |
| 151 | Service Period End |
| 152 | Effective Date of Change |
|  | Date on which the change went into effect |
| 153 | Service Interruption |
| 154 | Adjustment Period Start |
| 155 | Adjustment Period End |
| 193 | Period Start |
| 194 | Period End |
| 197 | End |
| 198 | Completion |
|  | Date when the activity was completed |
| 306 | Adjustment Effective Date |
|  | Date on which the adjustment went into effect |
| 321 | Purchased |
|  | Date product/extended coverage was purchased |
| 346 | Plan Begin |
|  | Date on which the plan begins |
| 347 | Plan End |
|  | Date on which plan ends |
| 358 | Cycle Begin |


|  | Date on which the cycle begins |
| :--- | :--- |
| 359 | Cycle End |
| Date on which the cycle ends |  |
| 507 | Extract <br>  <br> 949 |
| Date on which the file was extracted from the database |  |
| Payment Effective |  |

DTM02 373 Date X DT 8/8 O

Date expressed as CCYYMMDD


| BP | Business Privilege Tax |
| :---: | :---: |
|  | Tax imposed on non-American Indian businesses for the privilege of conducting business on an American Indian reservation City Tax |
| CA | Service Tax imposed by City |
| CB | Threshold Tax |
| CG | Federal Value-added Tax (GST) on Goods |
| CI | City Rental Tax |
|  | Levied by a city government against the periodic fee paid by a customer in return for the right to use the property of another party County/Parish Sales Tax |
| CR | County Rental Tax |
|  | Levied by a county government against the periodic fee paid by a customer in return for the right to use the property of another party City Sales Tax |
| CT | County Tax |
| CV | Federal Value-added Tax (GST) on Services |
| DL | Default Labor Tax |
| EQ | Equipment Tax |
| ET | Energy Tax |
|  | Tax applied to the utility and petroleum industries |
| EV | Environmental Tax |
| F1 | FICA Tax |
| F2 | FICA Medicare Tax |
| F3 | FICA Social Security Tax |
| FD | Federal Tax |
|  | Usage tax imposed by federal (US and Canadian) government |
| FF | Fuel Super Fund Tax |
| FI | Federal Income Tax Withholding |
| FL | Fuel L.U.S.T. Tax (Leaking Underground Storage Tank) |
| FR | Franchise Tax |
|  | Tax imposed by municipality for the right to provide service |
| FS | Fuel Spill Tax |
| FT | Federal Excise Tax |
| GR | Gross Receipts Tax |
| GS | Goods and Services Tax |
|  | Canadian value-added tax |
| HS | Public Health and Education Tax |
|  | Canadian tax levied to fund public care and education |
| HT | Handicap Tax |
|  | Tax assessed to assist the handicapped |
| HZ | Hazardous Waste Tax |
| LB | Labor By Trade Tax |
| LO | Local Tax (Not Sales Tax) |
|  | Service tax imposed on a local level |
| LS | State and Local Sales Tax |
| LT | Local Sales Tax (All Applicable Sales Taxes by Taxing Authority Below the State Level) |
| LU | Leaky Underground Storage Tank (LUST) Tax (federal) |
|  | Leaky Underground Storage Tank (LUST) Tax (federal); tax imposed in the U.S., at the federal level, for clean-up of leaky underground storage tanks |
| LV | Leaky Underground Storage Tank (LUST) Tax (state) |



Tax levied to recover the cost of providing 911 emergency services within a city

Tax levied to recover the cost of providing 911 emergency service within a county
ZC
911-Excise Tax
Usage tax imposed to recover the cost of 911 service
ZD 911-State Tax
Tax levied to recover the cost of providing 911 emergency service within a State
911-Tax
Tax to recover the cost of 911 service
Mutually Defined

Monetary Amount
Monetary amount

## For WAWF:

TXI02 is Mandatory when TXI07 = "A".
Currency codes that allow exactly two positions to the right of the decimal may be submitted via EDI.

Currency codes that allow greater than two positions to the right of the decimal may NOT be submitted via EDI.

Currency codes that allow zero or one position to the right of the decimal may be submitted via EDI, however, the following rules will be applied:

- When the amount field is defined as a numeric field (N2), the decimal positions must be submitted with one or two zeros as needed to meet the X12 requirement that exactly two decimals are required for N 2 fields.
- When the amount field is defined as a decimal number field $(\mathrm{R})$ or an alpha/numeric string (AN),
- The system will pad zeroes to right of the decimal point up to the number of digits allowed for a Currency Code.
- The system will drop zeroes to the right of the decimal point if they exceed the number of digits allowed for a Currency Code.
- If a non-zero number is given to the right of the maximum number of allowable decimal places as specified by the Currency Code, an error will be given.


## Percent <br> X R 1/10 O

Percentage expressed as a decimal
DoD/Federal IC Notes:
Tax rate for this tax jurisdiction.
Tax Jurisdiction Code Qualifier $\begin{array}{lll}\mathrm{X} & \text { ID 2/2 } & \mathrm{O}\end{array}$
Code identifying the source of the data used in tax jurisdiction code

| CD | Customer defined |
| :--- | :--- |
| VD | Vendor defined |
| VE | Vertex |

## Tax Jurisdiction Code

X AN 1/10 $\quad \mathbf{O}$
Code identifying the taxing jurisdiction
Tax Exempt Code
X ID 1/1
O
Code identifying exemption status from sales and use tax
1
2 No (Not Tax Exempt)
5 Exempt (Not For Resale)



|  | Message received without network, or attendant recognition |
| :---: | :---: |
| AB | Urgent Delivery Quantity |
|  | Number of units delivered in urgent status |
| AC | Voice Storage Quantity |
|  | Number of voice storage units used |
| AD | Maintenance Units |
|  | Number of units of maintenance provided |
| AE | Minimum Average Time Requirement (MATR) Units |
|  | Number of units calculated at a minimum usage rating basis, such as X minutes per message |
| AF | Wide Area Telephone Service (WATS)/800 Service Units |
|  | Number of units of usage, for WATS or 800 service |
| AG | Number of End Users |
|  | Number of participating users |
| AH | Number of Message Recipients |
|  | Number of recipients |
| AI | Number of Operator Credits |
|  | Number of operator credits given |
| AJ | Daily Adjustments |
| D1 | Billed |
| M2 | Maximum |
| NS | Number of Stations |

Number of stations, or terminating points, which are in use, deleted, added, etc. for service delivery; ports or lines on a computer, for example
QD Quantity Delivered
TO
Total

QTY02

380

## antity

## X R 1/15

M
Numeric value of quantity
Composite Unit of Measure
To identify a composite unit of measure (See Figures Appendix for examples of use)
Unit or Basis for Measurement Code

## M ID 2/2 <br> M

Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken
\(\left.\left.\left.$$
\begin{array}{ll}\text { 03 } & \text { Seconds } \\
12 & \text { Packet } \\
\text { 1X } & \text { Quarter Mile } \\
\text { AD } & \begin{array}{l}\text { Megabyte }\end{array} \\
\text { Unit of computer storage capacity } \\
\text { Bytes } \\
\text { A computer string of data that consists of a quantity of bits, treated as a unit; } \\
\text { a bit is a binary digit } \\
\text { Additional Minutes }\end{array}
$$\right] $$
\begin{array}{l}\text { The minutes, usually associated with usage-sensitive pricing of } \\
\text { telecommunication services, which are above the minutes allowed for that } \\
\text { particular service } \\
\text { Average Minutes Per Call }\end{array}
$$\right\} $$
\begin{array}{l}\text { The total number of minutes of a category of calls divided by the total } \\
\text { number of calls within the category for telephone services calculated to } \\
\text { provide call summary details } \\
\text { Access Lines } \\
\text { AL }\end{array}
$$ \quad \begin{array}{l}Number of lines subject to Carrier Access Line Charges <br>

Minutes or Messages\end{array}\right]\)| Number of minutes or messages contracted or used in telephone services |
| :--- |
| where either the number of minutes or messages are the unit of measure for |


| C0 | the calculation of charges Calls |
| :---: | :---: |
|  | Number of calls handled |
| DA | Days |
| DC | Disk (Disc) |
| DH | Miles |
| DK | Kilometers |
| DQ | Data Records |
|  | Number of Data Records handled |
| DY | Directory Books |
|  | Number of directory books delivered to customer |
| EA | Each |
| EB | Electronic Mail Boxes |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| F3 | Equivalent |
|  | Weight of a substance which combines with or replaces one gram atomic weight of hydrogen Microfiche Sheet |
| G7 | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |
| NF | Messages |
|  | Number of Messages transmitted, or delivered |
| NH | Message Hours |
|  | Number of hours used, calculated at some rate basis such as Minutes/message carried |
| NJ | Number of Screens |
|  | Number of data screens handled, or transmitted |
| OT | Overtime Hours |
| P0 | Pages - Electronic |
|  | Number of electronic pages of data delivered |
| P1 | Percent |
| QA | Pages - Facsimile |
|  | Number of FAX pages transmitted |
| QB | Pages - Hardcopy |
|  | Number of printed pages delivered |


| QH | Quarter Hours |
| :--- | :--- |
| Number of 15 minute increments of usage handled |  |
| RS | Resets |
| Number of times a transmission is reset due to line drop, interrupt, etc. |  |
| S6 | Sessions <br> Number of interactive sessions handled <br> Storage Units |
| S7 | Number of storage increments used <br> Segment |
| SG | Telecommunications Lines in Service <br> Snapshot sample of lines in service |
| T0 | Telecommunications Lines in Service - Average <br> Average number of lines in service specific to equal access requirements |
| UB | Telecommunications Ports <br> Number of network access ports |
| UC | Tenth Minutes <br> Number of 6 second increments of usage |
| UD | Tenth Hours |
| UE | Number of 6 minute increments of usage |
| Usage per Telecommunications Line - Average |  |



| SI13 | 234 | Code from an industry code list qualifying the type of service characteristics |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Product/Service ID X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |
| SI14 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteris |  |
| SI15 | 234 | Product/Service ID X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |
| SI16 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteri |  |
| SI17 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI18 | 1000 | Service Characteristics Qualifier $\quad$ X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteris |  |
| SI19 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI20 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristi |  |
| SI21 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |


| Segment: | NM1 Individual or Organizational Name |
| ---: | :--- |
| Position: | 110 |
| Loop: | NM1 Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 1 |
| Purpose: | To supply the full name of an individual or organizational entity |
| Syntax Notes: | $\mathbf{1}$ If either NM108 or NM109 is present, then the other is required. |
|  | $\mathbf{2}$ If NM111 is present, then NM110 is required. |
| Semantic Notes: | $\mathbf{1}$ NM102 qualifies NM103. |
| Comments: | $\mathbf{1}$ NM110 and NM111 further define the type of entity in NM101. |
| Notes: | DoD/Federal IC Notes |

When submitting the 811 to any federal agency, use of the NM1 loop is optional when HL03 is "2", "3", " 5 ", " 6 ", or " 7 ", and is required when HL03 is "1".

## For WAWF

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

## Data Element Summary

| Ref. | Data <br> Des. |
| :---: | :---: |
| NM101 | $\frac{98}{\text { Element }}$ |


| Base <br> Attributes | User <br> Attributes |
| :--- | :--- |
| M ID 2/3 | M |

## Entity Identifier Code

Code identifying an organizational entity, a physical location, property or an individual DoD/Federal IC Notes:

1. 'SJ' and '9D' are the only valid codes at HL1 (Service Provider Level).
2. 'OB' and 'P9' are invalid at HL2 (Billing Arrangement Level) and HL3 (Sub-Billing Arrangement Level).

| 3. 'C3', 'CT', 'GP', 'IA', 'OB' and 'P9' are the only valid codes at HL5 (Category Level), HL6 |  |
| :--- | :--- |
| (Subcategory Level) and HL7 (Type Level). <br> 9D | New Service Provider |
| AG | Agent/Agency |
| AK | Party to Whom Acknowledgment Should Be Sent |
| AO | Account Of |
| BS | Bill and Ship To |
| C3 | Circuit Location Identifier |
|  | Identifies the address information as that which is assigned to a circuit |
| CA | location address |
| CT | Carrier |
| EN | Country of Origin |
| GP | End User |
|  | Gateway Provider |
| IA | Identifies a gateway access provider |
| N2 | Installed At |
| OB | Notify Party no. 2 |
| P9 | Ordered By |
|  | Primary Interexchange Carrier (PIC) |
| PE | Identifies the carrier who will handle the interexchange calls |
| PM | Payee |
| PR | Party to receive paper Memo of Invoice |
| RI | Payer |
| RL | Remit To |
| SE | Reporting Location |
|  | Selling Party |

Service Provider
Identifies name and address information as pertaining to a service provider for which billing is being rendered


If NM108 = '42' - use CIC code list maintained by Lockheed Martin. If NM108 = '41' - use PseudoCIC list provided in OBF Section 10.4.

| Segment: | N2 2 Additional Name Information |
| ---: | :--- |
| Position: | 120 |
| Loop: | NM1 Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 2 |
| Purpose: | To specify additional names or those longer than 35 characters in length |
| Syntax Notes: |  |
| Semantic Notes: |  |
| Comments: | DoD/Federal IC Notes |

When submitting the 811 to any federal agency, use of the N 2 segment is optional when HL03 is "1", "2", "3", "5", "6", or "7".

## For WAWF

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

## Data Element Summary

| Ref. <br> Des. | Data <br> Element | Name | Base Attributes | User Attributes |
| :---: | :---: | :---: | :---: | :---: |
| N201 | 93 | Name | M AN 1/60 | M |
|  |  | Free-form name |  |  |
| N202 | 93 | Name | O AN 1/60 | 0 |
|  |  | Free-form name |  |  |




| Segment: | REF Reference Identification |
| ---: | :--- |
| Position: | 150 |
| Loop: | NM1 Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 2 |
| Purpose: | To specify identifying information |
| Syntax Notes: | $\mathbf{1}$ At least one of REF02 or REF03 is required. |
|  | $\mathbf{2}$ If either C04003 or C04004 is present, then the other is required. |
| Semantic Notes: | $\mathbf{3}$ If either C04005 or C04006 is present, then the other is required. |
| Comments: |  |
| Notes: | DoD/Federal IC Notes |

When submitting the 811 to any federal agency, use of the REF segment is optional when HL03 is '1', '2', '3', '5', '6' or '7'.

## For WAWF

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

| Ref. | Data |
| :---: | :---: |
| Des. | $\frac{\text { Element }}{\text { REF01 }}$ |

## Data Element Summary




| REF03 | 352 | Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier |
| :---: | :---: | :---: |
|  |  | Description $\quad X \quad$ AN 1/80 0 |
|  |  | A free-form description to clarify the related data elements and their content |
| REF04 | C040 | Reference Identifier O O |
|  |  | To identify one or more reference numbers or identification numbers as specified by the Reference Qualifier |
| C04001 | 128 | Reference Identification Qualifier $\quad$ M |
|  |  | Code qualifying the Reference Identification |
| C04002 | 127 | Reference Identification M AN 1/30 M |
|  |  | Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier |
| C04003 | 128 | $\begin{array}{llll}\text { Reference Identification Qualifier } & \text { X } & \text { ID 2/3 } & \text { O }\end{array}$ |
|  |  | Code qualifying the Reference Identification |
| C04004 | 127 | Reference Identification $\quad$ X AN 1/30 O |
|  |  | Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier |




| PC | Personal Cellular |
| :--- | :--- |
| PP | Personal Phone |
| PS | Packet Switching |
| SP | Showing Phone |
|  | Phone number to call for information about a property showing |
| TE | Telephone |
| TL | Telex |
| TM | Telemail |
| TN | Teletex Number |
|  | Teletex is specific type of Telex service provided by Deutsche Bundespost |
| TX | TWX |
| UR | Uniform Resource Locator (URL) |
| VM | Voice Mail |
| WC | Work Cellular |
| WF | Work Facsimile Number |
| WP | Work Phone Number |
| Communication Number |  |
| Complete communications number including country or area code when applicable |  |



| BP | Business Privilege Tax |
| :---: | :---: |
| CA | Tax imposed on non-American Indian businesses for the privilege of conducting business on an American Indian reservation City Tax |
|  | Service Tax imposed by City |
| CB | Threshold Tax |
| CG | Federal Value-added Tax (GST) on Goods |
| CI | City Rental Tax |
|  | Levied by a city government against the periodic fee paid by a customer in return for the right to use the property of another party County/Parish Sales Tax |
| CR | County Rental Tax |
|  | Levied by a county government against the periodic fee paid by a customer in return for the right to use the property of another party City Sales Tax |
| CT | County Tax |
| CV | Federal Value-added Tax (GST) on Services |
| DL | Default Labor Tax |
| EQ | Equipment Tax |
| ET | Energy Tax |
|  | Tax applied to the utility and petroleum industries |
| EV | Environmental Tax |
| F1 | FICA Tax |
| F2 | FICA Medicare Tax |
| F3 | FICA Social Security Tax |
| FD | Federal Tax |
|  | Usage tax imposed by federal (US and Canadian) government |
| FF | Fuel Super Fund Tax |
| FI | Federal Income Tax Withholding |
| FL | Fuel L.U.S.T. Tax (Leaking Underground Storage Tank) |
| FR | Franchise Tax |
|  | Tax imposed by municipality for the right to provide service |
| FS | Fuel Spill Tax |
| FT | Federal Excise Tax |
| GR | Gross Receipts Tax |
| GS | Goods and Services Tax |
|  | Canadian value-added tax |
| HS | Public Health and Education Tax |
|  | Canadian tax levied to fund public care and education |
| HT | Handicap Tax |
|  | Tax assessed to assist the handicapped |
| HZ | Hazardous Waste Tax |
| LB | Labor By Trade Tax |
| LO | Local Tax (Not Sales Tax) |
|  | Service tax imposed on a local level |
| LS | State and Local Sales Tax |
| LT | Local Sales Tax (All Applicable Sales Taxes by Taxing Authority Below the State Level) |
| LU | Leaky Underground Storage Tank (LUST) Tax (federal) |
|  | Leaky Underground Storage Tank (LUST) Tax (federal); tax imposed in the U.S., at the federal level, for clean-up of leaky underground storage tanks |
| LV | Leaky Underground Storage Tank (LUST) Tax (state) |



Tax levied to recover the cost of providing 911 emergency services within a city

Tax levied to recover the cost of providing 911 emergency service within a county
ZC
911-Excise Tax
Usage tax imposed to recover the cost of 911 service
ZD 911-State Tax
Tax levied to recover the cost of providing 911 emergency service within a State
911-Tax
Tax to recover the cost of 911 service
Mutually Defined

Monetary Amount
Monetary amount

## For WAWF:

TXI02 is Mandatory when TXI07 = "A".
Currency codes that allow exactly two positions to the right of the decimal may be submitted via EDI.

Currency codes that allow greater than two positions to the right of the decimal may NOT be submitted via EDI.

Currency codes that allow zero or one position to the right of the decimal may be submitted via EDI, however, the following rules will be applied:

- When the amount field is defined as a numeric field (N2), the decimal positions must be submitted with one or two zeros as needed to meet the X12 requirement that exactly two decimals are required for N 2 fields.
- When the amount field is defined as a decimal number field $(\mathrm{R})$ or an alpha/numeric string (AN),
- The system will pad zeroes to right of the decimal point up to the number of digits allowed for a Currency Code.
- The system will drop zeroes to the right of the decimal point if they exceed the number of digits allowed for a Currency Code.
- If a non-zero number is given to the right of the maximum number of allowable decimal places as specified by the Currency Code, an error will be given.


## Percent <br> $\begin{array}{lll}\mathrm{X} & \mathrm{R} \mathbf{1 / 1 0} & \mathbf{O}\end{array}$

Percentage expressed as a decimal
DoD/Federal IC Notes:
Tax rate for this jurisdiction.
Tax Jurisdiction Code Qualifier $\begin{array}{lll}\mathrm{X} & \text { ID } 2 / 2 & \mathrm{O}\end{array}$
Code identifying the source of the data used in tax jurisdiction code

| CD | Customer defined |
| :--- | :--- |
| VD | Vendor defined |
| VE | Vertex |

## Tax Jurisdiction Code

X AN 1/10 $\quad \mathbf{O}$
Code identifying the taxing jurisdiction
Tax Exempt Code
X ID 1/1
O
Code identifying exemption status from sales and use tax

| 1 | Yes (Tax Exempt) |
| :--- | :--- |
| 2 | No (Not Tax Exempt) |
| 5 | Exempt (Not For Resale) |



| Segment: | ITA <br> Allowance, Charge or Service |
| :---: | :---: |
| Position: | 180 |
| Loop: | ITA Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 1 |
| Purpose: | To specify allowances, charges, or services |
| Syntax Notes: | 1 If ITA02 is present, then at least one of ITA03 ITA13 or ITA14 is required. |
|  | 2 If ITA08 is present, then ITA09 is required. |
|  | 3 If either ITA10 or ITA11 is present, then the other is required. |
|  | 4 If ITA15 is present, then ITA02 is required. |
|  | 5 If ITA17 is present, then ITA12 is required. |
| Semantic Notes: | 1 ITA09 is the allowance or charge percent. |
|  | 2 ITA10 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity. |
|  | 3 ITA12 is the quantity of free goods. |
| Comments: | 1 If ITA01 equals "A" - allowance or "C" - charge, then at least one of ITA06, ITA07, or ITA08 must be present. |
|  | 2 ITA02 identifies the source of the code value in ITA03 or ITA15. |
|  | 3 If ITA07 is present with either ITA06 or ITA08, then ITA07 takes precedence. |
|  | 4 ITA13 is used to clarify the allowance, charge, or service. |
|  | 5 ITA15 specifies the individual code list of the agency specified in ITA02. |
|  | 6 ITA16 describes the relationship of ITA06, ITA07 or ITA09 to an associated segment. |
| Notes: | DoD/Federal IC Notes |
|  | When submitting the 811 to any federal agency, use of the ITA loop is optional when HL03 is " 1 ", "2", "3", "5", "6", or "7". <br> For WAWF |
|  | When contained in HL Loops 1-7 and ITA16 = "A", data from the ITA segment will be displayed on the WAWF document. Otherwise, data from this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |
|  | WAWF Edits |
|  | MOCAS: Optional and only allows for TTB or PST in ITA14. |
|  | One Pay: Optional and allows any valid miscellaneous fee, yet only allows for three fees and allowances per Invoice. |
|  | CAPS-C/W: Optional and allows TTB in ITA14 when ITA01 = "C" for miscellaneous charge. Any ITA14 allowance code may be entered for miscellaneous allowances (ITA01 = "A"), up to 11 maximum. |
|  | IAPS-E: Charge code PRB is not allowed in ITA14. |
|  | Navy ERP: Allows all codes in ITA14 except TTB. |

## Data Element Summary

| Ref. <br> Des. | Data <br> Element | Name | Base Attributes | User <br> Attributes |
| :---: | :---: | :---: | :---: | :---: |
| ITA01 | 248 | Allowance or Charge Indicator | M ID 1/1 | M |
|  |  | Code which indicates an allowance or charge for the service specified |  |  |
|  |  | A Allowance |  |  |
|  |  | C Charge |  |  |
|  |  | N No Allowance or Charge |  |  |
| ITA02 | 559 | Agency Qualifier Code | X ID 2/2 | 0 |
|  |  | Code identifying the agency assigning the code values |  |  |
|  |  | TI Telecommunications Industry |  |  |

## Special Services Code

X ID 2/10 O
Code identifying the special service

## DoD/Federal IC Notes:

See OBF Section 10.4 for valid values.
Allowance or Charge Method of Handling Code $\quad$ M $\quad$ ID 2/2 M
Code indicating method of handling for an allowance or charge

| 04 | Credit Customer Account |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 06 | Charge to be Paid by Customer |  |  |  |
| ZZ | Mutually Defined |  |  |  |
| llowance or Charge Number | O | AN 1/16 | O |  |

The number assigned by a vendor referencing an allowance, promotion, deal or charge

| Allowance or Charge Rate | O | R 1/15 | Not <br> Used |
| :--- | :--- | :--- | :--- |
| Allowance or Charge Total Amount | O | N2 1/15 | O |

Total dollar amount for the allowance or charge
For WAWF:
ITA07 is Mandatory when ITA16 = "A" and ITA01 = "A" or "C".
When entering an Allowance (ITA01=A), enter a negative value in ITA07 in order for the amount to be deducted from the document total.

Currency codes that allow exactly two positions to the right of the decimal may be submitted via EDI.

Currency codes that allow greater than two positions to the right of the decimal may NOT be submitted via EDI.

Currency codes that allow zero or one position to the right of the decimal may be submitted via EDI, however, the following rules will be applied:

- When the amount field is defined as a numeric field (N2), the decimal positions must be submitted with one or two zeros as needed to meet the X 12 requirement that exactly two decimals are required for N 2 fields.
- When the amount field is defined as a decimal number field (R) or an alpha/numeric string (AN),
- The system will pad zeroes to right of the decimal point up to the number of digits allowed for a Currency Code.
- The system will drop zeroes to the right of the decimal point if they exceed the number of digits allowed for a Currency Code.
- If a non-zero number is given to the right of the maximum number of allowable decimal places as specified by the Currency Code, an error will be given.
$\begin{array}{lcc}\text { Allowance/Charge Percent Qualifier } & \text { O ID 1/1 } & \text { O } \\ \text { Code indicating on what basis allowance or charge percent is calculated } & \end{array}$
9
Late Payment Charge Base Amount
Amount outstanding after the past due date, and subject to a late payment charge
Percent
X R 1/6
0
Percent expressed as a percent
Quantity
X R 1/15
0
Numeric value of quantity
Unit or Basis for Measurement Code
$\begin{array}{lll}\mathrm{X} & \text { ID 2/2 } & \mathrm{O}\end{array}$
Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

| 03 | Seconds |
| :--- | :--- |
| 12 | Packet |


| 1X | Quarter Mile |
| :---: | :---: |
| AD | Bytes |
| AH | A computer string of data that consists of a quantity of bits, treated as a unit; a bit is a binary digit Additional Minutes |
| AI | The minutes, usually associated with usage-sensitive pricing of telecommunication services, which are above the minutes allowed for that particular service <br> Average Minutes Per Call |
| AL | The total number of minutes of a category of calls divided by the total number of calls within the category for telephone services calculated to provide call summary details Access Lines |
|  | Number of lines subject to Carrier Access Line Charges |
| AN | Minutes or Messages |
| C0 | Number of minutes or messages contracted or used in telephone services where either the number of minutes or messages are the unit of measure for the calculation of charges Calls |
|  | Number of calls handled |
| DA | Days |
| DC | Disk (Disc) |
| DH | Miles |
| DK | Kilometers |
| DQ | Data Records |
|  | Number of Data Records handled |
| DY | Directory Books |
|  | Number of directory books delivered to customer |
| EA | Each |
| EB | Electronic Mail Boxes |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| G7 | Microfiche Sheet |
|  | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |
| NF | Messages |
|  | Number of Messages transmitted, or delivered |
| NH | Message Hours |



See OBF Section 10.4 for valid values.

## For WAWF:

ITA14 is Mandatory when ITA16 = "A" and ITA01 = "A" or "C".
WAWF will only accept additive allowance and charges on the EDI 811 where the type code in the ITA14 can be mapped to a type code in the SAC02 in the 810 extract (see below). All other codes, if additive, will be rejected with an error message.

Charges (ITA01 = "C"):
CAS Container Deposits
CMI Continuous Mileage


| Segment: DTM Date/Time Reference |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Position: 190 |  |  |  |  |  |  |
|  | Loop: | ITA Optional |  |  |  |  |
|  | Level: | Detail |  |  |  |  |
|  | Usage: | Optional |  |  |  |  |
|  | Max Use: | 1 |  |  |  |  |
|  | Purpose: | To specify pertinent dates and times |  |  |  |  |
|  | tax Notes: | 1 At least one of DTM02 DTM03 or DTM05 is required. |  |  |  |  |
|  |  | 2 If DTM04 is present, then DTM03 is required. |  |  |  |  |
|  |  | 3 If either DTM05 | 5 or DTM06 is present, | her is | required |  |
|  |  |  |  |  |  |  |
|  | Notes: | DoD/Federal IC Notes |  |  |  |  |
|  |  | When submitting the 811 to any federal agency, use of the DTM segment is optional when HL03 is "1", "2", "3", "5", "6", or "7". |  |  |  |  |
|  |  | Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |  |  |  |  |
| Data Element Summary |  |  |  |  |  |  |
| Ref. <br> Des. | Data Element | Name |  | Attributes |  | User Attributes |
| DTM01 | 374 | Date/Time Qualifier |  | M | ID 3/3 | M |
|  |  | Code specifying type of date or time, or both date and time |  |  |  |  |
|  |  | $001 \quad$ Cancel After |  |  |  |  |
|  |  | 003 | Invoice |  |  |  |
|  |  | 007 | Effective |  |  |  |
|  |  | 009 | Process |  |  |  |
|  |  | 035 | Delivered |  |  |  |
|  |  | 092 | Contract Effective |  |  |  |
|  |  | 093 | Contract Expiration |  |  |  |
|  |  | 102 | Issue |  |  |  |
|  |  | 150 | Service Period Start |  |  |  |
|  |  | 151 | Service Period End |  |  |  |
|  |  | 152 | Effective Date of Change |  |  |  |
|  |  |  | Date on which the change went into effect |  |  |  |
|  |  | 153 | Service Interruption |  |  |  |
|  |  | 154 | Adjustment Period Start |  |  |  |
|  |  | 155 | Adjustment Period End |  |  |  |
| DTM02 | 373 | Date |  | X | DT 8/8 | 0 |
|  |  | Date expressed as CCYYMMDD |  |  |  |  |



| BP | Business Privilege Tax |
| :---: | :---: |
| CA | Tax imposed on non-American Indian businesses for the privilege of conducting business on an American Indian reservation City Tax |
|  | Service Tax imposed by City |
| CB | Threshold Tax |
| CG | Federal Value-added Tax (GST) on Goods |
| CI | City Rental Tax |
| CP | Levied by a city government against the periodic fee paid by a customer in return for the right to use the property of another party County/Parish Sales Tax |
| CR | County Rental Tax |
| CS | Levied by a county government against the periodic fee paid by a customer in return for the right to use the property of another party City Sales Tax |
| CT | County Tax |
| CV | Federal Value-added Tax (GST) on Services |
| DL | Default Labor Tax |
| EQ | Equipment Tax |
| ET | Energy Tax |
|  | Tax applied to the utility and petroleum industries |
| EV | Environmental Tax |
| F1 | FICA Tax |
| F2 | FICA Medicare Tax |
| F3 | FICA Social Security Tax |
| FD | Federal Tax |
|  | Usage tax imposed by federal (US and Canadian) government |
| FF | Fuel Super Fund Tax |
| FI | Federal Income Tax Withholding |
| FL | Fuel L.U.S.T. Tax (Leaking Underground Storage Tank) |
| FR | Franchise Tax |
|  | Tax imposed by municipality for the right to provide service |
| FS | Fuel Spill Tax |
| FT | Federal Excise Tax |
| GR | Gross Receipts Tax |
| GS | Goods and Services Tax |
|  | Canadian value-added tax |
| HS | Public Health and Education Tax |
|  | Canadian tax levied to fund public care and education |
| HT | Handicap Tax |
|  | Tax assessed to assist the handicapped |
| HZ | Hazardous Waste Tax |
| LB | Labor By Trade Tax |
| LO | Local Tax (Not Sales Tax) |
|  | Service tax imposed on a local level |
| LS | State and Local Sales Tax |
| LT | Local Sales Tax (All Applicable Sales Taxes by Taxing Authority Below the State Level) |
| LU | Leaky Underground Storage Tank (LUST) Tax (federal) |
|  | Leaky Underground Storage Tank (LUST) Tax (federal); tax imposed in the U.S., at the federal level, for clean-up of leaky underground storage tanks |
| LV | Leaky Underground Storage Tank (LUST) Tax (state) |



Tax levied to recover the cost of providing 911 emergency services within a city

Tax levied to recover the cost of providing 911 emergency service within a county
ZC
911-Excise Tax
Usage tax imposed to recover the cost of 911 service
ZD 911-State Tax
Tax levied to recover the cost of providing 911 emergency service within a State
911-Tax
Tax to recover the cost of 911 service
Mutually Defined

Monetary Amount
Monetary amount

## For WAWF:

TXI02 is Mandatory when TXI07 = "A".
Currency codes that allow exactly two positions to the right of the decimal may be submitted via EDI.

Currency codes that allow greater than two positions to the right of the decimal may NOT be submitted via EDI.

Currency codes that allow zero or one position to the right of the decimal may be submitted via EDI, however, the following rules will be applied:

- When the amount field is defined as a numeric field (N2), the decimal positions must be submitted with one or two zeros as needed to meet the X12 requirement that exactly two decimals are required for N 2 fields.
- When the amount field is defined as a decimal number field $(\mathrm{R})$ or an alpha/numeric string (AN),
- The system will pad zeroes to right of the decimal point up to the number of digits allowed for a Currency Code.
- The system will drop zeroes to the right of the decimal point if they exceed the number of digits allowed for a Currency Code.
- If a non-zero number is given to the right of the maximum number of allowable decimal places as specified by the Currency Code, an error will be given.


## Percent <br> $\begin{array}{lll}\mathrm{X} & \mathrm{R} \mathbf{1 / 1 0} & \mathbf{O}\end{array}$

Percentage expressed as a decimal
DoD/Federal IC Notes:
Tax rate for this jurisdiction.
Tax Jurisdiction Code Qualifier
$\begin{array}{lll}\mathrm{X} & \text { ID 2/2 } & \mathrm{O}\end{array}$
Code identifying the source of the data used in tax jurisdiction code

| CD | Customer defined |
| :--- | :--- |
| VD | Vendor defined |
| VE | Vertex |

Tax Jurisdiction Code
X AN 1/10 $\quad \mathbf{O}$
Code identifying the taxing jurisdiction
Tax Exempt Code
X ID 1/1
O
Code identifying exemption status from sales and use tax

| 1 | Yes (Tax Exempt) |
| :--- | :--- |
| 2 | No (Not Tax Exempt) |
| 5 | Exempt (Not For Resale) |



| Segment: | 1T1 Baseline Item Data (Invoice) |
| :---: | :---: |
| Position: | 210 |
| Loop: | IT1 Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 1 |
| Purpose: | To specify the basic and most frequently used line item data for the invoice and related transactions |
| Syntax Notes: | 1 If any of IT102 IT103 or IT104 is present, then all are required. |
|  | 2 If either IT106 or IT107 is present, then the other is required. |
|  | 3 If either IT108 or IT109 is present, then the other is required. |
|  | 4 If either IT110 or IT111 is present, then the other is required. |
|  | 5 If either IT112 or IT113 is present, then the other is required. |
|  | 6 If either IT114 or IT115 is present, then the other is required. |
|  | 7 If either IT116 or IT117 is present, then the other is required. |
|  | 8 If either IT118 or IT119 is present, then the other is required. |
|  | 9 If either IT120 or IT121 is present, then the other is required. |
|  | 10 If either IT122 or IT123 is present, then the other is required. |
|  | 11 If either IT124 or IT125 is present, then the other is required. |
| Semantic Notes: | 1 IT101 is the purchase order line item identification. |
| Comments: | 1 Element 235/234 combinations should be interpreted to include products and/or services. See the Data Dictionary for a complete list of IDs. |
| Notes: | 2 IT106 through IT125 provide for ten different product/service IDs for each item. For example: Case, Color, Drawing No., U.P.C. No., ISBN No., Model No., or SKU. <br> DoD/Federal IC Notes |
|  | 1. The group level is defined by at least one occurrence of the IT1 loop which may only appear at the group level. |
|  | 2. When submitting the 811 to any federal agency, use of the IT1 segment is required when HL03 is "4". <br> For WAWF |
|  | WAWF only permits 999 line items per invoice. |
|  | The 999-loop maximum must be reduced by the number of the following: |
|  | IT1 segments in HL4 |
|  | ITA segments in HL 1-7 with ITA16 $=$ A |
|  | TXI segments in HL 1-7 with TXI07 $=$ A |
|  | SLN segments in HL8 with SLN08 = A |
|  | The IT1 Loop will only appear in the HL 4 loop. |
|  | WAWF Edits |
|  | MOCAS: |
|  | CLIN/SLIN/ELIN is Mandatory per Line Item and must be 4 numeric, 4 numeric and 2 alpha, 1 alpha and 3 alpanumeric, 'NONE', or 'NONE' and 2 numeric . |
|  | One Pay: |
|  | CLIN/SLIN is Mandatory per Line Item and must be 4 numeric or 4 numeric and 2 alphanumeric characters. |
|  | CAPS-C/W: |
|  | CLIN/SLIN/ELIN is Mandatory per Line Item and must be 4 alpha numeric or 6 alphanumeric. |
|  | IAPS-E: |
|  | CLIN/SLIN must be 4 alphanumeric or 6 alphanumeric. |

## Data Element Summary

| Ref. | Data |  |
| :--- | :---: | :---: |
| Des. | $\underline{\text { Element }}$ |  |


| Base |
| :---: |
| Attributes | | User |
| :---: |
| Attributes |

## Assigned Identification

O AN 1/20 O
Alphanumeric characters assigned for differentiation within a transaction set
For WAWF:
Line Item Number
If characters are sent in lowercase, then they will be converted to uppercase.
The letters "I" and "O" may not be used within the Line Item Number.

## WAWF Edits:

## IAPS-E, CAPS-C/W:

4 AN or 6 AN
MOCAS:
4N, 4N2A, 1A3AN, "NONE" or "NONE"NN
One Pay:
4 N or 4 N PLUS 2 AN (only CLIN/SLIN allowed)
Navy ERP:
CLIN ( 4 N ), SLIN ( $4 \mathrm{~N}+2 \mathrm{AN}$ ) or ELIN ( $1 \mathrm{~A}+3 \mathrm{AN}$ )
Quantity Invoiced
X R 1/10 M
Number of units invoiced (supplier units)

## For WAWF:

Quantity Invoiced is Optional when QTY04 = "M4" (Unit of Measure). If not included, it will be defaulted to "1".

## WAWF Edits:

## MOCAS:

No decimals allowed.
If DSS or DMLSS Ship To, Quantity must be a whole number with maximum field size of 10.

Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

## DoD/Federal IC Notes:

When IT103 = 'M4': Rules of extended pricing do not apply. Proposed OBF change: At least one M4 code must be used if there are charges at the subordinate levels (5-9). When M4 is used, IT104 equals the roll up from lower levels (see OBF summing rules in OBF Section 7.3).

| EA | Each |
| :--- | :--- |
| M4 | Monetary Value |
| MO | Months |

Price per unit of product, service, commodity, etc.
WAWF Edits:
MOCAS, One Pay:
Min/Max 1/15
Basis of Unit Price Code
0 ID 2/2 $\quad 0$
Code identifying the type of unit price for an item

## For WAWF:

Not Used in WAWF. Information submitted will not be displayed in WAWF.

| BD | Before Discount |
| :--- | :--- |
|  | Full amount for the service prior to application of any appropriate discounts |
| CP | Current Price (Subject to Change) |
| CT | Contract |
| PE | Price per Each |
| PM | Monthly Price Per Unit |




| SI13 | 234 | Code from an industry code list qualifying the type of service characteristics |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI14 | 1000 | Service Characteristics Qualifier $\mathbf{X}$ | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteris |  |
| SI15 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI16 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteris |  |
| SI17 | 234 | Product/Service ID X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |
| SI18 | 1000 | Service Characteristics Qualifier $\quad$ X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristic |  |
| SI19 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI20 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristi |  |
| SI21 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |


| Segment: | PTD Product/Item Description |
| ---: | :--- |
| Position: | 230 |
| Loop: | IT1 Optional |
| Level: | Detail |
| Usage: | Must Use |
| Max Use: | 200 |
| Purpose: | To describe a product or process in coded or free-form format |
| Syntax Notes: | $\mathbf{1}$ If PID04 is present, then PID03 is required. |
|  | $\mathbf{2}$ At least one of PID04 or PID05 is required. |
|  | $\mathbf{3}$ If PID07 is present, then PID03 is required. |
| Semantic Notes: | $\mathbf{5}$ If PID08 is present, then PID04 is required. |
|  | $\mathbf{1}$ Use PID03 to indicate the organization that publishes the code list being referred to. |
|  | $\mathbf{3}$ PID08 should be used for industry-specific product description codes. |
|  |  |
|  | "Y" indicates that the specified attribute applies to this item; an "N" indicates it does |
| not apply. Any other value is indeterminate. |  |

When submitting the 811 to any federal agency, use of the PID segment is optional when HL03 is "4".

## For WAWF

## Line Item Description

There must be at least one instance of PID per IT1 loop.
WAWF permits up to 2000 characters in the Line Item Description.
Repeat as necessary without exceeding the 2000 character limit.
WAWF does not perform validation based on the code entered in PID01; PID04 is always Optional and PID05 is always Mandatory.

## Data Element Summary

| Ref. Des. | Data <br> Element | Name | Base Attributes | User <br> Attributes |
| :---: | :---: | :---: | :---: | :---: |
| PID01 | 349 | Item Description Type | M ID 1/1 | M |
|  |  | Code indicating the format of a description |  |  |
|  |  | F Free-form |  |  |
|  |  | S Structured (From Industry Code List) |  |  |
|  |  | X Semi-structured (Code and Text) |  |  |
| PID02 | 750 | Product/Process Characteristic Code | O ID 2/3 | Not |
|  |  |  |  | Used |
| PID03 | 559 | Agency Qualifier Code | X ID 2/2 | 0 |
|  |  | Code identifying the agency assigning the code values |  |  |
|  |  | For WAWF: |  |  |
|  |  | Not Used in WAWF. Information submitted will not be displayed in WAWF. |  |  |
|  |  | AS Assigned by Seller |  |  |
| PID04 | 751 | Product Description Code | X AN 1/12 | 0 |
|  |  | A code from an industry code list which provides specific data about a product characteristic <br> For WAWF: |  |  |
|  |  | Not Used in WAWF. Information submitted will not be displayed in WAWF. |  |  |

A free-form description to clarify the related data elements and their content



| BP | Business Privilege Tax |
| :---: | :---: |
| CA | Tax imposed on non-American Indian businesses for the privilege of conducting business on an American Indian reservation City Tax |
|  | Service Tax imposed by City |
| CB | Threshold Tax |
| CG | Federal Value-added Tax (GST) on Goods |
| CI | City Rental Tax |
| CP | Levied by a city government against the periodic fee paid by a customer in return for the right to use the property of another party County/Parish Sales Tax |
| CR | County Rental Tax |
| CS | Levied by a county government against the periodic fee paid by a customer in return for the right to use the property of another party City Sales Tax |
| CT | County Tax |
| CV | Federal Value-added Tax (GST) on Services |
| DL | Default Labor Tax |
| EQ | Equipment Tax |
| ET | Energy Tax |
|  | Tax applied to the utility and petroleum industries |
| EV | Environmental Tax |
| F1 | FICA Tax |
| F2 | FICA Medicare Tax |
| F3 | FICA Social Security Tax |
| FD | Federal Tax |
|  | Usage tax imposed by federal (US and Canadian) government |
| FF | Fuel Super Fund Tax |
| FI | Federal Income Tax Withholding |
| FL | Fuel L.U.S.T. Tax (Leaking Underground Storage Tank) |
| FR | Franchise Tax |
|  | Tax imposed by municipality for the right to provide service |
| FS | Fuel Spill Tax |
| FT | Federal Excise Tax |
| GR | Gross Receipts Tax |
| GS | Goods and Services Tax |
|  | Canadian value-added tax |
| HS | Public Health and Education Tax |
|  | Canadian tax levied to fund public care and education |
| HT | Handicap Tax |
|  | Tax assessed to assist the handicapped |
| HZ | Hazardous Waste Tax |
| LB | Labor By Trade Tax |
| LO | Local Tax (Not Sales Tax) |
|  | Service tax imposed on a local level |
| LS | State and Local Sales Tax |
| LT | Local Sales Tax (All Applicable Sales Taxes by Taxing Authority Below the State Level) |
| LU | Leaky Underground Storage Tank (LUST) Tax (federal) |
|  | Leaky Underground Storage Tank (LUST) Tax (federal); tax imposed in the U.S., at the federal level, for clean-up of leaky underground storage tanks |
| LV | Leaky Underground Storage Tank (LUST) Tax (state) |


|  | Leaky Underground Storage Tank (LUST) Tax (state); tax imposed in the |
| :--- | :--- |
| MA | U.S., at the state level, for clean-up of leaky underground storage tanks |
| Material Tax |  |
| MN | Minimum Tax |
| MP | Municipal Tax |
| Service tax imposed by a municipality |  |
| MS | Miscellaneous State Tax |
| MT | Metropolitan Transit Tax |
| OH | Other Taxes |
| OT | Occupational Tax <br> Tax imposed on telecommunication companies for the right to provide |
|  | service |
| State or Provincial Tax on Goods |  |

Tax levied to recover the cost of providing 911 emergency services within a city

Tax levied to recover the cost of providing 911 emergency service within a county
ZC
911-Excise Tax
Usage tax imposed to recover the cost of 911 service
ZD 911-State Tax
Tax levied to recover the cost of providing 911 emergency service within a State
911-Tax
Tax to recover the cost of 911 service
Mutually Defined
Monetary Amount
Monetary amount
DoD/Federal IC Notes:
Proposed OBF change to summing rules: This amount will be the roll up of subordinate TXI segment billed amounts.

## For WAWF:

TXI02 is Mandatory when TXI07 = "A".
Currency codes that allow exactly two positions to the right of the decimal may be submitted via EDI.

Currency codes that allow greater than two positions to the right of the decimal may NOT be submitted via EDI.

Currency codes that allow zero or one position to the right of the decimal may be submitted via EDI, however, the following rules will be applied:

- When the amount field is defined as a numeric field (N2), the decimal positions must be submitted with one or two zeros as needed to meet the X 12 requirement that exactly two decimals are required for N2 fields.
- When the amount field is defined as a decimal number field (R) or an alpha/numeric string (AN),
- The system will pad zeroes to right of the decimal point up to the number of digits allowed for a Currency Code.
- The system will drop zeroes to the right of the decimal point if they exceed the number of digits allowed for a Currency Code.
- If a non-zero number is given to the right of the maximum number of allowable decimal places as specified by the Currency Code, an error will be given.

Percent
$\begin{array}{lll}\mathrm{X} & \mathrm{R} & \mathbf{1} / \mathbf{1 0}\end{array}$
Percentage expressed as a decimal

## DoD/Federal IC Notes:

Tax rate for this jurisdiction.
Tax Jurisdiction Code Qualifier
X ID 2/2
0
Code identifying the source of the data used in tax jurisdiction code

| CD | Customer defined |
| :--- | :--- |
| VD | Vendor defined |
| VE | Vertex |

Tax Jurisdiction Code
Code identifying the taxing jurisdiction
Tax Exempt Code
X AN 1/10
0

Code identifying exemption status from sales and use tax


| Segment: | REF Reference Identification |
| :---: | :---: |
| Position: | 260 |
| Loop: | IT1 Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 8 |
| Purpose: | To specify identifying information |
| Syntax Notes: | 1 At least one of REF02 or REF03 is required. |
|  | 2 If either C04003 or C04004 is present, then the other is required. |
|  | 3 If either C04005 or C04006 is present, then the other is required. |
| Semantic Notes: | 1 REF04 contains data relating to the value cited in REF02. |
| Notes: | DoD/Federal IC Notes |
|  | When submitting the 811 to any federal agency, use of the REF segment is optional when HL03 is "4". <br> For WAWF |
|  | Use this segment to submit SDN, AAA, and ACRN at the line level. |
|  | SDN, AAA, and ACRN are optional in WAWF. |
|  | AAA is only used at the line level for Contractual Invoices. Report AAA for nonContractual Invoices in the REF Segment at Pos. 050 in the Header. |
|  | WAWF Edits |
|  | MOCAS, One Pay, CAPS C/W, Navy ERP: |
|  | ACRN is optional and if used must be two alphanumeric characters. |
|  | Except for One Pay documents, if single ACRN is submitted, the ACRN dollar amount is optional in REF03. However, if submitted, the amount must match the extended Line Item total. One Pay ACRN entries must have ACRN amounts in REF03. |
|  | If multiple ACRNs (>1) are submitted, the ACRN dollar amount is mandatory in REF03 and the sum of the ACRN dollar amounts must balance to the extended Line Item total. |

## Data Element Summary

| Ref. <br> Des. <br> REF01 | Data <br> Element |
| :---: | :---: |
| 128 |  |


| Name |  | Base Attributes | User Attributes |
| :---: | :---: | :---: | :---: |
| Refer | nce Identification Qualifier | M ID 2/3 | M |
| Code qualifying the Reference Identification |  |  |  |
| For WAWF: |  |  |  |
| "12" | Billing Account (used to rep |  |  |
| "AT" | Appropriation Number (use | WAWF) |  |
| "CA" | Cost Allocation Reference ( | d in WAWF) |  |
| "ZZ" | Mutually Defined (non-Con | o report Fisca |  |
| "11" | Account Number (used to | uest Number | NAWF) |

## WAWF Edits:

One Pay:
Contractual - Line Item Amount must be greater than zero to submit a Line level ACRN for
One Pay.

| 11 | Account Number |
| :---: | :--- |
|  | Number identifies a telecommunications industry account |
| 12 | Billing Account |
|  | Account number under which billing is rendered |
| 1 J | Facility ID Number |
| 4 L | Location-specific Services Reference Number |
| 6 R | Provider Control Number |
|  | Number assigned by information provider company for tracking and billing <br> purposes |



| C04002 | 127 | Reference Identification | M | AN 1/30 | M |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier |  |  |  |
| C04003 | 128 | Reference Identification Qualifier | X | ID 2/3 | 0 |
|  |  | Code qualifying the Reference Identification |  |  |  |
| C04004 | 127 | Reference Identification | X | AN 1/30 | 0 |
|  |  | Reference information as defined for a particu Reference Identification Qualifier |  | Set or as |  |



|  | Date on which the cycle begins |
| :--- | :--- |
| 359 | Cycle End |
| Date on which the cycle ends |  |
| 507 | Extract <br>  <br> 949 |
| Date on which the file was extracted from the database |  |
| Payment Effective |  |

DTM02 373 Date X DT 8/8 O

Date expressed as CCYYMMDD



| Segment: | OTY Quantity |
| ---: | :--- |
| Position: | 290 |
| Loop: | QTY Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 1 |
| Purpose: | To specify quantity information |
| Syntax Notes: | $\mathbf{1}$ At least one of QTY02 or QTY04 is required. |
| Semantic Notes: | $\mathbf{2}$ Only one of QTY02 or QTY04 may be present. |
| Comments: | DoD/Federal IC Notes |
| Notes: | When submitting the 811 to any federal agency, use of the QTY segment is optional when HL03 is |
|  | "4". |
|  | For WAWF |
|  | Data contained in this segment will not be displayed on the WAWF document, but will |
|  | be saved in the form of an attachment to the WAWF document. |

## Data Element Summary

| Ref. | Data |
| :---: | :---: |
| Des. | $\frac{\text { Element }}{\text { QTY01 }}$ |



|  | Message received without network, or attendant recognition |
| :---: | :---: |
| AB | Urgent Delivery Quantity |
|  | Number of units delivered in urgent status |
| AC | Voice Storage Quantity |
|  | Number of voice storage units used |
| AD | Maintenance Units |
|  | Number of units of maintenance provided |
| AE | Minimum Average Time Requirement (MATR) Units |
|  | Number of units calculated at a minimum usage rating basis, such as X minutes per message |
| AF | Wide Area Telephone Service (WATS)/800 Service Units |
|  | Number of units of usage, for WATS or 800 service |
| AG | Number of End Users |
|  | Number of participating users |
| AH | Number of Message Recipients |
|  | Number of recipients |
| AI | Number of Operator Credits |
|  | Number of operator credits given |
| AJ | Daily Adjustments |
| D1 | Billed |
| M2 | Maximum |
| NS | Number of Stations |

Number of stations, or terminating points, which are in use, deleted, added, etc. for service delivery; ports or lines on a computer, for example
QD Quantity Delivered
TO
Total

QTY02

380
Quantity

## X R 1/15

M
Numeric value of quantity
Composite Unit of Measure
To identify a composite unit of measure (See Figures Appendix for examples of use)
Unit or Basis for Measurement Code M ID 2/2

M
Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken
\(\left.\left.\left.$$
\begin{array}{ll}\text { 03 } & \text { Seconds } \\
\text { 12 } & \text { Packet } \\
\text { 4L } & \text { Quarter Mile } \\
\text { AD } & \begin{array}{l}\text { Megabyte }\end{array} \\
\text { Unit of computer storage capacity } \\
\text { Bytes } \\
\text { A computer string of data that consists of a quantity of bits, treated as a unit; } \\
\text { a bit is a binary digit } \\
\text { Additional Minutes }\end{array}
$$\right] $$
\begin{array}{l}\text { The minutes, usually associated with usage-sensitive pricing of } \\
\text { telecommunication services, which are above the minutes allowed for that } \\
\text { particular service } \\
\text { Average Minutes Per Call }\end{array}
$$\right\} \begin{array}{l}The total number of minutes of a category of calls divided by the total <br>
number of calls within the category for telephone services calculated to <br>
provide call summary details <br>

Access Lines\end{array}\right\}\)| Number of lines subject to Carrier Access Line Charges |
| :--- |
| AL |


| C0 | the calculation of charges Calls |
| :---: | :---: |
|  | Number of calls handled |
| DA | Days |
| DC | Disk (Disc) |
| DH | Miles |
| DK | Kilometers |
| DQ | Data Records |
|  | Number of Data Records handled |
| DY | Directory Books |
|  | Number of directory books delivered to customer |
| EA | Each |
| EB | Electronic Mail Boxes |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| F3 | Equivalent |
| G7 | Weight of a substance which combines with or replaces one gram atomic weight of hydrogen Microfiche Sheet |
|  | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |
| NF | Messages |
|  | Number of Messages transmitted, or delivered |
| NH | Message Hours |
|  | Number of hours used, calculated at some rate basis such as Minutes/message carried |
| NJ | Number of Screens |
|  | Number of data screens handled, or transmitted |
| OT | Overtime Hours |
| P0 | Pages - Electronic |
|  | Number of electronic pages of data delivered |
| P1 | Percent |
| QA | Pages - Facsimile |
|  | Number of FAX pages transmitted |
| QB | Pages - Hardcopy |
|  | Number of printed pages delivered |


| QH | Quarter Hours |
| :--- | :--- |
| Number of 15 minute increments of usage handled |  |
| RS | Resets |
| Number of times a transmission is reset due to line drop, interrupt, etc. |  |
| S6 | Sessions <br> Number of interactive sessions handled <br> Storage Units |
| S7 | Number of storage increments used <br> Segment |
| SG | Telecommunications Lines in Service <br> Snapshot sample of lines in service |
| T0 | Telecommunications Lines in Service - Average <br> Average number of lines in service specific to equal access requirements |
| UB | Telecommunications Ports <br> Number of network access ports |
| UC | Tenth Minutes <br> Number of 6 second increments of usage |
| UD | Tenth Hours |
| UE | Number of 6 minute increments of usage |
| Usage per Telecommunications Line - Average |  |



| SI13 | 234 | Code from an industry code list qualifying the type of service characteristics |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI14 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteris |  |
| SI15 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI16 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteris |  |
| SI17 | 234 | Product/Service ID X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |
| SI18 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristic |  |
| SI19 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI20 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristi |  |
| SI21 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |


| Segment: | ITA Allowance, Charge or Service |
| :---: | :---: |
| Position: | 310 |
| Loop: | ITA Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 1 |
| Purpose: | To specify allowances, charges, or services |
| Syntax Notes: | 1 If ITA02 is present, then at least one of ITA03 ITA13 or ITA14 is required. |
|  | 2 If ITA08 is present, then ITA09 is required. |
|  | 3 If either ITA10 or ITA11 is present, then the other is required. |
|  | 4 If ITA15 is present, then ITA02 is required. |
|  | 5 If ITA17 is present, then ITA12 is required. |
| Semantic Notes: | 1 ITA09 is the allowance or charge percent. |
|  | 2 ITA10 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity. |
|  | 3 ITA12 is the quantity of free goods. |
| Comments: | 1 If ITA01 equals "A" - allowance or "C" - charge, then at least one of ITA06, ITA07, or ITA08 must be present. |
|  | 2 ITA02 identifies the source of the code value in ITA03 or ITA15. |
|  | 3 If ITA07 is present with either ITA06 or ITA08, then ITA07 takes precedence. |
|  | 4 ITA13 is used to clarify the allowance, charge, or service. |
|  | 5 ITA15 specifies the individual code list of the agency specified in ITA02. |
|  | 6 ITA16 describes the relationship of ITA06, ITA07 or ITA09 to an associated segment. |
| Notes: | DoD/Federal IC Notes |
|  | When submitting the 811 to any federal agency, use of the ITA loop is optional when HL03 is "4". |
|  | For WAWF |
|  | When contained in HL Loops 1-7 and ITA16 = "A", data from the ITA segment will be displayed on the WAWF document. Otherwise, data from this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |
|  | WAWF Edits |
|  | MOCAS: Optional and only allows for TTB or PST in ITA14. |
|  | One Pay: Optional and allows any valid miscellaneous fee, yet only allows for three fees and allowances per Invoice. |
|  | CAPS-C/W: Optional and allows TTB in ITA14 when ITA01 = "C" for miscellaneous charge. Any ITA14 allowance code may be entered for miscellaneous allowances (ITA01 = "A"), up to 11 maximum. |
|  | IAPS-E: Charge code PRB is not allowed in ITA14. |
|  | Navy ERP: Allows all codes in ITA14 except TTB. |

## Data Element Summary

| Ref. Des. | Data <br> Element | Name | Base Attributes | User Attributes |
| :---: | :---: | :---: | :---: | :---: |
| ITA01 | 248 | Allowance or Charge Indicator | M ID 1/1 | M |
|  |  | Code which indicates an allowance or charge for the service specified |  |  |
|  |  | A Allowance |  |  |
|  |  | C Charge |  |  |
|  |  | N No Allowance or Charge |  |  |
| ITA02 | 559 | Agency Qualifier Code | X ID 2/2 | 0 |
|  |  | Code identifying the agency assigning the code values |  |  |
|  |  | TI Telecommunications Industry |  |  |



| 1X | Quarter Mile |
| :---: | :---: |
| AD | Bytes |
| AH | A computer string of data that consists of a quantity of bits, treated as a unit; a bit is a binary digit <br> Additional Minutes |
| AI | The minutes, usually associated with usage-sensitive pricing of telecommunication services, which are above the minutes allowed for that particular service <br> Average Minutes Per Call |
| AL | The total number of minutes of a category of calls divided by the total number of calls within the category for telephone services calculated to provide call summary details <br> Access Lines |
|  | Number of lines subject to Carrier Access Line Charges |
| AN | Minutes or Messages |
| C0 | Number of minutes or messages contracted or used in telephone services where either the number of minutes or messages are the unit of measure for the calculation of charges Calls |
|  | Number of calls handled |
| DA | Days |
| DC | Disk (Disc) |
| DH | Miles |
| DK | Kilometers |
| DQ | Data Records |
|  | Number of Data Records handled |
| DY | Directory Books |
|  | Number of directory books delivered to customer |
| EA | Each |
| EB | Electronic Mail Boxes |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| G7 | Microfiche Sheet |
|  | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |
| NF | Messages |
|  | Number of Messages transmitted, or delivered |
| NH | Message Hours |



See OBF Section 10.4 for a list of valid values.

## For WAWF:

ITA14 is Mandatory when ITA16 = "A" and ITA01 = "A" or "C".

WAWF will only accept additive allowance and charges on the EDI 811 where the type code in the ITA14 can be mapped to a type code in the SAC02 in the 810 extract (see below). All other codes, if additive, will be rejected with an error message.

Charges (ITA01 = "C"):
CAS Container Deposits
CMI Continuous Mileage


## Segment: DTM Date/Time Reference

Position:
Loop: ITA
Level: Detail
Usage: Optional
Max Use: 1
Purpose: To specify pertinent dates and times
Syntax Notes: 1 At least one of DTM02 DTM03 or DTM05 is required.
2 If DTM04 is present, then DTM03 is required.
3 If either DTM05 or DTM06 is present, then the other is required.

## Semantic Notes: <br> Comments: Notes:

## DoD/Federal IC Notes

When submitting the 811 to any federal agency, use of the DTM segment is optional when HL03 is "4".
For WAWF
Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

## Data Element Summary

| Ref. <br> Des. | Data <br> Element | Name |
| :---: | :---: | :--- |
| DTM01 | 374 | Date/Time Qualifier <br> Code specifying type |

Code specifying type of date or time, or both date and time

| 001 | Cancel After |
| :--- | :--- |
| 003 | Invoice |
| 007 | Effective |
| 009 | Process |
| 035 | Delivered |
| 092 | Contract Effective |
| 093 | Contract Expiration |
| 102 | Issue |
| 150 | Service Period Start |
| 151 | Service Period End |
| 152 | Effective Date of Change |
| 153 | Date on which the change went into effect |
| 154 | Service Interruption |
| 155 | Adjustment Period Start |
| 197 | Adjustment Period End |
| 306 | End |
| 321 | Adjustment Effective Date |
|  | Date on which the adjustment went into effect |
| 346 | Purchased |
|  | Date product/extended coverage was purchased |
| 347 | Plan Begin |
| 358 | Date on which the plan begins |
| 507 | Plan End |
| 359 | Date on which plan ends |
|  | Cycle Begin |
|  | Date on which the cycle begins |
|  | Cycle End |
| Date on which the cycle ends |  |
| Extract |  |



| BP | Business Privilege Tax |
| :---: | :---: |
| CA | Tax imposed on non-American Indian businesses for the privilege of conducting business on an American Indian reservation City Tax |
|  | Service Tax imposed by City |
| CB | Threshold Tax |
| CG | Federal Value-added Tax (GST) on Goods |
| CI | City Rental Tax |
|  | Levied by a city government against the periodic fee paid by a customer in return for the right to use the property of another party County/Parish Sales Tax |
| CR | County Rental Tax |
|  | Levied by a county government against the periodic fee paid by a customer in return for the right to use the property of another party City Sales Tax |
| CT | County Tax |
| CV | Federal Value-added Tax (GST) on Services |
| DL | Default Labor Tax |
| EQ | Equipment Tax |
| ET | Energy Tax |
|  | Tax applied to the utility and petroleum industries |
| EV | Environmental Tax |
| F1 | FICA Tax |
| F2 | FICA Medicare Tax |
| F3 | FICA Social Security Tax |
| FD | Federal Tax |
|  | Usage tax imposed by federal (US and Canadian) government |
| FF | Fuel Super Fund Tax |
| FI | Federal Income Tax Withholding |
| FL | Fuel L.U.S.T. Tax (Leaking Underground Storage Tank) |
| FR | Franchise Tax |
|  | Tax imposed by municipality for the right to provide service |
| FS | Fuel Spill Tax |
| FT | Federal Excise Tax |
| GR | Gross Receipts Tax |
| GS | Goods and Services Tax |
|  | Canadian value-added tax |
| HS | Public Health and Education Tax |
|  | Canadian tax levied to fund public care and education |
| HT | Handicap Tax |
|  | Tax assessed to assist the handicapped |
| HZ | Hazardous Waste Tax |
| LB | Labor By Trade Tax |
| LO | Local Tax (Not Sales Tax) |
|  | Service tax imposed on a local level |
| LS | State and Local Sales Tax |
| LT | Local Sales Tax (All Applicable Sales Taxes by Taxing Authority Below the State Level) |
| LLV | Leaky Underground Storage Tank (LUST) Tax (federal) |
|  | Leaky Underground Storage Tank (LUST) Tax (federal); tax imposed in the U.S., at the federal level, for clean-up of leaky underground storage tanks |
| LV | Leaky Underground Storage Tank (LUST) Tax (state) |



Tax levied to recover the cost of providing 911 emergency services within a city

Tax levied to recover the cost of providing 911 emergency service within a county
ZC
911-Excise Tax
Usage tax imposed to recover the cost of 911 service
ZD 911-State Tax
Tax levied to recover the cost of providing 911 emergency service within a State
911-Tax
Tax to recover the cost of 911 service
Mutually Defined

Percentage expressed as a decimal
DoD/Federal IC Notes:
Tax rate for this jurisdiction.
Tax Jurisdiction Code Qualifier
X ID 2/2 O
Code identifying the source of the data used in tax jurisdiction code

| CD | Customer defined |
| :--- | :--- |
| VD | Vendor defined |
| VE | Vertex |

Tax Jurisdiction Code
X AN 1/10 O
Code identifying the taxing jurisdiction
Code identifying exemption status from sales and use tax
1
Yes (Tax Exempt)
No (Not Tax Exempt)
2

Code indicating the relationship between entities

| A | Add |
| :--- | :--- |
| D | Delete |
| O | Information Only |

TXI08

350

TXI09

TXI10

Information Only
Charges which relate to but may not be included in or added to the unit price of the SLN. (i.e., compute WATS calculation based upon usage amounts)
Dollar Basis For Percent
O R 1/9
Dollar basis to be used in the percent calculation of the allowance, charge or tax
Tax Identification Number O AN 1/20 O

Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.); often called a tax exemption number or certificate number
Assigned Identification
Alphanumeric characters assigned for differentiation within a transaction set


Code identifying an organizational entity, a physical location, property or an individual DoD/Federal IC Notes:
'SJ' and '9D' are the only valid codes at HL1 (Service Provider Level).

| 9D | New Service Provider |
| :---: | :---: |
| AG | Agent/Agency |
| AK | Party to Whom Acknowledgment Should Be Sent |
| AO | Account Of |
| BS | Bill and Ship To |
| C3 | Circuit Location Identifier |
|  | Identifies the address information as that which is assigned to a circuit location address <br> Carrier |
| CT | Country of Origin |
| EN | End User |
| GP | Gateway Provider |
|  | Identifies a gateway access provider |
| IA | Installed At |
| P9 | Primary Interexchange Carrier (PIC) |
|  | Identifies the carrier who will handle the interexchange calls |
| PE | Payee |
| PM | Party to receive paper Memo of Invoice |
| PR | Payer |
| RI | Remit To |
| RL | Reporting Location |
| SE | Selling Party |
| SJ | Service Provider |
|  | Identifies name and address information as pertaining to a service provider for which billing is being rendered |
| tity | ( $\quad$ M ID 1/1 $\quad$ M |

Code qualifying the type of entity
1 Person


Department of Defense Activity Address Code (DODAAC)
Commercial and Government Entity (CAGE)
Electronic Mail User Code

Telecommunications Carrier Identification Code
Identifies the Interexchange carrier for the charges being billed
Telecommunications Pseudo Carrier Identification Code
A code similar to the standard Carrier Identification Code which is used to identify the local exchange service providers Assigned by Seller or Seller's Agent
92
Temporary Identification Number

## 6 Identification Code

Code identifying a party or other code

## Notes:

If N103 = '41' use CIC code list maintained by Lockheed Martin. If N103 = '42' use Pseudo-CIC list provided in OBF Section 10.4.

If NM108 = '42' use CIC Code list maintained by Lockheed Martin. If NM108 = '41' use Pseudo-CIC list provided in OBF Section 10.4.






|  |  | OT | Other Residential Telephone Number |
| :---: | :---: | :---: | :---: |
|  |  | PA | Appointment Phone |
|  |  | PC | Personal Cellular |
|  |  | PP | Personal Phone |
|  |  | PS | Packet Switching |
|  |  | SP | Showing Phone |
|  |  |  | Phone number to call for information about a property showing |
|  |  | TE | Telephone |
|  |  | TL | Telex |
|  |  | TM | Telemail |
|  |  | TN | Teletex Number |
|  |  |  | Teletex is specific type of Telex service provided by Deutsche Bundespost |
|  |  | TX | TWX |
|  |  | UR | Uniform Resource Locator (URL) |
|  |  | VM | Voice Mail |
|  |  | WC | Work Cellular |
|  |  | WF | Work Facsimile Number |
|  |  | WP | Work Phone Number |
| PER08 | 364 | Comm | nber $\quad$ O AN 1/80 O |
|  |  | Comple | ations number including country or area code when applicable |



## The letters "I" and "O" may not be used within the Line Item Number.

## WAWF Edits:

IAPS-E, CAPS-C/W:

telecommunication services, which are above the minutes allowed for that particular service

AL

C0

DA
DC
DH

Access Lines
Number of lines subject to Carrier Access Line Charges
Calls
Number of calls handled
Days
Disk (Disc)
Miles
Kilometers
Data Records
Number of Data Records handled
Directory Books
Number of directory books delivered to customer
Each
Electronic Mail Boxes
Number of Electronic Mail Boxes established for an account
Envelope
Microfiche Sheet
A film that contains photographed documents greatly reduced in size
Half Pages - Electronic
Number of electronic half pages of data delivered
Hours
Half Hour
Kilocharacters
Kilocharacters of data transmitted
Kilopackets
Kilopackets of data transmitted
Kilosegments
Kilosegments of data transmitted
Magnetic Tapes
Number of Magnetic Tapes delivered with data
Monetary Value
Minutes
Months
Meter
Messages
Number of Messages transmitted, or delivered
Message Hours
Number of hours used, calculated at some rate basis such as Minutes/message carried
Number of Screens
Number of data screens handled, or transmitted
Overtime Hours
Pages - Electronic
Number of electronic pages of data delivered
Percent
Pages - Facsimile
Number of FAX pages transmitted
Pages - Hardcopy
Number of printed pages delivered

|  |  | QH | Quarter Hours |
| :---: | :---: | :---: | :---: |
|  |  |  | Number of 15 minute increments of usage handled |
|  |  | RS | Resets |
|  |  |  | Number of times a transmission is reset due to line drop, interrupt, etc. |
|  |  | S6 | Sessions |
|  |  |  | Number of interactive sessions handled |
|  |  | S7 | Storage Units |
|  |  |  | Number of storage increments used |
|  |  | SG | Segment |
|  |  | T0 | Telecommunications Lines in Service |
|  |  |  | Snapshot sample of lines in service |
|  |  | UB | Telecommunications Lines in Service - Average |
|  |  |  | Average number of lines in service specific to equal access requirements |
|  |  | UC | Telecommunications Ports |
|  |  |  | Number of network access ports |
|  |  | UD | Tenth Minutes |
|  |  |  | Number of 6 second increments of usage |
|  |  | UE | Tenth Hours |
|  |  |  | Number of 6 minute increments of usage |
|  |  | UF | Usage per Telecommunications Line - Average |
|  |  | UN | Unit |
|  |  | ZZ | Mutually Defined |
| SLN06 | 212 | Unit Price | $\begin{array}{lll}\text { X } & \mathrm{R} & \mathbf{1} / 17\end{array}$ |
|  |  | Price per unit of prod | ct, service, commodity, etc. |
|  |  | For WAWF: |  |
|  |  | If SLN08 = "A", this displayed on the WA WAWF document. | field will be displayed in WAWF. Otherwise this field will not be NF document, but will be saved in the form of an attachment to the |
| SLN07 | 639 | Basis of Unit Price C | Code $\quad$ O ID 2/2 O |
|  |  | Code identifying the | ype of unit price for an item |
|  |  | For WAWF: |  |
|  |  | Will not be displayed attachment to the WA | on the WAWF document, but will be saved in the form of an WF document. |
|  |  | BD | Before Discount |
|  |  |  | Full amount for the service prior to application of any appropriate discounts |
|  |  | CP | Current Price (Subject to Change) |
|  |  | CT | Contract |
|  |  | DP | Daily Price per Unit |
|  |  | PB | Annual Price Per Unit |
|  |  |  | Price changed Once per Year |
|  |  | PE | Price per Each |
|  |  | PM | Monthly Price Per Unit |
|  |  | TE | Contract Price per Each |
|  |  | TP | Price per Thousand |
|  |  | WI | Weekly Price per Unit |
|  |  |  | Price charged once per week |
| SLN08 | 662 | Relationship Code | 0 ID 1/1 0 |
|  |  | Code indicating the re | lationship between entities |
|  |  | For WAWF: |  |
|  |  | Enter in a value of "A" WAWF document. | " if the SLN segment contains a CLIN that should be displayed on the |




| SI13 | 234 | Code from an industry code list qualifying the type of service characteristics |  |
| :---: | :---: | :---: | :---: |
|  |  | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI14 | 1000 | Service Characteristics Qualifier $\mathbf{X}$ | AN 2/2 O |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI15 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI16 | 1000 | Service Characteristics Qualifier X | AN $2 / 2 \quad 0$ |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI17 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI18 | 1000 | Service Characteristics Qualifier $\quad$ X | AN 2/2 O |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI19 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI20 | 1000 | Service Characteristics Qualifier X | AN $2 / 2 \quad 0$ |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI21 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |


| Segment: | PID Product/Item Description |
| ---: | :--- |
| Position: | 410 |
| Loop: | SLN Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 200 |
| Purpose: | To describe a product or process in coded or free-form format |
| Syntax Notes: | $\mathbf{1}$ If PID04 is present, then PID03 is required. |
|  | $\mathbf{2}$ At least one of PID04 or PID05 is required. |
|  | $\mathbf{3}$ If PID07 is present, then PID03 is required. |
|  | $\mathbf{4}$ If PID08 is present, then PID04 is required. |
| Semantic Notes: | $\mathbf{5}$ If PID09 is present, then PID05 is required. |
|  | $\mathbf{2}$ Use PID03 to indicate the organization that publishes the code list being referred to. |
|  | $\mathbf{3}$ PID08 describes the physical characteristics of the product identified in PID04. A |
|  |  |
|  | "Y" indicates that the specified attribute applies to this item; an "N" indicates it does |
| not apply. Any other value is indeterminate. |  |

When submitting the 811 to any federal agency, use of the PID segment is optional when HL03 is "8".
For WAWF

## Line Item Description

There must be at least one instance of PID per SLN loop where SLN08 = "A"
WAWF permits up to 2000 characters in the Line Item Description.
Repeat as necessary without exceeding the 2000 character limit.
WAWF does not perform validation based on the code entered in PID01; PID04 is always Optional and PID05 is always Mandatory.

## Data Element Summary



Will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

PID05

Description $\quad X \quad$ AN 1/80 $\quad$ M
A free-form description to clarify the related data elements and their content
For WAWF:
If SLN08 = "A" for this SLN loop, this field will be displayed in WAWF. Otherwise this field will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.


Code (Standard ISO) for country in whose currency the charges are specified

## DoD/Federal IC Notes:

CAD Canada, Dollars
USD United States of America, Dollars
For additional values, request ISO 4217 Currency Code List.
Currency Market/Exchange Code O ID 3/3 O

Code identifying the market upon which the currency exchange rate is based

| IMF | International Monetary Fund |  |
| :--- | :--- | :--- |
| LNF | London (England) Exchange - First Closing |  |
| LNS | London (England) Exchange - Second Closing |  |
| NYC | New York Foreign Exchange |  |
| PHI | Philadelphia Foreign Exchange |  |
| ZUR | Zurich (Switzerland) Exchange |  |
| ate/Time Qualifier |  | X |
| ID 3/3 | O |  |

Code specifying type of date or time, or both date and time

| 001 | Cancel After |
| :--- | :--- |
| 003 | Invoice |
| 007 | Effective |
| 009 | Process |
| 035 | Delivered |
| 092 | Contract Effective |
| 093 | Contract Expiration |
| 102 | Issue |
| 150 | Service Period Start |
| 151 | Service Period End |
| 152 | Effective Date of Change |
|  | Date on which the change went into effect |
| 153 | Service Interruption |
| 154 | Adjustment Period Start |
| 155 | Adjustment Period End |


| CUR08 | $\mathbf{3 7 3}$ | Date | O | DT 8/8 |
| :--- | :--- | :--- | :--- | :--- | O



| Segment: | 1TA Allowance, Charge or Service |
| :---: | :---: |
| Position: | 440 |
| Loop: | SLN Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 10 |
| Purpose: | To specify allowances, charges, or services |
| Syntax Notes: | 1 If ITA02 is present, then at least one of ITA03 ITA13 or ITA14 is required. |
|  | 2 If ITA08 is present, then ITA09 is required. |
|  | 3 If either ITA10 or ITA11 is present, then the other is required. |
|  | 4 If ITA15 is present, then ITA02 is required. |
|  | 5 If ITA17 is present, then ITA12 is required. |
| Semantic Notes: | 1 ITA09 is the allowance or charge percent. |
|  | 2 ITA10 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity. |
|  | 3 ITA12 is the quantity of free goods. |
| Comments: | 1 If ITA01 equals " A " - allowance or "C" - charge, then at least one of ITA06, ITA07, or ITA08 must be present. |
|  | 2 ITA02 identifies the source of the code value in ITA03 or ITA15. |
|  | 3 If ITA07 is present with either ITA06 or ITA08, then ITA07 takes precedence. |
|  | 4 ITA13 is used to clarify the allowance, charge, or service. |
|  | 5 ITA15 specifies the individual code list of the agency specified in ITA02. |
|  | 6 ITA16 describes the relationship of ITA06, ITA07 or ITA09 to an associated segment. |
| Notes: | DoD/Federal IC Notes |
|  | When submitting the 811 to any federal agency, use of the ITA segment is optional when HL03 is "8". |
|  | For WAWF |
|  | Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |

## Data Element Summary

| Ref. <br> Des. | Data <br> Element | Name | Base Attributes | User Attributes |
| :---: | :---: | :---: | :---: | :---: |
| ITA01 | 248 | Allowance or Charge Indicator | M ID 1/1 | M |
|  |  | Code which indicates an allowance or charge for the service specified |  |  |
|  |  | A <br> Allowance |  |  |
|  |  | C Charge |  |  |
|  |  | N No Allowance or Charge |  |  |
| ITA02 | 559 | Agency Qualifier Code | X ID 2/2 | 0 |
|  |  | Code identifying the agency assigning the code values |  |  |
|  |  | TI Telecommunications Industry |  |  |
| ITA03 | 560 | Special Services Code | X ID 2/10 | 0 |
|  |  | Code identifying the special service |  |  |
|  |  | DoD/Federal IC Notes: |  |  |
|  |  | See OBF Section 10.4 for a list of valid values. |  |  |
| ITA04 | 331 | Allowance or Charge Method of Handling Code | M ID 2/2 | M |
|  |  | Code indicating method of handling for an allowance or charge |  |  |
|  |  | 04 Credit Customer Account |  |  |
|  |  | 06 Charge to be Paid by Customer |  |  |
|  |  | ZZ Mutually Define |  |  |
| ITA05 | 341 | Allowance or Charge Number | O AN 1/16 | 0 |
|  |  | The number assigned by a vendor referencing an allowance, promotion, deal or charge |  |  |
| ITA06 | 359 | Allowance or Charge Rate <br> Allowance or Charge Rate per Unit | O $\quad$ R 1/15 | O |
|  |  |  |  |  |

Total dollar amount for the allowance or charge
For WAWF:
ITA07 is Mandatory when ITA16 = "A" and ITA01 = "A" or "C".
Currency codes that allow exactly two positions to the right of the decimal may be submitted via EDI.

Currency codes that allow greater than two positions to the right of the decimal may NOT be submitted via EDI.

Currency codes that allow zero or one position to the right of the decimal may be submitted via EDI, however, the following rules will be applied:

- When the amount field is defined as a numeric field (N2), the decimal positions must be submitted with one or two zeros as needed to meet the X 12 requirement that exactly two decimals are required for N 2 fields.
- When the amount field is defined as a decimal number field ( R ) or an alpha/numeric string (AN),
- The system will pad zeroes to right of the decimal point up to the number of digits allowed for a Currency Code.
- The system will drop zeroes to the right of the decimal point if they exceed the number of digits allowed for a Currency Code.
- If a non-zero number is given to the right of the maximum number of allowable decimal places as specified by the Currency Code, an error will be given.


## Allowance/Charge Percent Qualifier

O ID 1/1
0
Code indicating on what basis allowance or charge percent is calculated

9
Late Payment Charge Base Amount
Amount outstanding after the past due date, and subject to a late payment charge
Percent
Percent expressed as a percent
Quantity
Numeric value of quantity

| Unit or Basis for Measurement Code | X | ID $2 / 2$ | $O$ |
| :--- | :--- | :--- | :--- |

Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

03 Seconds
12
1X Quarter Mile
AD Bytes
A computer string of data that consists of a quantity of bits, treated as a unit; a bit is a binary digit
AH Additional Minutes
The minutes, usually associated with usage-sensitive pricing of telecommunication services, which are above the minutes allowed for that particular service
AI Average Minutes Per Call
The total number of minutes of a category of calls divided by the total number of calls within the category for telephone services calculated to provide call summary details
AL
Access Lines
Number of lines subject to Carrier Access Line Charges
AN

Minutes or Messages
Number of minutes or messages contracted or used in telephone services where either the number of minutes or messages are the unit of measure for the calculation of charges

| C0 | Calls |
| :---: | :---: |
|  | Number of calls handled |
| DA | Days |
| DC | Disk (Disc) |
| DH | Miles |
| DK | Kilometers |
| DQ | Data Records |
|  | Number of Data Records handled |
| DY | Directory Books |
|  | Number of directory books delivered to customer |
| EA | Each |
| EB | Electronic Mail Boxes |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| G7 | Microfiche Sheet |
|  | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |
| NF | Messages |
|  | Number of Messages transmitted, or delivered |
| NH | Message Hours |
|  | Number of hours used, calculated at some rate basis such as Minutes/message carried |
| NJ | Number of Screens |
|  | Number of data screens handled, or transmitted |
| OT | Overtime Hours |
| P0 | Pages - Electronic |
|  | Number of electronic pages of data delivered |
| P1 | Percent |
| QA | Pages - Facsimile |
|  | Number of FAX pages transmitted |
| QB | Pages - Hardcopy |
|  | Number of printed pages delivered |
| Q | Quarter Hours |
|  | Number of 15 minute increments of usage handled |
| RS | Resets |



PRB Prior Balance
Source Subqualifier
Relationship Code
Code indicating the relationship between entities

A Add
D
I
O
Delete

Included
Information Only
Charges which relate to but may not be included in or added to the unit price of the SLN. (i.e., compute WATS calculation based upon usage amounts)

| Segment: | TXI Tax Information |
| :---: | :---: |
| Position: | 450 |
| Loop: | SLN Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | >1 |
| Purpose: | To specify tax information |
| Syntax Notes: | 1 At least one of TXI02 TXI03 or TXI06 is required. |
|  | 2 If either TXI04 or TXI05 is present, then the other is required. |
|  | 3 If TXI08 is present, then TXI03 is required. |
| Semantic Notes: | 1 TXI02 is the monetary amount of the tax. |
|  | 2 TXI03 is the tax percent expressed as a decimal. |
|  | 3 TXI07 is a code indicating the relationship of the price or amount to the associated segment. |
| Comments: |  |
| Notes: | DoD/Federal IC Notes |
|  | When submitting the 811 to any federal agency, use of the TXI segment is optional when HL03 is " 8 ". |
|  | For WAWF |
|  | Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |
|  | WAWF Edits |
|  | MOCAS does not utilize the TXI Segment. |
|  | One Pay allows three tax Segments per Invoice and is optional. |
|  | CAPS-C/W allows a total of 10 taxes per Invoice and is optional. |
|  | IAPS-E and Navy ERP allow taxes; each value may be entered only once and is optional. |

## Data Element Summary

| Ref. | Data <br> Des. |  |
| :---: | :---: | :--- |
| TXI0ment | $\frac{\text { Name }}{963}$ |  |
| Tax Type Code |  |  |


| Base <br> Attributes | User <br> Attributes |
| :--- | :--- |
| M ID 2/2 | M |

Code specifying the type of tax DoD/Federal IC Notes:
Use any code. The following codes are preferred:
CA City Tax
FD Federal Tax
FI Federal Income Tax Withholding
FR Franchise Tax
FT Federal Excise Tax
GR Gross Receipts Tax
LS State and Local Sales Tax
MP Municipal Tax
OT Occupational Tax
PS State or Provincial Tax on Services
SA State or Provincial Fuel Tax
SC School Tax
SE State Excise Tax
TD Telecommunications Device for the Deaf (TDD) Service Excise Tax
UL License Tax
ZE 911-Tax
AA Stadium Tax
AB Surtax
AT Assessment
BP Business Privilege Tax
Tax imposed on non-American Indian businesses for the privilege of

| CA | conducting business on an American Indian reservation City Tax |
| :---: | :---: |
|  | Service Tax imposed by City |
| CB | Threshold Tax |
| CG | Federal Value-added Tax (GST) on Goods |
| CI | City Rental Tax |
| CP | Levied by a city government against the periodic fee paid by a customer in return for the right to use the property of another party County/Parish Sales Tax |
| CR | County Rental Tax |
| CS | Levied by a county government against the periodic fee paid by a customer in return for the right to use the property of another party City Sales Tax |
| CT | County Tax |
| CV | Federal Value-added Tax (GST) on Services |
| DL | Default Labor Tax |
| EQ | Equipment Tax |
| ET | Energy Tax |
|  | Tax applied to the utility and petroleum industries |
| EV | Environmental Tax |
| F1 | FICA Tax |
| F2 | FICA Medicare Tax |
| F3 | FICA Social Security Tax |
| FD | Federal Tax |
|  | Usage tax imposed by federal (US and Canadian) government |
| FF | Fuel Super Fund Tax |
| FI | Federal Income Tax Withholding |
| FL | Fuel L.U.S.T. Tax (Leaking Underground Storage Tank) |
| FR | Franchise Tax |
|  | Tax imposed by municipality for the right to provide service |
| FS | Fuel Spill Tax |
| FT | Federal Excise Tax |
| GR | Gross Receipts Tax |
| GS | Goods and Services Tax |
|  | Canadian value-added tax |
| HS | Public Health and Education Tax |
|  | Canadian tax levied to fund public care and education |
| HT | Handicap Tax |
|  | Tax assessed to assist the handicapped |
| HZ | Hazardous Waste Tax |
| LB | Labor By Trade Tax |
| LO | Local Tax (Not Sales Tax) |
|  | Service tax imposed on a local level |
| LS | State and Local Sales Tax |
| LT | Local Sales Tax (All Applicable Sales Taxes by Taxing Authority Below the State Level) |
| LU | Leaky Underground Storage Tank (LUST) Tax (federal) |
| LV | Leaky Underground Storage Tank (LUST) Tax (federal); tax imposed in the U.S., at the federal level, for clean-up of leaky underground storage tanks Leaky Underground Storage Tank (LUST) Tax (state) |
|  | Leaky Underground Storage Tank (LUST) Tax (state); tax imposed in the U.S., at the state level, for clean-up of leaky underground storage tanks Material Tax |
| MA | Material Tax |


| MN | Minimum Tax |
| :---: | :---: |
| MP | Municipal Tax |
|  | Service tax imposed by a municipality |
| MS | Miscellaneous State Tax |
| MT | Metropolitan Transit Tax |
| OH | Other Taxes |
| OT | Occupational Tax |
|  | Tax imposed on telecommunication companies for the right to provide service |
| PG | State or Provincial Tax on Goods |
| PS | State or Provincial Tax on Services |
| SA | State or Provincial Fuel Tax |
| SB | Secondary Percentage Tax |
| SC | School Tax |
|  | Tax collection by taxing authority for schools |
| SE | State Excise Tax |
|  | Usage tax imposed by state of provincial government |
| SF | Superfund Tax |
|  | Superfund is a U.S. government fund created for the clean up or eradication of sites at which toxic waste, hazardous to the environment, has been dumped |
| SL | State and Local Tax |
|  | State and Local tax funds, exclusive of State and Local Sales tax |
| SP | State/Provincial Tax |
|  | State tax levied which excludes sales or excise taxes |
| SR | State Rental Tax |
|  | Levied by a state government against the periodic fee paid by a customer in return for the right to use the property of another party |
| SS | State Tax on Specific Labor |
| ST | State Sales Tax |
| SU | Sales and Use Tax |
|  | Tax on Equipment and Service provided |
| SX | Enhanced 911 - State Excise Tax |
|  | A tax imposed to pay for enhanced 911 services such as automatic call identification |
| T1 | Pre-threshold Tax |
| T2 | Post Threshold Tax |
| TD | Telecommunications Device for the Deaf (TDD) Service Excise Tax |
|  | Tax imposed to recover the cost of providing TDD equipment |
| TT | Telecommunications Tax |
|  | Tax imposed on telecommunications companies for the right to provide service or usage tax imposed. (This could be an excise tax) <br> All Taxes |
| TX | Total of all applicable taxes |
| UL | License Tax |
|  | Tax used to report the amount of license tax which is passed to the consumer |
| UT | Utility Users' Tax |
|  | City or county tax for natural gas usage that is imposed upon customers |
| VA | Value Added Tax |
| WS | Well Service |
| ZA | 911-City Tax |
|  | Tax levied to recover the cost of providing 911 emergency services within a city |




| Segment: | REF Reference Identification |
| :---: | :---: |
| Position: | 460 |
| Loop: | SLN Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | >1 |
| Purpose: | To specify identifying information |
| Syntax Notes: | 1 At least one of REF02 or REF03 is required. |
|  | 2 If either C04003 or C04004 is present, then the other is required. |
|  | 3 If either C04005 or C04006 is present, then the other is required. |
| Semantic Notes: | 1 REF04 contains data relating to the value cited in REF02. |
| Notes: | DoD/Federal IC Notes |
|  | When submitting the 811 to any federal agency, use of the REF segment is optional when HL03 is " 8 ". <br> For WAWF |
|  | Use this segment to submit SDN, AAA, and ACRN at the line level. SDN, AAA, and ACRN are optional in WAWF. |
|  | AAA is only used at the line level for Contractual Invoices. Report AAA for nonContractual Invoices in the REF Segment at Pos. 050 in the Header. |
|  | WAWF Edits |
|  | MOCAS, One Pay, CAPS C/W, Navy ERP: |
|  | ACRN is optional and if used must be two alphanumeric characters. |
|  | One Pay: |
|  | Contractual - To report ACRN, Line Item Amount must be greater than zero. |
|  | Except for One Pay documents, if single ACRN is submitted, the ACRN dollar amount is optional in REF03. However, if submitted, the amount must match the extended Line Item total. One Pay ACRN entries must have ACRN amounts in REF03. |
|  | If multiple ACRNs (>1) are submitted, the ACRN dollar amount is mandatory in REF03 and the sum of the ACRN dollar amounts must balance to the extended Line Item total. |

## Data Element Summary

| Ref. | Data <br> Des. |
| :---: | :---: |
| REF01 | $\frac{128}{\text { Element }}$ |


| Name | Base <br> Attributes | User <br> Reference Identification Qualifier <br> Code qualifying the Reference Identification |
| :--- | :--- | :--- |
| M ID 2/3 |  |  |

For WAWF:
"12" Billing Account (used to report AAA in WAWF)
"AT" Appropriation Number (used to report ACRN in WAWF)
"CA" Cost Allocation Reference (populates SDN Field in WAWF)
"ZZ" Mutually Defined (non-Contractual only, used to report Fiscal Year)
"11" Account Number (use to report Purchase Request Number in WAWF)

## WAWF Edits:

## One Pay:

Contractual - Line Item Amount must be greater than zero to submit a Line level ACRN for One Pay.

| 11 | Account Number <br> Number identifies a telecommunications industry account |
| :--- | :--- |
| 12 | Billing Account <br> Account number under which billing is rendered |
| 1J | Facility ID Number |
| 4L | Location-specific Services Reference Number |


| 6R | Provider Control Number |
| :--- | :--- |
| Number assigned by information provider company for tracking and billing |  |
| purposes |  |


| C04001 | 128 | To identify one or more reference numbers or identification numbers as specified by the Reference Qualifier |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Reference Identification Qualifier M | ID 2/3 | M |
|  |  | Code qualifying the Reference Identification |  |  |
| C04002 | 127 | Reference Identification M | AN 1/30 | M |
|  |  | Reference information as defined for a particular Transaction Reference Identification Qualifier | Set or as | ecified by the |
| C04003 | 128 | Reference Identification Qualifier X | ID 2/3 | 0 |
|  |  | Code qualifying the Reference Identification |  |  |
| C04004 | 127 | Reference Identification X | AN 1/30 | 0 |
|  |  | Reference information as defined for a particular Transaction Reference Identification Qualifier | Set or as | ecified by the |




|  |  | OT | Other Residential Telephone Number |
| :---: | :---: | :---: | :---: |
|  |  | PA | Appointment Phone |
|  |  | PC | Personal Cellular |
|  |  | PP | Personal Phone |
|  |  | PS | Packet Switching |
|  |  | SP | Showing Phone |
|  |  |  | Phone number to call for information about a property showing |
|  |  | TE | Telephone |
|  |  | TL | Telex |
|  |  | TM | Telemail |
|  |  | TN | Teletex Number |
|  |  |  | Teletex is specific type of Telex service provided by Deutsche Bundespost |
|  |  | TX | TWX |
|  |  | UR | Uniform Resource Locator (URL) |
|  |  | VM | Voice Mail |
|  |  | WC | Work Cellular |
|  |  | WF | Work Facsimile Number |
|  |  | WP | Work Phone Number |
| PER08 | 364 | Comm | nber $\quad$ O AN 1/80 O |
|  |  | Comple | tions number including country or area code when applicable |

## Segment: DTM Date/Time Reference

Position: 480
Loop: SLN Optional
Level: Detail
Usage: Optional
Max Use: 10
Purpose: To specify pertinent dates and times
Syntax Notes: 1 At least one of DTM02 DTM03 or DTM05 is required.
2 If DTM04 is present, then DTM03 is required.
3 If either DTM05 or DTM06 is present, then the other is required.

## Semantic Notes: <br> Comments: Notes:

## DoD/Federal IC Notes

When submitting the 811 to any federal agency, use of the DTM segment is optional when HL03 is "8".

## For WAWF

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

## Data Element Summary

| Ref. <br> Des. | Data <br> Element | Name <br> DTM01 |
| :---: | :---: | :--- |


| Base <br> Attributes | User <br> M ID 3/3 |
| :---: | :---: |$\frac{\mathbf{M}}{\mathbf{M}}$

Code specifying type of date or time, or both date and time

| 001 | Cancel After |
| :--- | :--- |
| 003 | Invoice |
| 007 | Effective |
| 009 | Process |
| 035 | Delivered |
| 050 | Received |
| 092 | Contract Effective |
| 093 | Contract Expiration |
| 102 | Issue |
| 150 | Service Period Start |
| 151 | Service Period End |
| 152 | Effective Date of Change |
| 153 | Date on which the change went into effect |
| 154 | Service Interruption |
| 155 | Adjustment Period Start |
| 197 | Adjustment Period End |
| 201 | End |
| 306 | Acceptance |
| 321 | Adjustment Effective Date |
|  | Date on which the adjustment went into effect |
| 346 | Purchased |
| 347 | Date product/extended coverage was purchased |
| 359 | Plan Begin |
|  | Date on which the plan begins |
|  | Plan End |
|  | Date on which plan ends |
|  | Cycle Begin |
|  | Date on which the cycle begins |
| Cycle End |  |


|  | Date on which the cycle ends |
| :--- | :--- |
| Extract |  |
| Date on which the file was extracted from the database |  |
| Payment Effective |  |


| Segment: | AMT Monetary Amount |
| ---: | :--- |
| Position: | 490 |
| Loop: | SLN Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 15 |
| Purpose: | To indicate the total monetary amount |
| Syntax Notes: |  |
| Semantic Notes: |  |
| Comments: |  |
| Notes: | DoD/Federal IC Notes |

When submitting the 811 to any federal agency, use of the AMT segment is optional when HL03 is "8".
For WAWF
Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

## Data Element Summary



|  |  | NR | Nonrecurring |
| :---: | :---: | :---: | :---: |
|  |  | NS | Net Savings Amount |
|  |  | PB | Amount of dollar saving resulting from the use of service, such as Optional Calling Plans <br> Billed Amount |
|  |  |  | Total amount due on the period bill |
|  |  | RJ | Rate Amount |
|  |  | SC | Total Service Charge |
|  |  | TP | Total payment amount |
|  |  | TS | Total Sales |
|  |  |  | The total of commission and non commission sales needed to calculate intersell amount |
|  |  | TT | Total Transaction Amount |
|  |  | ZT | Prorated Amount |
| AMT02 | 782 | Monetary Amount | $\begin{array}{lll}\text { M } & \text { R 1/18 }\end{array}$ |
|  |  | Monetary amount |  |


| Segment: MSG Message Text |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Position: | 500 |  |  |
|  | Loop: | Optional |  |  |
|  | Level: | Detail |  |  |
|  | Usage: | Optional |  |  |
|  | Max Use: | >1 |  |  |
|  | Purpose: | To provide a free-form format that allows the transmission of text information |  |  |
|  | Syntax Notes: | 1 If MSG03 is present, then MSG02 is required. |  |  |
| Sem | mantic Notes: | 1 MSG03 is the number of lines to advance before printing. |  |  |
|  | Comments: | 1 MSG02 is not related to the specific characteristics of a printer, but identifies top of page, advance a line, etc. |  |  |
|  |  | 2 If MSG02 is "AA - Advance the specifie is required. | of lines before | rint" then MSG03 |
| Notes: |  | When submitting the 811 to any federal agency, use of the MSG segment is optional when HL03 is "8". |  |  |
|  |  | Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |  |  |
| Data Element Summary |  |  |  |  |
| Ref. | Data |  | Base | User |
| Des. | Element | Name | Attributes | Attributes |
| MSG01 | 1933 | Free-Form Message Text |  |  |
| Free-form message text |  |  |  |  |



|  |  |  | Quantity of units used |
| :---: | :---: | :---: | :---: |
|  |  | AA | Unacknowledged Quantity |
|  |  |  | Message received without network, or attendant recognition |
|  |  | AB | Urgent Delivery Quantity |
|  |  |  | Number of units delivered in urgent status |
|  |  | AC | Voice Storage Quantity |
|  |  |  | Number of voice storage units used |
|  |  | AD | Maintenance Units |
|  |  |  | Number of units of maintenance provided |
|  |  | AE | Minimum Average Time Requirement (MATR) Units |
|  |  |  | Number of units calculated at a minimum usage rating basis, such as X minutes per message |
|  |  | AF | Wide Area Telephone Service (WATS)/800 Service Units |
|  |  |  | Number of units of usage, for WATS or 800 service |
|  |  | AG | Number of End Users |
|  |  |  | Number of participating users |
|  |  | AH | Number of Message Recipients |
|  |  |  | Number of recipients |
|  |  | AI | Number of Operator Credits |
|  |  |  | Number of operator credits given |
|  |  | AJ | Daily Adjustments |
|  |  | D1 | Billed |
|  |  | M2 | Maximum |
|  |  | NS | Number of Stations |
|  |  | QD | Number of stations, or terminating points, which are in use, deleted, added, etc. for service delivery; ports or lines on a computer, for example Quantity Delivered |
|  |  | TO | Total |
| QTY02 | 380 | Quantity | $\begin{array}{lll}\text { X } & \text { R 1/15 }\end{array}$ |
|  |  | Numeric |  |
| QTY03 | C001 | Composit | Measure O O |
|  |  | To identify | te unit of measure (See Figures Appendix for examples of use) |
| C00101 | 355 | Unit or B | asurement Code $\quad$ M ID 2/2 M |
|  |  | Code specify measurem DoD/Fede | nits in which a value is being expressed, or manner in which a n taken |
|  |  | Refer to co | ded in the QTY segment in Table 2 position 90. |
|  |  | 03 | Seconds |
|  |  | 12 | Packet |
|  |  | 1X | Quarter Mile |
|  |  | 4L | Megabyte |
|  |  |  | Unit of computer storage capacity |
|  |  | AD | Bytes |
|  |  | AH | A computer string of data that consists of a quantity of bits, treated as a unit; a bit is a binary digit <br> Additional Minutes |
|  |  | AI | The minutes, usually associated with usage-sensitive pricing of telecommunication services, which are above the minutes allowed for that particular service <br> Average Minutes Per Call |
|  |  |  | The total number of minutes of a category of calls divided by the total number of calls within the category for telephone services calculated to provide call summary details |


| AL | Access Lines |
| :---: | :---: |
|  | Number of lines subject to Carrier Access Line Charges |
| AN | Minutes or Messages |
|  | Number of minutes or messages contracted or used in telephone services where either the number of minutes or messages are the unit of measure for the calculation of charges Calls |
| C0 | Number of calls handled |
| DA | Days |
| DC | Disk (Disc) |
| DH | Miles |
| DK | Kilometers |
| DQ | Data Records |
|  | Number of Data Records handled |
| DY | Directory Books |
|  | Number of directory books delivered to customer |
| EA | Each |
| EB | Electronic Mail Boxes |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| F3 | Equivalent |
|  | Weight of a substance which combines with or replaces one gram atomic weight of hydrogen <br> Microfiche Sheet |
| G7 | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |
| NF | Messages |
|  | Number of Messages transmitted, or delivered |
| NH | Message Hours |
|  | Number of hours used, calculated at some rate basis such as Minutes/message carried |
| NJ | Number of Screens |
|  | Number of data screens handled, or transmitted |
| OT | Overtime Hours |
| P0 | Pages - Electronic |
|  | Number of electronic pages of data delivered |
| P1 | Percent |

\(\left.$$
\begin{array}{ll}\text { QA } & \text { Pages - Facsimile } \\
\text { Number of FAX pages transmitted } \\
\text { QB } & \begin{array}{l}\text { Pages - Hardcopy } \\
\text { Number of printed pages delivered } \\
\text { Quarter Hours }\end{array} \\
\text { QH } & \begin{array}{l}\text { Number of } 15 \text { minute increments of usage handled } \\
\text { Resets } \\
\text { Number of times a transmission is reset due to line drop, interrupt, etc. } \\
\text { RS }\end{array} \\
\text { S6 } & \begin{array}{l}\text { Sessions }\end{array}
$$ <br>

Number of interactive sessions handled\end{array}\right\}\)| Storage Units |
| :--- |
| Sumber of storage increments used |
| SG |



| SI13 | 234 | Code from an industry code list qualifying the type of service characteristics |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Product/Service ID X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |
| SI14 | 1000 | Service Characteristics Qualifier $\mathbf{X}$ | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteris |  |
| SI15 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI16 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteri |  |
| SI17 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI18 | 1000 | Service Characteristics Qualifier $\quad$ X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristic |  |
| SI19 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI20 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristi |  |
| SI21 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |


| Segment: | NM1 Individual or Organizational Name |
| ---: | :--- |
| Position: | 530 |
| Loop: | NM1 Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 1 |
| Purpose: | To supply the full name of an individual or organizational entity |
| Syntax Notes: | $\mathbf{1}$ If either NM108 or NM109 is present, then the other is required. |
|  | $\mathbf{2}$ If NM111 is present, then NM110 is required. |
| Semantic Notes: | $\mathbf{1}$ NM102 qualifies NM103. |
| Comments: | $\mathbf{1}$ NM110 and NM111 further define the type of entity in NM101. |
| Notes: | DoD/Federal IC Notes |

When submitting the 811 to any federal agency, use of the NM1 segment is optional when HL03 is "8".
For WAWF
Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

## Data Element Summary

| Ref. | Data <br> Des. |
| :---: | :---: |
| NM101 | $\frac{98}{\text { Element }}$ |


| Name | Base <br> Attributes | User <br> Entity Identifier Code |
| :--- | :--- | :--- |
| M ID 2/3 | $\frac{\text { M }}{\text { M }}$ |  |

Code identifying an organizational entity, a physical location, property or an individual DoD/Federal IC Notes:
'SJ' and '9D' are the only valid codes at HL1 (Service Provider Level).

| 9D | New Service Provider |
| :--- | :--- |
| AG | Agent/Agency |
| AK | Party to Whom Acknowledgment Should Be Sent |
| AO | Account Of |
| BS | Bill and Ship To |
| C3 | Circuit Location Identifier |
|  | Identifies the address information as that which is assigned to a circuit |
| CA | location address |
| CT | Carrier |
| EN | Country of Origin |
| GP | End User |
|  | Gateway Provider |
| IA | Identifies a gateway access provider |
| P9 | Installed At |
|  | Primary Interexchange Carrier (PIC) |
| PE | Identifies the carrier who will handle the interexchange calls |
| PM | Payee |
| PR | Party to receive paper Memo of Invoice |
| RI | Payer |
| RL | Remit To |
| SE | Reporting Location |
| SJ | Selling Party |
|  | Service Provider |
| Entity Type Qualifier |  |
| Identifies name and address information as pertaining to a service provider |  |

Code qualifying the type of entity
1 Person


Department of Defense Activity Address Code (DODAAC)
Commercial and Government Entity (CAGE)
Electronic Mail User Code

Telecommunications Carrier Identification Code
Identifies the Interexchange carrier for the charges being billed
Telecommunications Pseudo Carrier Identification Code
A code similar to the standard Carrier Identification Code which is used to identify the local exchange service providers Assigned by Seller or Seller's Agent
92
Temporary Identification Number

## 6 Identification Code

Code identifying a party or other code

## Notes:

If N103 = '41' use CIC code list maintained by Lockheed Martin. If N103 = '42' use Pseudo-CIC list provided in OBF Section 10.4.

If NM108 = '42' use CIC code list maintained by Lockheed Martin. If NM108 = '41' use PseudoCIC list provided in OBF Section 10.4.




| Segment: | RFT Reference Identification |
| ---: | :--- |
| Position: | 570 |
| Loop: | NM1 Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 8 |
| Purpose: | To specify identifying information |
| Syntax Notes: | $\mathbf{1}$ At least one of REF02 or REF03 is required. |
|  | $\mathbf{2}$ If either C04003 or C04004 is present, then the other is required. |
| Semantic Notes: | $\mathbf{3}$ If either C04005 or C04006 is present, then the other is required. |
| Comments: |  |
| Notes: | DoD/Federal IC Notes |

When submitting the 811 to any federal agency, use of the REF segment is optional when HL03 is "8".

## For WAWF

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.


| $\mathrm{C04002}$ | 127 | Reference Identification | M | AN 1/30 | M |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier |  |  |  |
| C04003 | 128 | Reference Identification Qualifier | X | ID 2/3 | 0 |
|  |  | Code qualifying the Reference Identification |  |  |  |
| C04004 | 127 | Reference Identification | X | AN 1/30 | 0 |
|  |  | Reference information as defined for a particu Reference Identification Qualifier |  | Set or as |  |






Code indicating the relationship between entities

| A | Add |
| :--- | :--- |
| D | Delete |
| I | Included |
| O | Information Only <br> Charges which relate to but may not be included in or added to the unit price <br> of the SLN. (i.e., compute WATS calculation based upon usage amounts) |
|  |  |



| SI13 | 234 | Code from an industry code list qualifying the type of service characteristics |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Product/Service ID X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |
| SI14 | 1000 | Service Characteristics Qualifier $\mathbf{X}$ | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteris |  |
| SI15 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI16 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteri |  |
| SI17 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI18 | 1000 | Service Characteristics Qualifier $\quad$ X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristic |  |
| SI19 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |
| SI20 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristi |  |
| SI21 | 234 | Product/Service ID X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |



| BP | Business Privilege Tax |
| :---: | :---: |
| CA | Tax imposed on non-American Indian businesses for the privilege of conducting business on an American Indian reservation City Tax |
|  | Service Tax imposed by City |
| CB | Threshold Tax |
| CG | Federal Value-added Tax (GST) on Goods |
| CI | City Rental Tax |
| CP | Levied by a city government against the periodic fee paid by a customer in return for the right to use the property of another party County/Parish Sales Tax |
| CR | County Rental Tax |
| CS | Levied by a county government against the periodic fee paid by a customer in return for the right to use the property of another party City Sales Tax |
| CT | County Tax |
| CV | Federal Value-added Tax (GST) on Services |
| DL | Default Labor Tax |
| EQ | Equipment Tax |
| ET | Energy Tax |
|  | Tax applied to the utility and petroleum industries |
| EV | Environmental Tax |
| F1 | FICA Tax |
| F2 | FICA Medicare Tax |
| F3 | FICA Social Security Tax |
| FD | Federal Tax |
|  | Usage tax imposed by federal (US and Canadian) government |
| FF | Fuel Super Fund Tax |
| FI | Federal Income Tax Withholding |
| FL | Fuel L.U.S.T. Tax (Leaking Underground Storage Tank) |
| FR | Franchise Tax |
|  | Tax imposed by municipality for the right to provide service |
| FS | Fuel Spill Tax |
| FT | Federal Excise Tax |
| GR | Gross Receipts Tax |
| GS | Goods and Services Tax |
|  | Canadian value-added tax |
| HS | Public Health and Education Tax |
|  | Canadian tax levied to fund public care and education |
| HT | Handicap Tax |
|  | Tax assessed to assist the handicapped |
| HZ | Hazardous Waste Tax |
| LB | Labor By Trade Tax |
| LO | Local Tax (Not Sales Tax) |
|  | Service tax imposed on a local level |
| LS | State and Local Sales Tax |
| LT | Local Sales Tax (All Applicable Sales Taxes by Taxing Authority Below the State Level) |
| LU | Leaky Underground Storage Tank (LUST) Tax (federal) |
|  | Leaky Underground Storage Tank (LUST) Tax (federal); tax imposed in the U.S., at the federal level, for clean-up of leaky underground storage tanks |
| LV | Leaky Underground Storage Tank (LUST) Tax (state) |



Tax levied to recover the cost of providing 911 emergency services within a city

Tax levied to recover the cost of providing 911 emergency service within a county
ZC
911-Excise Tax
Usage tax imposed to recover the cost of 911 service
ZD 911-State Tax
Tax levied to recover the cost of providing 911 emergency service within a State
911-Tax
Tax to recover the cost of 911 service
Mutually Defined

41 Tax Exempt Code
Code identifying exemption status from sales and use tax
1
2
Yes (Tax Exempt)
No (Not Tax Exempt)

O ID 1/1

Code indicating the relationship between entities

| A | Add |
| :--- | :--- |
| D | Delete |
| I | Included |
| O | Information Only |
|  | Charges which relate to but may not be included in or added to the unit price <br> of the SLN. (i.e., compute WATS calculation based upon usage amounts) |
|  |  |

TXI08

TXI09

TXI10

828

Add
Delete
Included

Charges which relate to but may not be included in or added to the unit price of the SLN. (i.e., compute WATS calculation based upon usage amounts)

Dollar basis to be used in the percent calculation of the allowance, charge or tax
Tax Identification Number $\quad$ O AN 1/20 $\quad$ O
Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.); often called a tax exemption number or certificate number
Assigned Identification O AN 1/20 O

Alphanumeric characters assigned for differentiation within a transaction set

| Segment: | ITA <br> Allowance, Charge or Service |
| :---: | :---: |
| Position: | 615 |
| Loop: | TCD Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | >1 |
| Purpose: | To specify allowances, charges, or services |
| Syntax Notes: | 1 If ITA02 is present, then at least one of ITA03 ITA13 or ITA14 is required. |
|  | 2 If ITA08 is present, then ITA09 is required. |
|  | 3 If either ITA10 or ITA11 is present, then the other is required. |
|  | 4 If ITA15 is present, then ITA02 is required. |
|  | 5 If ITA17 is present, then ITA12 is required. |
| Semantic Notes: | 1 ITA09 is the allowance or charge percent. |
|  | 2 ITA10 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity. |
|  | 3 ITA12 is the quantity of free goods. |
| Comments: | 1 If ITA01 equals "A" - allowance or "C" - charge, then at least one of ITA06, ITA07, or ITA08 must be present. |
|  | 2 ITA02 identifies the source of the code value in ITA03 or ITA15. |
|  | 3 If ITA07 is present with either ITA06 or ITA08, then ITA07 takes precedence. |
|  | 4 ITA13 is used to clarify the allowance, charge, or service. |
|  | 5 ITA15 specifies the individual code list of the agency specified in ITA02. |
|  | 6 ITA16 describes the relationship of ITA06, ITA07 or ITA09 to an associated segment. |
| Notes: | DoD/Federal IC Notes |
|  | When submitting the 811 to any federal agency, use of the ITA segment is optional when HL03 is "9". |
|  | For WAWF |
|  | When contained in HL Loops 1-7 and ITA16 = "A", data from the ITA segment will be displayed on the WAWF document. Otherwise, data from this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |
|  | WAWF Edits |
|  | MOCAS: Optional and only allows for TTB or PST in ITA14. |
|  | One Pay: Optional and allows any valid miscellaneous fee, yet only allows for three fees and allowances per Invoice. |
|  | CAPS-C/W: Optional and allows TTB in ITA14 when ITA01 = "C" for miscellaneous charge. Any ITA14 allowance code may be entered for miscellaneous allowances (ITA01 = "A"), up to 11 maximum. |
|  | IAPS-E: Charge code PRB is not allowed in ITA14. |
|  | Navy ERP: Allows all codes in ITA14 except TTB. |

## Data Element Summary

| Ref. <br> Des. | Data <br> Element | Name | Base Attributes | User <br> Attributes |
| :---: | :---: | :---: | :---: | :---: |
| ITA01 | 248 | Allowance or Charge Indicator | M ID 1/1 | M |
|  |  | Code which indicates an allowance or charge for the service specified |  |  |
|  |  | A Allowance |  |  |
|  |  | C Charge |  |  |
|  |  | N No Allowance or Charge |  |  |
| ITA02 | 559 | Agency Qualifier Code | X ID 2/2 | 0 |
|  |  | Code identifying the agency assigning the code values |  |  |
|  |  | TI Telecommunications Industry |  |  |

## Special Services Code

X ID 2/10 O
Code identifying the special service

## DoD/Federal IC Notes:

See OBF Section 10.4 for a list of valid values.
Allowance or Charge Method of Handling Code $\quad \begin{array}{llll}M & \text { ID 2/2 } & \text { M }\end{array}$
Code indicating method of handling for an allowance or charge

| 04 | Credit Customer Account |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 06 | Charge to be Paid by Customer |  |  |  |
| ZZ | Mutually Defined |  |  |  |
| llowance or Charge Number | O | AN 1/16 | O |  |

The number assigned by a vendor referencing an allowance, promotion, deal or charge

| Allowance or Charge Rate | O | R 1/15 | Not <br> Used |
| :--- | :--- | :--- | :--- |
| Allowance or Charge Total Amount | O | N2 1/15 | O |

Total dollar amount for the allowance or charge
For WAWF:
ITA07 is Mandatory when ITA16 $=$ "A" and ITA01 $=$ "A" or "C".
When entering an Allowance (ITA01 = A), enter a negative value in ITA07 in order for the amount to be deducted from the document total.

Currency codes that allow exactly two positions to the right of the decimal may be submitted via EDI.

Currency codes that allow greater than two positions to the right of the decimal may NOT be submitted via EDI.

Currency codes that allow zero or one position to the right of the decimal may be submitted via EDI, however, the following rules will be applied:

- When the amount field is defined as a numeric field (N2), the decimal positions must be submitted with one or two zeros as needed to meet the X12 requirement that exactly two decimals are required for N 2 fields.
- When the amount field is defined as a decimal number field (R) or an alpha/numeric string (AN),
- The system will pad zeroes to right of the decimal point up to the number of digits allowed for a Currency Code.
- The system will drop zeroes to the right of the decimal point if they exceed the number of digits allowed for a Currency Code.
- If a non-zero number is given to the right of the maximum number of allowable decimal places as specified by the Currency Code, an error will be given.
$\begin{array}{lcc}\text { Allowance/Charge Percent Qualifier } & \text { O ID 1/1 } & \text { O } \\ \text { Code indicating on what basis allowance or charge percent is calculated }\end{array}$
9
Late Payment Charge Base Amount
Amount outstanding after the past due date, and subject to a late payment charge


## Percent

X R 1/6
0
Percent expressed as a percent
Quantity
X R 1/15
0
Numeric value of quantity
Unit or Basis for Measurement Code $\quad$ X ID 2/2 $\quad$ O
Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

| 03 | Seconds |
| :--- | :--- |
| 12 | Packet |


| 1X | Quarter Mile |
| :---: | :---: |
| AD | Bytes |
| AH | A computer string of data that consists of a quantity of bits, treated as a unit; a bit is a binary digit <br> Additional Minutes |
| AI | The minutes, usually associated with usage-sensitive pricing of telecommunication services, which are above the minutes allowed for that particular service Average Minutes Per Call |
| AL | The total number of minutes of a category of calls divided by the total number of calls within the category for telephone services calculated to provide call summary details <br> Access Lines |
|  | Number of lines subject to Carrier Access Line Charges |
| AN | Minutes or Messages |
| C0 | Number of minutes or messages contracted or used in telephone services where either the number of minutes or messages are the unit of measure for the calculation of charges Calls |
|  | Number of calls handled |
| DA | Days |
| DC | Disk (Disc) |
| DH | Miles |
| DK | Kilometers |
| DQ | Data Records |
|  | Number of Data Records handled |
| DY | Directory Books |
|  | Number of directory books delivered to customer |
| EA | Each |
| EB | Electronic Mail Boxes |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| G7 | Microfiche Sheet |
|  | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |
| NF | Messages |
|  | Number of Messages transmitted, or delivered |
| NH | Message Hours |



See OBF Section 10.4 for a list of valid values.

## For WAWF:

ITA14 is Mandatory when ITA16 = "A" and ITA01 = "A" or "C".
WAWF will only accept additive allowance and charges on the EDI 811 where the type code in the ITA14 can be mapped to a type code in the SAC02 in the 810 extract (see below). All other codes, if additive, will be rejected with an error message.

Charges (ITA01 = "C"):
CAS Container Deposits
CMI Continuous Mileage



|  |  |  | Quantity of units used |
| :---: | :---: | :---: | :---: |
|  |  | AA | Unacknowledged Quantity |
|  |  |  | Message received without network, or attendant recognition |
|  |  | AB | Urgent Delivery Quantity |
|  |  |  | Number of units delivered in urgent status |
|  |  | AC | Voice Storage Quantity |
|  |  |  | Number of voice storage units used |
|  |  | AD | Maintenance Units |
|  |  |  | Number of units of maintenance provided |
|  |  | AE | Minimum Average Time Requirement (MATR) Units |
|  |  |  | Number of units calculated at a minimum usage rating basis, such as X minutes per message |
|  |  | AF | Wide Area Telephone Service (WATS)/800 Service Units |
|  |  |  | Number of units of usage, for WATS or 800 service |
|  |  | AG | Number of End Users |
|  |  |  | Number of participating users |
|  |  | AH | Number of Message Recipients |
|  |  |  | Number of recipients |
|  |  | AI | Number of Operator Credits |
|  |  |  | Number of operator credits given |
|  |  | AJ | Daily Adjustments |
|  |  | D1 | Billed |
|  |  | M2 | Maximum |
|  |  | NS | Number of Stations |
|  |  | QD | Number of stations, or terminating points, which are in use, deleted, added, etc. for service delivery; ports or lines on a computer, for example Quantity Delivered |
|  |  | TO | Total |
| QTY02 | 380 | Quantity | $\begin{array}{lll}\text { X } & \text { R 1/15 }\end{array}$ |
|  |  | Numeric |  |
| QTY03 | C001 | Composit | Measure O O |
|  |  | To identify | te unit of measure (See Figures Appendix for examples of use) |
| C00101 | 355 | Unit or B | asurement Code $\quad$ M ID 2/2 $\quad$ M |
|  |  | Code specify measurem DoD/Fede | nits in which a value is being expressed, or manner in which a n taken |
|  |  | Refer to co | ded in the QTY segment in Table 2 position 90. |
|  |  | 03 | Seconds |
|  |  | 12 | Packet |
|  |  | 1X | Quarter Mile |
|  |  | 4L | Megabyte |
|  |  |  | Unit of computer storage capacity |
|  |  | AD | Bytes |
|  |  | AH | A computer string of data that consists of a quantity of bits, treated as a unit; a bit is a binary digit <br> Additional Minutes |
|  |  | AI | The minutes, usually associated with usage-sensitive pricing of telecommunication services, which are above the minutes allowed for that particular service <br> Average Minutes Per Call |
|  |  |  | The total number of minutes of a category of calls divided by the total number of calls within the category for telephone services calculated to provide call summary details |


| AL | Access Lines |
| :---: | :---: |
|  | Number of lines subject to Carrier Access Line Charges |
| AN | Minutes or Messages |
|  | Number of minutes or messages contracted or used in telephone services where either the number of minutes or messages are the unit of measure for the calculation of charges Calls |
| C0 | Number of calls handled |
| DA | Days |
| DC | Disk (Disc) |
| DH | Miles |
| DK | Kilometers |
| DQ | Data Records |
|  | Number of Data Records handled |
| DY | Directory Books |
|  | Number of directory books delivered to customer |
| EA | Each |
| EB | Electronic Mail Boxes |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| F3 | Equivalent |
|  | Weight of a substance which combines with or replaces one gram atomic weight of hydrogen <br> Microfiche Sheet |
| G7 | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |
| NF | Messages |
|  | Number of Messages transmitted, or delivered |
| NH | Message Hours |
|  | Number of hours used, calculated at some rate basis such as Minutes/message carried |
| NJ | Number of Screens |
|  | Number of data screens handled, or transmitted |
| OT | Overtime Hours |
| P0 | Pages - Electronic |
|  | Number of electronic pages of data delivered |
| P1 | Percent |

\(\left.$$
\begin{array}{ll}\text { QA } & \text { Pages - Facsimile } \\
\text { Number of FAX pages transmitted } \\
\text { QB } & \begin{array}{l}\text { Pages - Hardcopy } \\
\text { Number of printed pages delivered } \\
\text { Quarter Hours }\end{array} \\
\text { QH } & \begin{array}{l}\text { Number of } 15 \text { minute increments of usage handled } \\
\text { Resets } \\
\text { Number of times a transmission is reset due to line drop, interrupt, etc. } \\
\text { RS }\end{array} \\
\text { S6 } & \begin{array}{l}\text { Sessions }\end{array}
$$ <br>

Number of interactive sessions handled\end{array}\right\}\)| Storage Units |
| :--- |
| Sumber of storage increments used |
| SG |



| SI13 | 234 | Code from an industry code list qualifying the type of service characteristics |  |
| :---: | :---: | :---: | :---: |
|  |  | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI14 | 1000 | Service Characteristics Qualifier X | AN 2/2 O |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI15 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI16 | 1000 | Service Characteristics Qualifier X | AN $2 / 2 \quad 0$ |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI17 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI18 | 1000 | Service Characteristics Qualifier $\quad$ X | AN 2/2 O |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI19 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI20 | 1000 | Service Characteristics Qualifier X | AN $2 / 2 \quad 0$ |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI21 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |

```
        Segment: USD Usage-Sensitive Detail
        Position: 620
        Loop: USD Optional
        Level: Detail
        Usage: Optional
        Max Use: 1
        Purpose: To specify usage-sensitive details which qualify for discounts or are subject to special
        rates
    Syntax Notes: 1 Only one of USD03 or USD04 may be present.
        2 If USD03 is present, then at least one of USD06 USD07 or USD08 is required.
        3 If USD04 is present, then at least one of USD08 or USD09 is required.
        4 If either USD05 or USD06 is present, then the other is required.
        5 ~ I f ~ U S D 0 7 ~ i s ~ p r e s e n t , ~ t h e n ~ b o t h ~ U S D 0 5 ~ a n d ~ U S D 0 6 ~ a r e ~ r e q u i r e d . ~
        6 If USD10 is present, then at least one of USD11 or USD12 is required.
        7 If USD11 is present, then USD10 is required.
        8 If USD12 is present, then USD10 is required.
Semantic Notes: }1\mathrm{ USD01 is a code indicating the relationship of the price or amount to the associated
        segment.
    2 USD03 is the allowance or charge rate per unit.
    3 USD04 is the discount percentage.
    4 USD06 is the quantity of usage.
    5 \mp@code { U S D 0 7 ~ i s ~ a ~ q u a n t i t y ~ o f ~ u s a g e ~ d i f f e r e n t ~ t h a n ~ t h e ~ q u a n t i t y ~ i n ~ U S D 0 6 . ~ W h e n ~ U S D 0 7 ~ i s }
        present, it is used in conjunction with USD06, and then the rate USD03 is applied.
    6 USD09 is the total amount of terms discount.
    Comments: }1\mathrm{ If both USD03 and USD08 are present, then USD08 takes precedence.
    2 If USD11 is present and USD12 is not present, then the range is open ended.
    3 If USD12 is present and USD11 is not present, then the minimum is zero.
        Notes: DoD/Federal IC Notes
```

            1. The USD loop may only appear at the line detail level.
            2. When submitting the 811 to any federal agency, use of a minimum of USD or TCD or both is
                required when HL03 is " 9 ".
                    For WAWF
                            Data contained in this segment will not be displayed on the WAWF document, but will
    be saved in the form of an attachment to the WAWF document.


Discount Percentage.

C001 Composite Unit of Measure
0
To identify a composite unit of measure (See Figures Appendix for examples of use) DoD/Federal IC Notes:

For examples of composite data elements, see Figures Appendix in X12 Standards.
Unit or Basis for Measurement Code M ID 2/2 M
Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

| 03 | Seconds |
| :---: | :---: |
| 12 | Packet |
| 1X | Quarter Mile |
| AD | Bytes |
| AH | A computer string of data that consists of a quantity of bits, treated as a unit; a bit is a binary digit <br> Additional Minutes |
| AL | The minutes, usually associated with usage-sensitive pricing of telecommunication services, which are above the minutes allowed for that particular service Access Lines |
|  | Number of lines subject to Carrier Access Line Charges |
| C0 | Calls |
|  | Number of calls handled |
| DA | Days |
| DC | Disk (Disc) |
| DH | Miles |
| DK | Kilometers |
| DQ | Data Records |
|  | Number of Data Records handled |
| DY | Directory Books |
|  | Number of directory books delivered to customer |
| EA | Each |
| EB | Electronic Mail Boxes |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| G7 | Microfiche Sheet |
|  | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |


|  | NF |  | Messages |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Number of Messages transmitted, or delivered |  |  |
|  | NH |  | Message Hours |  |  |
|  | NJ |  | Number of hours used, calculated at some rate basis such as Minutes/message carried |  |  |
|  |  |  | Number of data screens handled, or transmitted |  |  |
|  |  | OT | Overtime Hours |  |  |
|  |  | P0 | Pages - Electronic |  |  |
|  |  |  | Number of electronic pages of data delivered |  |  |
|  |  | P1 | Percent |  |  |
|  |  | QA | Pages - Facsimile |  |  |
|  |  |  | Number of FAX pages transmitted |  |  |
|  |  | QB | Pages - Hardcopy |  |  |
|  |  |  | Number of printed pages delivered |  |  |
|  |  | QH | Quarter Hours |  |  |
|  |  |  | Number of 15 minute increments of usage handled |  |  |
|  |  | RS | Resets |  |  |
|  |  |  | Number of times a transmission is reset due to line drop, interrupt, etc. |  |  |
|  |  | S6 | Sessions |  |  |
|  |  |  | Number of interactive sessions handled |  |  |
|  |  | S7 | Storage Units |  |  |
|  |  |  | Number of storage increments used |  |  |
|  |  | SG | Segment |  |  |
|  |  | T0 | Telecommunications Lines in Service |  |  |
|  |  |  | Snapshot sample of lines in service |  |  |
|  |  | UB | Telecommunications Lines in Service - Average |  |  |
|  |  |  | Average number of lines in service specific to equal access requirements |  |  |
|  |  | UC | Telecommunications Ports |  |  |
|  |  |  | Number of network access ports |  |  |
|  |  | UD | Tenth Minutes |  |  |
|  |  |  | Number of 6 second increments of usage |  |  |
|  |  | UE | Tenth Hours |  |  |
|  |  |  | Number of 6 minute increments of usage |  |  |
|  |  | UF | Usage per Telecommunications Line - Average |  |  |
|  |  | UN | Unit |  |  |
|  |  | ZZ | Mutually Defined |  |  |
| USD06 | 380 | Quantity | X | R 1/15 | 0 |
|  |  | Numeric |  |  |  |
| USD07 | 380 | Quantity <br> $\begin{array}{lll}\mathrm{X} & \mathrm{R} & 1 / 15\end{array}$ |  |  |  |
|  |  | Numeric value of quantity |  |  |  |
|  |  | DoD/Federal IC Notes: |  |  |  |
|  |  | 1. A quantity of usage different from the quantity of usage in USD06. |  |  |  |
|  |  | 2. When USD07 is present, it is used in conjunction with USD06 and then the rate in USD03 is applied. |  |  |  |
| USD08 | 782 | Monetary | X | R 1/18 | 0 |
|  |  | Monetary |  |  |  |
| USD09 | 610 | Amount | X | N2 1/15 | 0 |
|  |  | Monetary |  |  |  |
| USD10 | C001 | Composit | Measure X |  | 0 |

To identify a composite unit of measure (See Figures Appendix for examples of use) DoD/Federal IC Notes:
For examples of composite data elements, see Figures Appendix in X12 Standards.

C00101 355

Unit or Basis for Measurement Code M ID 2/2
Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken
DoD/Federal IC Notes:
See USD05 for code list.
Range Minimum X R 1/20
The value specifying the minimum of the measurement range DoD/Federal IC Notes:

If USD11 is present and USD12 is not present, then the range is open-ended.
Range Maximum X R 1/20
0
The value specifying the maximum of the measurement range

## DoD/Federal IC Notes:

If USD12 is present and USD11 is not present, the minimum is zero.


| SI13 | 234 | Code from an industry code list qualifying the type of ser | characteristic |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Product/Service ID X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |
| SI14 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteris |  |
| SI15 | 234 | Product/Service ID X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |
| SI16 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2} / 2$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteris |  |
| SI17 | 234 | Product/Service ID X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |
| SI18 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristic |  |
| SI19 | 234 | Product/Service ID X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |
| SI20 | 1000 | Service Characteristics Qualifier X | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service | characteristic |  |
| SI21 | 234 | Product/Service ID X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |


| Segment: | ITA Allowance, Charge or Service |
| :---: | :---: |
| Position: | 630 |
| Loop: | USD Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 2 |
| Purpose: | To specify allowances, charges, or services |
| Syntax Notes: | 1 If ITA02 is present, then at least one of ITA03 ITA13 or ITA14 is required. |
|  | 2 If ITA08 is present, then ITA09 is required. |
|  | 3 If either ITA10 or ITA11 is present, then the other is required. |
|  | 4 If ITA15 is present, then ITA02 is required. |
|  | 5 If ITA17 is present, then ITA12 is required. |
| Semantic Notes: | 1 ITA09 is the allowance or charge percent. |
|  | 2 ITA10 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity. |
|  | 3 ITA12 is the quantity of free goods. |
| Comments: | 1 If ITA01 equals "A" - allowance or "C" - charge, then at least one of ITA06, ITA07, or ITA08 must be present. |
|  | 2 ITA02 identifies the source of the code value in ITA03 or ITA15. |
|  | 3 If ITA07 is present with either ITA06 or ITA08, then ITA07 takes precedence. |
|  | 4 ITA13 is used to clarify the allowance, charge, or service. |
|  | 5 ITA15 specifies the individual code list of the agency specified in ITA02. |
|  | 6 ITA16 describes the relationship of ITA06, ITA07 or ITA09 to an associated segment. |
| Notes: | DoD/Federal IC Notes |
|  | When submitting the 811 to any federal agency, use of the ITA segment is optional when HL03 is "9". |
|  | For WAWF |
|  | Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |

## Data Element Summary

| Ref. <br> Des. | Data <br> Element | Name | Base Attributes | User Attributes |
| :---: | :---: | :---: | :---: | :---: |
| ITA01 | 248 | Allowance or Charge Indicator | M ID 1/1 | M |
|  |  | Code which indicates an allowance or charge for the service specified |  |  |
|  |  | A <br> Allowance |  |  |
|  |  | C Charge |  |  |
|  |  | N No Allowance or Charge |  |  |
| ITA02 | 559 | Agency Qualifier Code | X ID 2/2 | 0 |
|  |  | Code identifying the agency assigning the code values |  |  |
|  |  | TI Telecommunications Industry |  |  |
| ITA03 | 560 | Special Services Code$\begin{array}{lll} \mathrm{X} & \text { ID 2/10 } & \mathrm{O} \end{array}$ |  |  |
|  |  | Code identifying the special service |  |  |
|  |  | DoD/Federal IC Notes: |  |  |
|  |  | See OBF Section 10.4 for a list of valid values. |  |  |
| ITA04 | 331 | Allowance or Charge Method of Handling Code | M ID 2/2 | M |
|  |  | Code indicating method of handling for an allowance or charge |  |  |
|  |  | 04 Credit Customer Account |  |  |
|  |  | 06 Charge to be Paid by Customer |  |  |
|  |  | ZZ Mutually Defined |  |  |
| ITA05 | 341 | Allowance or Charge Number | O AN 1/16 | 0 |
|  |  | The number assigned by a vendor referencing an allowance, promotion, deal or charge |  |  |
| ITA06 | 359 | Allowance or Charge Rate | O R 1/15 | Not |
|  |  |  |  | Used |

Total dollar amount for the allowance or charge
For WAWF:
ITA07 is Mandatory when ITA16 = "A" and ITA01 = "A" or "C".
Currency codes that allow exactly two positions to the right of the decimal may be submitted via EDI.

Currency codes that allow greater than two positions to the right of the decimal may NOT be submitted via EDI.

Currency codes that allow zero or one position to the right of the decimal may be submitted via EDI, however, the following rules will be applied:

- When the amount field is defined as a numeric field (N2), the decimal positions must be submitted with one or two zeros as needed to meet the X 12 requirement that exactly two decimals are required for N 2 fields.
- When the amount field is defined as a decimal number field (R) or an alpha/numeric string (AN),
- The system will pad zeroes to right of the decimal point up to the number of digits allowed for a Currency Code.
- The system will drop zeroes to the right of the decimal point if they exceed the number of digits allowed for a Currency Code.
- If a non-zero number is given to the right of the maximum number of allowable decimal places as specified by the Currency Code, an error will be given.


## Allowance/Charge Percent Qualifier

O ID 1/1
0
Code indicating on what basis allowance or charge percent is calculated
9
Late Payment Charge Base Amount
Amount outstanding after the past due date, and subject to a late payment charge
Percent
Percent expressed as a percent
Quantity
Numeric value of quantity

| Unit or Basis for Measurement Code | X | ID 2/2 | $O$ |
| :--- | :--- | :--- | :--- |

Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

03 Seconds
12
1X Quarter Mile
AD Bytes
A computer string of data that consists of a quantity of bits, treated as a unit; a bit is a binary digit
AH Additional Minutes
The minutes, usually associated with usage-sensitive pricing of telecommunication services, which are above the minutes allowed for that particular service
AI Average Minutes Per Call
The total number of minutes of a category of calls divided by the total number of calls within the category for telephone services calculated to provide call summary details
AL
Access Lines
Number of lines subject to Carrier Access Line Charges
AN Minutes or Messages
Number of minutes or messages contracted or used in telephone services where either the number of minutes or messages are the unit of measure for the calculation of charges

| C0 | Calls |
| :---: | :---: |
|  | Number of calls handled |
| DA | Days |
| DC | Disk (Disc) |
| DH | Miles |
| DK | Kilometers |
| DQ | Data Records |
|  | Number of Data Records handled |
| DY | Directory Books |
|  | Number of directory books delivered to customer |
| EA | Each |
| EB | Electronic Mail Boxes |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| G7 | Microfiche Sheet |
|  | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |
| NF | Messages |
|  | Number of Messages transmitted, or delivered |
| NH | Message Hours |
|  | Number of hours used, calculated at some rate basis such as Minutes/message carried |
| NJ | Number of Screens |
|  | Number of data screens handled, or transmitted |
| OT | Overtime Hours |
| P0 | Pages - Electronic |
|  | Number of electronic pages of data delivered |
| P1 | Percent |
| QA | Pages - Facsimile |
|  | Number of FAX pages transmitted |
| QB | Pages - Hardcopy |
|  | Number of printed pages delivered |
| Q | Quarter Hours |
|  | Number of 15 minute increments of usage handled |
| RS | Resets |



PRB Prior Balance
Source Subqualifier
Relationship Code
Code indicating the relationship between entities

A Add
D
I
O
Delete

Included
Information Only
Charges which relate to but may not be included in or added to the unit price of the SLN. (i.e., compute WATS calculation based upon usage amounts)

| Segment: | TRE Rating Factors |
| :---: | :---: |
| Position: | 640 |
| Loop: | USD Optional |
| Level: | Detail |
| Usage: | Optional |
| Max Use: | 18 |
| Purpose: | To specify rating information used to calculate usage-sensitive charges |
| Syntax Notes: |  |
| Semantic Notes: Comments: | 1 TRF01 defines the rating basis (e.g., acknowledged calls, minimum period, etc.) for the segment. |
|  | 2 TRF02 and TRF03 define equivalent units per standard unit. |
|  | 3 TRF04 and TRF05 define the standard unit. |
| Notes: | DoD/Federal IC Notes |
|  | When submitting the 811 to any federal agency, use of the TRF segment is optional when HL03 is "9". |
|  | For WAWF |
|  | Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |

## Data Element Summary

| Ref. <br> Des. | Data <br> Element <br> TRF01 | Name <br> Quantity Qualifier |
| :---: | :---: | :--- |


| Base <br> Attributes | User <br> Attributes |
| :---: | :--- |
| M ID 2/2 |  |

## DoD/Federal IC Notes:

Code specifying the rating basis (e.g., acknowledged calls, minimum period, etc.) for the segment.

| 01 | Discrete Quantity |
| :--- | :--- |
| 02 | Cumulative Quantity |
| 27 | Committed Quantity |
| 38 | Original Quantity |
| 47 | Primary Net Quantity |
| 90 | Acknowledged Quantity |
|  | Network Recognition for message receipt |
| 91 | Additional Usage Quantity <br> The amount of usage incurred above the allotted or allowable use for a <br> service |
| 92 | Allotted Usage Quantity <br> The amount of allowable usage related to a service <br> Attendant-Handled Quantity <br> Manual Recognition for message receipt |
| 94 | Billable Quantity <br> Number of billable units used <br> Data Storage Quantity <br> Number of storage units used |
| 95 | Non-Billable Quantity <br> Number of non-billable units <br> Non-Urgent Delivery Quantity |
| 96 | Number of units delivered in non-urgent status <br> Overflow Quantity |
| 97 | Number of overflow messages, (Busy condition count for 800 service) <br> Quantity Used <br> Quantity of units used |
| 99 |  |


|  |  | AA | Unacknowledged Quantity |
| :---: | :---: | :---: | :---: |
|  |  |  | Message received without network, or attendant recognition |
|  |  | AB | Urgent Delivery Quantity |
|  |  |  | Number of units delivered in urgent status |
|  |  | AC | Voice Storage Quantity |
|  |  |  | Number of voice storage units used |
|  |  | AD | Maintenance Units |
|  |  |  | Number of units of maintenance provided |
|  |  | AE | Minimum Average Time Requirement (MATR) Units |
|  |  |  | Number of units calculated at a minimum usage rating basis, such as X minutes per message |
|  |  | AF | Wide Area Telephone Service (WATS)/800 Service Units |
|  |  |  | Number of units of usage, for WATS or 800 service |
|  |  | AC | Number of End Users |
|  |  |  | Number of participating users |
|  |  | AH | Number of Message Recipients |
|  |  |  | Number of recipients |
|  |  | AI | Number of Operator Credits |
|  |  |  | Number of operator credits given |
|  |  | AJ | Daily Adjustments |
|  |  | NS | Number of Stations |
|  |  |  | Number of stations, or terminating points, which are in use, deleted, added, etc. for service delivery; ports or lines on a computer, for example |
| TRF02 | C001 | Com | Measure M M |
|  |  | To ide | ite unit of measure (See Figures Appendix for examples of use) |
| C00101 | 355 | Unit o | asurement Code $\quad$ M ID 2/2 M |
|  |  | Code measu DoD/F | units in which a value is being expressed, or manner in which a n taken |
|  |  | Equiva | ndard unit. |
|  |  | 03 | Seconds |
|  |  | 12 | Packet |
|  |  | 1X | Quarter Mile |
|  |  | AD | Bytes |
|  |  | AH | A computer string of data that consists of a quantity of bits, treated as a unit; a bit is a binary digit <br> Additional Minutes |
|  |  |  | The minutes, usually associated with usage-sensitive pricing of telecommunication services, which are above the minutes allowed for that particular service |
|  |  | AL | Access Lines |
|  |  |  | Number of lines subject to Carrier Access Line Charges |
|  |  | C0 | Calls |
|  |  |  | Number of calls handled |
|  |  | DA | Days |
|  |  | DC | Disk (Disc) |
|  |  | DH | Miles |
|  |  | DK | Kilometers |
|  |  | DQ | Data Records |
|  |  |  | Number of Data Records handled |
|  |  | DY | Directory Books |
|  |  |  | Number of directory books delivered to customer |
|  |  | EA | Each |


| EB | Electronic Mail Boxes |
| :---: | :---: |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| G7 | Microfiche Sheet |
|  | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |
| NF | Messages |
|  | Number of Messages transmitted, or delivered |
| NH | Message Hours |
|  | Number of hours used, calculated at some rate basis such as Minutes/message carried |
| NJ | Number of Screens |
|  | Number of data screens handled, or transmitted |
| OT | Overtime Hours |
| P0 | Pages - Electronic |
|  | Number of electronic pages of data delivered |
| P1 | Percent |
| QA | Pages - Facsimile |
|  | Number of FAX pages transmitted |
| QB | Pages - Hardcopy |
|  | Number of printed pages delivered |
| QH | Quarter Hours |
|  | Number of 15 minute increments of usage handled |
| RS | Resets |
|  | Number of times a transmission is reset due to line drop, interrupt, etc. |
| S6 | Sessions |
|  | Number of interactive sessions handled |
| S7 | Storage Units |
|  | Number of storage increments used |
| SG | Segment |
| T0 | Telecommunications Lines in Service |
|  | Snapshot sample of lines in service |
| UB | Telecommunications Lines in Service - Average |
|  | Average number of lines in service specific to equal access requirements |
| UC | Telecommunications Ports |



Standard unit.


|  |  |  | Quantity of units used |
| :---: | :---: | :---: | :---: |
|  |  | AA | Unacknowledged Quantity |
|  |  |  | Message received without network, or attendant recognition |
|  |  | AB | Urgent Delivery Quantity |
|  |  |  | Number of units delivered in urgent status |
|  |  | AC | Voice Storage Quantity |
|  |  |  | Number of voice storage units used |
|  |  | AD | Maintenance Units |
|  |  |  | Number of units of maintenance provided |
|  |  | AE | Minimum Average Time Requirement (MATR) Units |
|  |  |  | Number of units calculated at a minimum usage rating basis, such as X minutes per message |
|  |  | AF | Wide Area Telephone Service (WATS)/800 Service Units |
|  |  |  | Number of units of usage, for WATS or 800 service |
|  |  | AG | Number of End Users |
|  |  |  | Number of participating users |
|  |  | AH | Number of Message Recipients |
|  |  |  | Number of recipients |
|  |  | AI | Number of Operator Credits |
|  |  |  | Number of operator credits given |
|  |  | AJ | Daily Adjustments |
|  |  | D1 | Billed |
|  |  | M2 | Maximum |
|  |  | NS | Number of Stations |
|  |  | QD | Number of stations, or terminating points, which are in use, deleted, added, etc. for service delivery; ports or lines on a computer, for example Quantity Delivered |
|  |  | TO | Total |
| QTY02 | 380 | Quantity | $\begin{array}{lll}\text { X } & \text { R 1/15 }\end{array}$ |
|  |  | Numeric v |  |
| QTY03 | C001 | Composit | Measure O O |
|  |  | To identify | te unit of measure (See Figures Appendix for examples of use) |
| C00101 | 355 | Unit or B | asurement Code $\quad$ M ID 2/2 $\quad$ M |
|  |  | Code speci measurem DoD/Feder | nits in which a value is being expressed, or manner in which a n taken |
|  |  | Refer to code | ded in the QTY segment in Table 2 position 90. |
|  |  | 03 | Seconds |
|  |  | 12 | Packet |
|  |  | 1X | Quarter Mile |
|  |  | 4L | Megabyte |
|  |  |  | Unit of computer storage capacity |
|  |  | AD | Bytes |
|  |  | AH | A computer string of data that consists of a quantity of bits, treated as a unit; a bit is a binary digit <br> Additional Minutes |
|  |  | AI | The minutes, usually associated with usage-sensitive pricing of telecommunication services, which are above the minutes allowed for that particular service <br> Average Minutes Per Call |
|  |  |  | The total number of minutes of a category of calls divided by the total number of calls within the category for telephone services calculated to provide call summary details |


| AL | Access Lines |
| :---: | :---: |
|  | Number of lines subject to Carrier Access Line Charges |
| AN | Minutes or Messages |
|  | Number of minutes or messages contracted or used in telephone services where either the number of minutes or messages are the unit of measure for the calculation of charges Calls |
| C0 | Number of calls handled |
| DA | Days |
| DC | Disk (Disc) |
| DH | Miles |
| DK | Kilometers |
| DQ | Data Records |
|  | Number of Data Records handled |
| DY | Directory Books |
|  | Number of directory books delivered to customer |
| EA | Each |
| EB | Electronic Mail Boxes |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| F3 | Equivalent |
|  | Weight of a substance which combines with or replaces one gram atomic weight of hydrogen <br> Microfiche Sheet |
| G7 | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |
| NF | Messages |
|  | Number of Messages transmitted, or delivered |
| NH | Message Hours |
|  | Number of hours used, calculated at some rate basis such as Minutes/message carried |
| NJ | Number of Screens |
|  | Number of data screens handled, or transmitted |
| OT | Overtime Hours |
| P0 | Pages - Electronic |
|  | Number of electronic pages of data delivered |
| P1 | Percent |

\(\left.$$
\begin{array}{ll}\text { QA } & \text { Pages - Facsimile } \\
\text { Number of FAX pages transmitted } \\
\text { QB } & \begin{array}{l}\text { Pages - Hardcopy } \\
\text { Number of printed pages delivered } \\
\text { Quarter Hours }\end{array} \\
\text { QH } & \begin{array}{l}\text { Number of } 15 \text { minute increments of usage handled } \\
\text { Resets } \\
\text { Number of times a transmission is reset due to line drop, interrupt, etc. } \\
\text { RS }\end{array} \\
\text { S6 } & \begin{array}{l}\text { Sessions }\end{array}
$$ <br>

Number of interactive sessions handled\end{array}\right\}\)| Storage Units |
| :--- |
| Sumber of storage increments used |
| SG |



| SI13 | 234 | Code from an industry code list qualifying the type of service characteristics |  |
| :---: | :---: | :---: | :---: |
|  |  | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI14 | 1000 | Service Characteristics Qualifier $\mathbf{X}$ | AN 2/2 O |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI15 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI16 | 1000 | Service Characteristics Qualifier X | AN $2 / 2 \quad 0$ |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI17 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI18 | 1000 | Service Characteristics Qualifier $\quad$ X | AN 2/2 O |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI19 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI20 | 1000 | Service Characteristics Qualifier X | AN $2 / 2 \quad 0$ |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI21 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |

```
        Segment:
        TDS Total Monetary Value Summary
        Position:
        010
        Loop:
        Level: Summary
        Usage: Must Use
    Max Use: 1
        Purpose: To specify the total invoice discounts and amounts
    Syntax Notes:
Semantic Notes:
1 TDS02 is required if the dollar value subject to discount is not equal to the dollar
        value of TDS01.
    Notes: For WAWF
        There must be only one instance of TDS per transaction.
        The sum of all the Line Item totals cannot exceed the threshold value currently set in the
        system properties table.
        Currency codes that allow exactly two positions to the right of the decimal may be
        submitted via EDI.
        Currency codes that allow greater than two positions to the right of the decimal may NOT
        be submitted via EDI.
        Currency codes that allow zero or one position to the right of the decimal may be
        submitted via EDI, however, the following rules will be applied:
        - When the amount field is defined as a numeric field (N2), the decimal positions must
        be submitted with one or two zeros as needed to meet the X12 requirement that exactly
        two decimals are required for N2 fields.
        - When the amount field is defined as a decimal number field (R) or an alpha/numeric
        string (AN),
        - The system will pad zeroes to right of the decimal point up to the number of digits
        allowed for a Currency Code.
        - The system will drop zeroes to the right of the decimal point if they exceed the
        number of digits allowed for a Currency Code.
            - If a non-zero number is given to the right of the maximum number of allowable
decimal places as specified by the Currency Code, an error will be given.
```


## Data Element Summary

| Ref. <br> Des. | Data <br> Element | Name <br> TDS01 |
| :---: | :---: | :--- |
|  |  | Amount <br> Monetary amount |
|  |  | DoD/Federal IC Notes: |


| Base <br> Attributes | User <br> Attributes |
| :--- | :--- |
| M N2 1/15 |  |

DoD/Federal IC Notes:
The TDS segment (TDS01) contains the segment billed amount derived from the detail for the invoice. It does not contain any billed amounts found in the summary level.

## For WAWF:

The total Amount of the reported must be correct according to the data submitted with the document or the document will be rejected by WAWF.

| Segment: | TTA Allowance, Charge or Service |
| :---: | :---: |
| Position: | 020 |
| Loop: | ITA Optional |
| Level: | Summary |
| Usage: | Optional |
| Max Use: | 1 |
| Purpose: | To specify allowances, charges, or services |
| Syntax Notes: | 1 If ITA02 is present, then at least one of ITA03 ITA13 or ITA14 is required. |
|  | 2 If ITA08 is present, then ITA09 is required. |
|  | 3 If either ITA10 or ITA11 is present, then the other is required. |
|  | 4 If ITA15 is present, then ITA02 is required. |
|  | 5 If ITA17 is present, then ITA12 is required. |
| Semantic Notes: | 1 ITA09 is the allowance or charge percent. |
|  | 2 ITA10 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity. |
|  | 3 ITA12 is the quantity of free goods. |
| Comments: | 1 If ITA01 equals "A" - allowance or "C" - charge, then at least one of ITA06, ITA07, or ITA08 must be present. |
|  | 2 ITA02 identifies the source of the code value in ITA03 or ITA15. |
|  | 3 If ITA07 is present with either ITA06 or ITA08, then ITA07 takes precedence. |
|  | 4 ITA13 is used to clarify the allowance, charge, or service. |
|  | 5 ITA15 specifies the individual code list of the agency specified in ITA02. |
|  | 6 ITA16 describes the relationship of ITA06, ITA07 or ITA09 to an associated segment. |
| Notes: | For WAWF |
|  | Syntax, Semantic and Comment Notes for the ITA Segment do not apply at the Summary Level. |
|  | Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |

## Data Element Summary




| HT | Half Hour |
| :---: | :---: |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |
| KJ | Kilosegments |
|  | Kilosegments of data transmitted |
| M0 | Magnetic Tapes |
|  | Number of Magnetic Tapes delivered with data |
| M4 | Monetary Value |
| MJ | Minutes |
| MO | Months |
| MR | Meter |
| NF | Messages |
|  | Number of Messages transmitted, or delivered |
| NH | Message Hours |
|  | Number of hours used, calculated at some rate basis such as Minutes/message carried |
| NJ | Number of Screens |
|  | Number of data screens handled, or transmitted |
| OT | Overtime Hours |
| P0 | Pages - Electronic |
|  | Number of electronic pages of data delivered |
| P1 | Percent |
| QA | Pages - Facsimile |
|  | Number of FAX pages transmitted |
| QB | Pages - Hardcopy |
|  | Number of printed pages delivered |
| QH | Quarter Hours |
|  | Number of 15 minute increments of usage handled |
| RS | Resets |
|  | Number of times a transmission is reset due to line drop, interrupt, etc. |
| S6 | Sessions |
|  | Number of interactive sessions handled |
| S7 | Storage Units |
|  | Number of storage increments used |
| SG | Segment |
| T0 | Telecommunications Lines in Service |
|  | Snapshot sample of lines in service |
| UB | Telecommunications Lines in Service - Average |
|  | Average number of lines in service specific to equal access requirements |
| UC | Telecommunications Ports |
|  | Number of network access ports |
| UD | Tenth Minutes |
|  | Number of 6 second increments of usage |
| UE | Tenth Hours |
|  | Number of 6 minute increments of usage |
| UF | Usage per Telecommunications Line - Average |
| UN | Unit |
| ZZ | Mutually Defined |


| ITA12 | 380 | Quantity |  | X | R 1/15 | Not Used |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |
| ITA13 | 352 | Description |  | X | AN 1/80 | O |
|  |  | A free-form descripti | on to clarify the related data elen | ts a | d their co |  |
| ITA14 | 150 | Special Charge or Allowance Code <br> Code identifying type of special charge or allowance DoD/Federal IC Notes: <br> See OBF Section 10.4 for a list of valid values. |  | X | ID 3/3 | O |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| ITA15 | 822 | Source Subqualifier |  | 0 | AN 1/15 | Not |
|  |  |  |  |  |  | Used |
| ITA16 | 662 | Relationship Code |  | 0 | ID 1/1 | O |
|  |  | Code indicating the re | lationship between entities |  |  |  |
|  |  | A | Add |  |  |  |
|  |  | D | Delete |  |  |  |
|  |  | I | Included |  |  |  |
|  |  | O | Information Only |  |  |  |
|  |  |  | Charges which relate to but may $n$ of the SLN. (i.e., compute WATS |  | uded in or a on based up | ded to th usage |



| Segment: REF Reference Identification |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Position: 035 |  |  |  |  |
|  | Loop: | ITA Optional |  |  |
|  | Level: | Summary |  |  |
|  | Usage: | Optional |  |  |
|  | Max Use: | 5 |  |  |
|  | Purpose: | To specify identifying information |  |  |
|  | tax Notes: | 1 At least one of REF02 or REF03 is required. |  |  |
|  |  | 2 If either C04003 or C04004 is present, then the other is required. |  |  |
|  |  | 3 If either C04005 or C04006 is present, then the other is required. |  |  |
| Semantic Notes: Comments: Notes: |  | 1 REF04 contains data relating to the value cited in REF02. |  |  |
|  |  | For WAWF |  |  |
|  |  | Syntax Notes for the REF Segment do not apply at the Summary Level. |  |  |
|  |  | Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document. |  |  |
|  |  | Data Element Summary |  |  |
|  | Data |  | Base | User |
| Des. | Element | Name | Attributes | Attributes |
| REF01 | 128 | Reference Identification Qualifier | M ID 2/3 | M |
|  |  | Code qualifying the Reference Identification |  |  |
|  |  | For WAWF: |  |  |
|  |  | See OBF Section 10.4 for valid values. |  |  |
|  |  | Refer to 004010 Data Element Dictionary for acceptable code values. |  |  |
| REF02 | 127 | Reference Identification | X AN 1/30 | 0 |
|  |  | Reference information as defined for a particu Reference Identification Qualifier | ction Set or as | ecified by the |
| REF03 | 352 | Description | X AN 1/80 | 0 |
|  |  | A free-form description to clarify the related data elements and their content |  |  |
| REF04 | C040 | Reference Identifier | 0 | O |
|  |  | To identify one or more reference numbers or identification numbers as specified by the Reference Qualifier |  |  |
| C04001 | 128 | Reference Identification Qualifier <br> Code qualifying the Reference Identification | M ID 2/3 | M |
|  |  |  |  |  |
| C04002 | 127 | Reference Identification | M AN 1/30 | M |
|  |  | Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier |  |  |
| C04003 | 128 | Reference Identification Qualifier Code qualifying the Reference Identification | X ID 2/3 | 0 |
|  |  |  |  |  |
| C04004 | 127 | Reference Identification | X AN 1/30 | O |

Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

| Segment: | BAL Balance Detail |
| ---: | :--- |
| Position: | 040 |
| Loop: | BAL Optional |
| Level: | Summary |
| Usage: | Optional |
| Max Use: | 1 |
| Purpose: | To identify the specific monetary balances associated with a particular account |
| Syntax Notes: |  |
| Semantic Notes: |  |
| Comments: | For WAWF |

Data contained in this segment will not be displayed on the WAWF document, but will be saved in the form of an attachment to the WAWF document.

Occurs up to four times in the summary area.
Contains the total amount previously billed.
Contains the total adjustment amount.
Contains the total payment amount.
Contains the total transaction amount.

## Data Element Summary




| Segment: | N1 Name |
| ---: | :--- |
| Position: | 060 |
| Loop: | N1 Optional |
| Level: | Summary |
| Usage: | Optional |
| Max Use: | 1 |
| Purpose: | To identify a party by type of organization, name, and code |
| Syntax Notes: | At least one of N102 or N103 is required. |
| Semantic Notes: | $\mathbf{2}$ If either N103 or N104 is present, then the other is required. |
| Comments: | $\mathbf{1} \quad$This segment, used alone, provides the most efficient method of providing <br> organizational identification. To obtain this efficiency the "ID Code" (N104) must <br> provide a key to the table maintained by the transaction processing party. |
|  | $\mathbf{2} \quad$ N105 and N106 further define the type of entity in N101. <br> For WAWF |
|  | Data contained in this segment will not be displayed on the WAWF document, but will <br> be saved in the form of an attachment to the WAWF document. |

## Data Element Summary



If N103 = '41' - use CIC code list maintained by Lockheed Martin. If N103 = '42' - use Pseudo-CIC list provided in OBF Section 10.4.




| Allowance/Charge Percent Qualifier | O | ID 1/1 | Not <br> Used |
| :--- | :---: | :--- | :---: |
| Percent <br> Percent expressed as a percent <br> Quantity | X | R 1/6 | O |

Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

| 03 | Seconds |
| :---: | :---: |
| 12 | Packet |
| 1X | Quarter Mile |
| AD | Bytes |
| AH | A computer string of data that consists of a quantity of bits, treated as a unit; a bit is a binary digit <br> Additional Minutes |
| AI | The minutes, usually associated with usage-sensitive pricing of telecommunication services, which are above the minutes allowed for that particular service <br> Average Minutes Per Call |
| AL | The total number of minutes of a category of calls divided by the total number of calls within the category for telephone services calculated to provide call summary details <br> Access Lines |
|  | Number of lines subject to Carrier Access Line Charges |
| AN | Minutes or Messages |
| C0 | Number of minutes or messages contracted or used in telephone services where either the number of minutes or messages are the unit of measure for the calculation of charges Calls |
|  | Number of calls handled |
| DA | Days |
| DC | Disk (Disc) |
| DH | Miles |
| DK | Kilometers |
| DQ | Data Records |
|  | Number of Data Records handled |
| DY | Directory Books |
|  | Number of directory books delivered to customer |
| EA | Each |
| EB | Electronic Mail Boxes |
|  | Number of Electronic Mail Boxes established for an account |
| EV | Envelope |
| G7 | Microfiche Sheet |
|  | A film that contains photographed documents greatly reduced in size |
| H1 | Half Pages - Electronic |
|  | Number of electronic half pages of data delivered |
| HR | Hours |
| HT | Half Hour |
| KB | Kilocharacters |
|  | Kilocharacters of data transmitted |
| KF | Kilopackets |
|  | Kilopackets of data transmitted |



## DoD/Federal IC Notes:

See OBF Section 10.4 for a list of valid values.

| Source Subqualifier | O | AN 1/15 | Not |
| :--- | :--- | :--- | :--- |
| Nelationship Code | O | ID 1/1 | Used <br> O |

Code indicating the relationship between entities
O Information Only
Charges which relate to but may not be included in or added to the unit price of the SLN. (i.e., compute WATS calculation based upon usage amounts)


| Segment: SI Service Characteristic Identification |  |
| ---: | :--- |
| Position: | 103 |
| Loop: | ITA Optional |
| Level: | Summary |
| Usage: | Optional |
| Max Use: | 2 |
| Purpose: | To specify service characteristic data |
| Syntax Notes: | $\mathbf{1}$ If either SI04 or SI05 is present, then the other is required. |
|  | $\mathbf{2}$ If either SI06 or SI07 is present, then the other is required. |
|  | $\mathbf{3}$ If either SI08 or SI09 is present, then the other is required. |
|  | $\mathbf{5}$ If either SI10 or SI11 is present, then the other is required. |
|  | $\mathbf{6}$ If either SI12 or SI13 is present, then the other is required. |
|  | $\mathbf{7}$ If either SI16 or SI15 is present, then the other is required. |
|  | $\mathbf{8}$ If either SI18 or SI19 is present, then the other is required. |
| Semanthe other is required. |  |
| Comments: | $\mathbf{1}$ If either SI20 or SI21 is present, then the other is required. |
| CI01 defines the source for each of the service characteristics qualifiers. |  |


| Data Element Summary |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{aligned} & \text { Ref. } \\ & \text { Des. } \\ & \text { SI01 } \end{aligned}$ | Data Element | Name | Base Attributes |  | User <br> Attributes |
|  |  |  |  |  |  |
|  | 559 | Agency Qualifier Code | M | ID 2/2 | M |
|  |  | Code identifying the agency assigning the code values |  |  |  |
| SI02 | 1000 | Service Characteristics Qualifier | M | AN $\mathbf{2} / 2$ | M |
|  |  | Code from an industry code list qualifying the type of service characteristics |  |  |  |
| SI03 | 234 | Product/Service ID | M | AN 1/48 | M |
|  |  | Identifying number for a product or service |  |  |  |
| SI04 | 1000 | Service Characteristics Qualifier | X | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service characteristics |  |  |  |
| SI05 | 234 | Product/Service ID | X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |  |
| SI06 | 1000 | Service Characteristics Qualifier | X | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service characteristics |  |  |  |
| SI07 | 234 | Product/Service ID | X | AN 1/48 | 0 |
|  |  | Identifying number for a product or service |  |  |  |
| SI08 | 1000 | Service Characteristics Qualifier | X | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service characteristics |  |  |  |
| SI09 | 234 | Product/Service ID | X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |  |
| SI10 | 1000 | Service Characteristics Qualifier | X | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service characteristics |  |  |  |
| SI11 | 234 | Product/Service ID | X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |  |
| SI12 | 1000 | Service Characteristics Qualifier | X | AN 2/2 | 0 |
|  |  | Code from an industry code list qualifying the type of service characteristics |  |  |  |
| SI13 | 234 | Product/Service ID | X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |  |
| SI14 | 1000 | Service Characteristics Qualifier |  | AN $\mathbf{2 / 2}$ | 0 |
|  |  | Code from an industry code list qualifying the type of service characteristics |  |  |  |
| SI15 | 234 | Product/Service ID | X | AN 1/48 | O |
|  |  | Identifying number for a product or service |  |  |  |


| SI16 | 1000 | Service Characteristics Qualifier X | AN 2/2 O |
| :---: | :---: | :---: | :---: |
|  |  | Code from an industry code list qualifying the type of servi | characteristics |
| SI17 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI18 | 1000 | Service Characteristics Qualifier X | AN 2/2 O |
|  |  | Code from an industry code list qualifying the type of servic | characteristics |
| SI19 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |
| SI20 | 1000 | Service Characteristics Qualifier X | AN 2/2 O |
|  |  | Code from an industry code list qualifying the type of service | characteristics |
| SI21 | 234 | Product/Service ID X | AN 1/48 O |
|  |  | Identifying number for a product or service |  |



| C04002 | 127 | Reference Identification | M | AN 1/30 | M |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier |  |  |  |
|  |  | Code qualifying the Reference Identification |  |  |  |
| C04004 | 127 | Reference Identification | X | AN 1/30 | O |
|  |  | Reference information as defined for a particu Reference Identification Qualifier |  | Set or as |  |


| Segment: | LX Assigned Number |
| ---: | :--- |
| Position: | 107 |
| Loop: | LX Optional |
| Level: | Summary |
| Usage: | Optional |
| Max Use: | 1 |
| Purpose: | To reference a line number in a transaction set |
| Syntax Notes: |  |
| Semantic Notes: |  |
| Comments: |  |

Data Element Summary

| Ref. <br> Des. | Data <br> Element | Base <br> LX01 | $\mathbf{5 5 4}$ | Attributes |
| :---: | :---: | :--- | :--- | :--- | | User |
| :---: |
|  |


| Segment: | RE Reference Identification |
| ---: | :--- |
| Position: | 108 |
| Loop: | LX Optional |
| Level: | Summary |
| Usage: | Optional |
| Max Use: | 1 |
| Purpose: | To specify identifying information |
| Syntax Notes: | $\mathbf{1}$ At least one of REF02 or REF03 is required. |
|  | $\mathbf{2}$ If either C04003 or C04004 is present, then the other is required. |
| Semantic Notes: | $\mathbf{3}$ If either C04005 or C04006 is present, then the other is required. |
| Comments: |  |

## Data Element Summary

| Data Element Summary |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Ref. Des. REF01 | Data Element | Name | Base Attributes |  | User Attributes |
|  | 128 | Reference Identification Qualifier | M | ID 2/3 | M |
| Code qualifying the Reference Identification |  |  |  |  |  |
| REF02 | 127 | Reference Identification | X | AN 1/30 | 0 |
|  |  | Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier |  |  |  |
| REF03 | 352 | Description | X | AN 1/80 | 0 |
|  |  | A free-form description to clarify the related data elements and their content |  |  |  |
| REF04 | C040 | Reference Identifier | O |  | O |
|  |  | To identify one or more reference numbers or identification numbers as specified by the Reference Qualifier |  |  |  |
| C04001 | 128 | Reference Identification Qualifier | M | ID 2/3 | M |
|  |  | Code qualifying the Reference Identification |  |  |  |
| C04002 | 127 | Reference Identification | M | AN 1/30 | M |
|  |  | Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier |  |  |  |
| C04003 | 128 | Reference Identification Qualifier | X | ID 2/3 | 0 |
|  |  | Code qualifying the Reference Identification |  |  |  |
| C04004 | 127 | Reference Identification | X | AN 1/30 | O |

Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier


## Segment: <br> DTM Date/Time Reference

## Position:

 Loop: Level: Usage: Max Use: Purpose: Syntax Notes:110
AMT Optional
Summary
Optional
1
To specify pertinent dates and times
1 At least one of DTM02 DTM03 or DTM05 is required.
2 If DTM04 is present, then DTM03 is required.
3 If either DTM05 or DTM06 is present, then the other is required.

## Data Element Summary




The total number of minutes of a category of calls divided by the total number of calls within the category for telephone services calculated to provide call summary details
Minutes or Messages
Number of minutes or messages contracted or used in telephone services where either the number of minutes or messages are the unit of measure for the calculation of charges

ITA12

ITA13

ITA16

Quantity

Description

X R 1/15 Not Used
X AN 1/80 O

A free-form description to clarify the related data elements and their content

Special Charge or Allowance Code
$\begin{array}{lll}\mathrm{X} & \text { ID } 3 / 3 & \mathrm{O}\end{array}$
Code identifying type of special charge or allowance
Source Subqualifier
Relationship Code
O AN 1/15 Not
Used

Code indicating the relationship between entities
O
Information Only
Charges which relate to but may not be included in or added to the unit price of the SLN. (i.e., compute WATS calculation based upon usage amounts)

## Segment: DTM Date/Time Reference

Position: Loop: Level: Usage: Max Use: Purpose: Syntax Notes:

112
ITA Optional
Summary
Optional
1
To specify pertinent dates and times
1 At least one of DTM02 DTM03 or DTM05 is required.
2 If DTM04 is present, then DTM03 is required.
3 If either DTM05 or DTM06 is present, then the other is required.

## Data Element Summary

| Ref. <br> Des. | Data <br> Element | Name | Base Attributes | User <br> Attributes |
| :---: | :---: | :---: | :---: | :---: |
| DTM01 | 374 | Date/Time Qualifier | M ID 3/3 | M |
|  |  | Code specifying type of date or time, or both date and time |  |  |
|  |  | 007 | Effective |  |
|  |  | 050 | Received |  |
|  |  | 193 | Period Start |  |
|  |  | 194 | Period End |  |
|  |  | 197 | End |  |
|  |  | 201 | Acceptance |  |
|  |  | 306 | Adjustment Effective Date |  |
|  |  |  | Date on which the adjustment went into effect |  |
|  |  | 321 | Purchased |  |
|  |  |  | Date product/extended coverage was purchased |  |
|  |  | 346 | Plan Begin |  |
|  |  |  | Date on which the plan begins |  |
|  |  | 347 | Plan End |  |
|  |  |  | Date on which plan ends |  |
|  |  | 358 | Cycle Begin |  |
|  |  |  | Date on which the cycle begins |  |
|  |  | 359 | Cycle End |  |
|  |  |  | Date on which the cycle ends |  |
|  |  | 507 | Extract |  |
|  |  |  | Date on which the file was extracted from the database |  |
|  |  | 949 | Payment Effective |  |
| DTM02 | 373 | Date | X DT 8/8 | 0 |
|  |  | Date expressed as CC | YYMMDD |  |




